



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia.



Ref. **PPCC/RL/CEO/0280/25'**

February 19, 2025

Hon. Robert S. Bestman, II
MAYOR
Paynesville City Corporation
Weaver Street, Paynesville
Republic of Liberia

Dear Hon. Bestman:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Paynesville City Corporation (PCC) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the PCC annual procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the PCC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

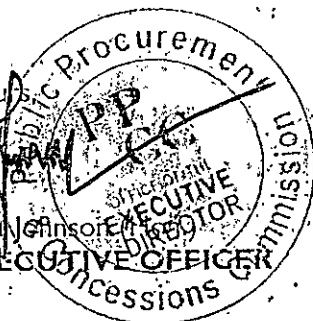
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Roger Scotty Ganson
CHIEF EXECUTIVE OFFICER





Republic of Liberia

Paynesville City Corporation (PCC)

Weaver Street, Paynesville
Montserrado County, Liberia
Cell #: 0881-467 430 / 0775-545 904
Email: robertbestman085@gmail.com

Office of the Mayor

January 31, 2025

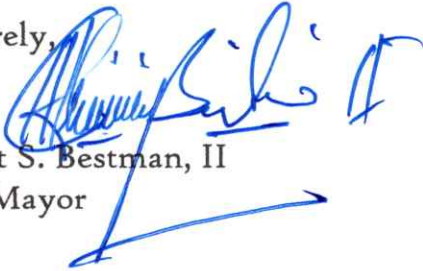
Hon. Bodger Scott Johnson
Executive Director ((ED)
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson:

I present my compliments and that of the Paynesville City Corporation. According to section forty (40) of the Public Procurement & Concessions Commission Act, which require all entities who have received funds from National Government to prepare an annual procurement plan and submit to PPCC for approval, kindly find enclosed a copy of the Paynesville City Corporation Consolidated Procurement Plan, Consolidated Cash Plan, Consolidated Budget, PSIP Cash Plan, PSIP Procurement Plan, Procurement Unit Members and Members of the Procurement Committee for your approval.

If you have any questions, please do not hesitate to contact my office at the numbers provided above. Thanks for your continuous support as we strive in "Transforming the City".

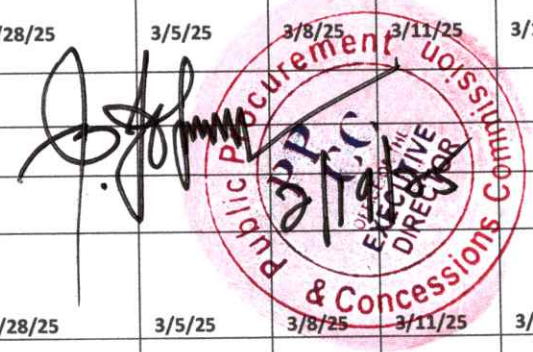
Sincerely,


Robert S. Bestman, II
Mayor

Josephine Grelescio
Feb 11 2025
10:35 AM

**PAYNESVILLE CITY CORPORATION (PCC)
CONSULTANCY - PROCUREMENT PLAN
SOURCE OF FUNDING: GOL & Internal Generated Revenue Budget
FISCAL YEAR- 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA						IMPLEMENTATION DATES													
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Code	No. of FIRMS /PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD								
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	RFP NO. PCC/LCS/001/2025	Training Services	M-7110	1 Firm	\$ 10,000.00 USD	LCS	1/15/25	1/20/25	1/16/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	3/14/25	N/A	03/24/26	04/01/25
UPDATE																				
ACTUAL																				
PLANNED	2.	RFP NO. PCC/LCS/002/2025	Profession Service	M-7490	1 firm	\$ 10,000.00 USD	LCS	1/15/25	1/20/25	1/16/25	1/21/25	1/27/25	2/28/25	3/5/25	3/8/25	3/11/25	3/14/25	N/A	03/24/26	04/01/25
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$ 20,000.00 USD														



Prepared by: *Sannah Kamara*
Sannah Kamara/Director of Procurement

Approved by: *Hon. Robert S. Bestman II*
Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

Date: 02/08/25

USC
2/18/25

**PAYNESVILLE CITY CORPORATION (PCC)
CONSULTANCY PROCUREMENT PLAN - NOTES
SOURCE OF FUNDING: GOL & Internal Generated Revenue Budget
FISCAL YEAR: 2025**

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	PACKAGE DESCRIPTION
1.	RFP NO. PCC/ LCS/001/2025	Training Services	This contract package is funded from the budget line Capacity Building which is intended for training for staffs at the entity.
2.	RFP NO. PCC/LCS/002/2025	Professional Service	This contract package is funded from the budget line professional services which is intended to hire technical consultant for the entity.

Prepared by: *Sannah Kamara*
Sannah Kamara/Director of Procurement

Approved by: *Robert S. Bestman II*
Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

Date: 02/03/2025

WSEK
2/18/25

J. Johnson

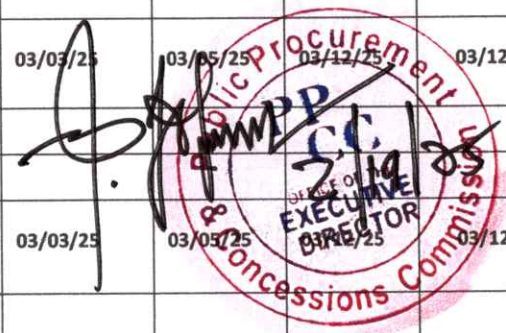

PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1.	IFB NO.PCC/SBA/RB/001/2025	Vehicle Rental	1FIRM	H-4922	\$ 130,000 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/12/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	2.	IFB NO.PCC/SBA/RB/002/2025	Petroleum Product (fuel & Lubricant)	38,461.5 @ 5.46	G-4661	\$ 210,000.00 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/12/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	3.	IFB NO.PCC/SBA/RB/003/2025	Repair & Maintenance Vehicle	Assorted Vehic.	G-4520	\$ 20,000 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/12/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$ 360,000.00 USD														



Prepared by: _____

Sannah Kamara/Director of Procurement

Sannah Kamara

Approved by: _____

Hon. Robert S. Bestman II / Head of Entity / Chairman Proc. Committee

Robert S. Bestman II

Date: 02/03/25

2/18/25

PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	4.	IFB NO.PCC/SBA/R FQ/001/2025	Internet	1 firm	J6120	\$ 8,500.00	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25		
UPDATE																				
ACTUAL																				
PLANNED	5.	IFB NO.PCC/SBA/R FQ/002/25	Scratch Cards	1,970 pieces	J-6190	\$ 9,850.00 USD	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25		
UPDATE																				
ACTUAL																				
PLANNED	6.	IFB NO.PCC/SBA/ NCB/001/2025	Office Supplies	Assorted	G4761	\$ 40,570 USD	NCB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$ 58,920.00 USD														



Prepared by: _____

Sannah Kamara

Sannah Kamara/Director of Procurement

Approved by: _____

Hon. Robert S. Bestman II

Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

Date: _____

02/03/25

*W3CA
2/18/25*

PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES													REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	7.	IFB NO.PCC/SBA/RB/004/2025	Office Equipment	1 firm	G4659	\$ 33,000.00	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25			
UPDATE																					
ACTUAL																					
PLANNED	8.	IFB NO.PCC/SBA/RB/005/25	Janitorial Supplies	Assorted	N-4773	\$ 20,400.00 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25			
UPDATE																					
ACTUAL																					
PLANNED	9.	IFB NO.PCC/SBA/RB/003/2025	Advertising/Talk Show	1 firm	M-7310	\$ 10,000 USD	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25			
UPDATE																					
ACTUAL																					
SUB TOTAL						\$ 63,400 USD															



Prepared by:

Sannah Kamara

Sannah Kamara/Director of Procurement

Approved by:

Robert S. Bestman II

Hon. Robert S. Bestman II/Head of Entity/Chairman Proc. Committee

Date:

02/03/25

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2/18/25

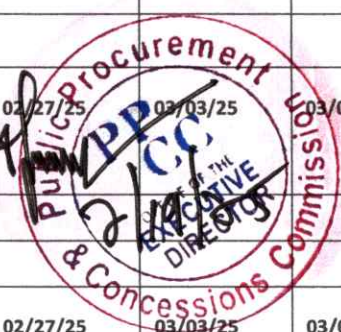
PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
		BASIC DATA							IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS		
PLANNED	10.	IFB NO.PCC/SBA/R FQ/004/2025	Spare parts-Generator	1 firm	G-4659	\$ 10,000.00 USD	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25		
UPDATE																				
ACTUAL																				
PLANNED	11.	IFB NO.PCC/SBA/R B/006/25	Repair & Maintenance Equipment	1 firm	C3312	\$ 14,000 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	02/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	12.	IFB NO.PCC/SBA/R B/007/2025	Building Materials	Assorted	F-4100	\$ 40,000 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$ 64,000.00 USD														



Prepared by: Sannah Kamara

Sannah Kamara/Director of Procurement

Approved by: Robert S. Bestman II Date: 02/03/25

Hon. Robert S. Bestman II, /Head of Entity/Chairman Proc. Committee

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2/18/25

PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA								IMPLEMENTATION DATES											REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	13.	IFB NO.PCC/SBA/R FQ/005/2025	Repair & Maintenance - Office Equipment	1 firm	G-4659	\$ 9,500.00 USD	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25		
UPDATE																				
ACTUAL																				
PLANNED	14.	IFB NO.PCC/SBA/R FQ/006/2025	Food Stuff	Assorted	G-4711	\$ 9,000 USD	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25		
UPDATE																				
ACTUAL																				
PLANNED	15.	IFB NO.PCC/SBA/R B/008/2025	Air Ticket	1 firm	N7911	\$ 15,000 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	03/21/25	03/31/25			
UPDATE																				
ACTUAL																				
SUB TOTAL						\$ 33,500.00 USD														



Prepared by: _____

Sannah Kamara

Sannah Kamara/Director of Procurement

Approved by: _____

Robert S. Bestman II

Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

Date: 02/03/25

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2/18/25

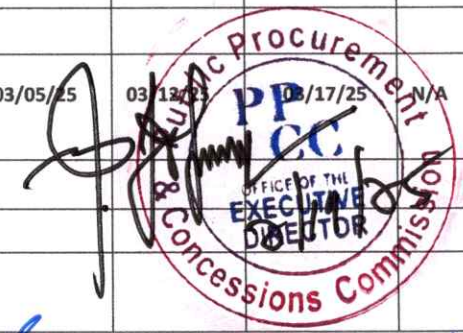
PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	16.	IFB NO.PCC/SBA/RB/009/2025	Vehicles	1 piece	G4510	\$ 35,000.00 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	17.	IFB NO.PCC/SBA/RB/010/2025	Medical Insurance	1 firm	K-6511	\$ 50,500.00 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	18.	IFB NO.PCC/SBA/RB/011/2025	Construction of Building	1 building	F-4100	\$ 75,000 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$ 160,000.00 USD														



Prepared by: *Sannah Kamara*
Sannah Kamara/Director of Procurement

Approved by: *Robert S. Bestman II* Date: 02/03/25
Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

WESLEY
2/18/25

PAYNESVILLE CITY CORPORATION

PROCUREMENT PLAN (Core & SBA budget)

Source of Funding: GOL & Internal Generated Revenue

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	19.	IFB NO.PCC/SBA/RB/012/2025	Spare Parts-Vehicle	1 firm	G4530	\$ 148,700 USD	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/17/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	20.	IFB NO.PCC/SBA/RB/007/2025	Printing	1 firm	C-1812	\$ 10,000.00	RFQ	02/03/25	02/05/25	02/07/25	02/10/25	02/12/25	02/14/25	02/17/25	02/20/25	N/A	02/27/25	03/08/25		
UPDATE																				
ACTUAL																				
			SUB TOTAL			\$ 158,700.00 USD														
GRAND TOTAL						\$ 898,520.00 USD														

Prepared by: *Sannah Kamara*

Sannah Kamara/Director of Procurement

Approved by: *Robert S. Bestman II*

Hon. Robert S. Bestman II / Head of Entity/Chairman Proc. Committee

Date: _____

[Signature]



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2/18/25

Paynesville City Corporation
PROCUREMENT PLAN (Core & SBA budget)
Source of Funding: GOL
Fiscal year: 2025

Items No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB NO.PCC/SBA/RB/001/2025	Vehicle Rental	This contract package is funded from the budget line equipment rental which is intended to rent earth moving equipment for used by the entity.
2.	IFB NO.PCC/SBA/RB/002/2025	Petroleum Product (fuel & Lubricant)	This contract package is funded from the budget line fuel & Lubricant Equipment which is intended to purchase 38,461.5@ 5.46 gallons of fuel and lubricant for equipment during garbage collection and disposal within Paynesville City limits to be used by the entity.
3.	IFB NO.PCC/SBA/RB/003/2025	Repair & Maintenance Vehicle	This contract package is funded from the budget line Repair & Maintenance vehicles and which is intended to hire a firm for servicing of the entity vehicles.
4.	IFB NO.PCC/SBA/RFQ/001/2025	Internet	This contract package is funded from the budget line Telephone and internet which is intended to hire a firm to provide internet coverage for the entity.
5.	IFB NO.PCC/SBA/RFQ/002/25	Scratch Cards	This contract package is funded from the budget line Scratch Cards, which is intended to purchase 1,970 pieces of cards to include both Cellcom and Lonestar cards for used by the entity.
6.	IFB NO.PCC/SBA/NCB/001/2025	Office Supplies	This contract package is funded from the budget line Office Supplies which is intended to purchase Office Supplies to be used by the entity.

[Handwritten Signature]


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 2/18/25

[Handwritten Note: Not signed by authorized personnel]

7.	IFB NO.PCC/SBA/RB/004/2025	Office Equipment	This contract package is funded from the budget line Office Equipment, which is intended to purchase Office Equipment to be used by the entity.
8.	IFB NO.PCC/SBA/RB/005/25	Janitorial Supplies	This contract package is funded from the budget line Janitorial Supplies, which is intended to procure the following janitorial supplies such as: Floor mop, floor towel, tile soap, clorax, etc.
9.	IFB NO.PCC/SBA/RFQ/003/2025	Advertising/ Talk Show	This contract package is funded from the budget line Advertising/ Talk Show which is intended for advertising and talk show to be hosted by the entity.
10.	IFB NO.PCC/SBA/RFQ/004/2025	Spare parts- Generator	This contract package is funded from the budget line Spare parts- Generator, which is intended to procure assorted spare parts for the office generators.
11.	IFB NO.PCC/SBA/RB/006/25	Repair& Maintenance equipment	This contract package is funded from the budget line Repair& Maintenance equipment, which is intended to Repair& Maintain the entity equipment.
12.	IFB NO.PCC/SBA/RB/007/2025	Building Materials	This contract package is funded from the budget line Repair& Maintenance Building, which is intended to purchase assorted building materials for the repair of the entity building.
13.	IFB NO.PCC/SBA/RFQ/005/2025	Repair & Maintenance -Office Equipment	This contract package is funded from the budget line Repair& Maintenance office equipment, which is intended to Repair & Maintain the entity Office Equipment.
14.	IFB NO.PCC/SBA/RFQ/006/2025	Food Stuff	This contract package is funded from the budget line Entertainment, which is intended to purchase food stuff for used by the entity.

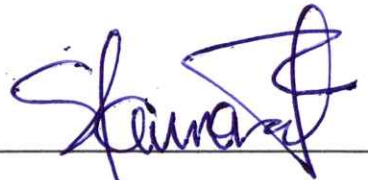


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15.	IFB NO.PCC/SBA/RB/008/2025	Air Ticket	This contract package is funded from the budget line foreign travels, which is intended to purchase air tickets for used by the entity.
16.	IFB NO.PCC/SBA/RB/009/2025	Vehicles	This contract package is funded from the budget line purchase of Vehicle, which is intended to purchase one Unit of vehicle for used by the entity.
17.	IFB NO.PCC/SBA/RB/010/2025	Medical Insurance	This contract package is funded from the budget line Medical, which is intended to hire an insurance company to provide medical insurance for staffs at the entity.
18.	IFB NO.PCC/SBA/RB/011/2025	Construction of Building	This contract package is funded from the budget line Construction, which is intended to be used for on-going construction currently at the entity.
19.	IFB NO.PCC/SBA/RB/012/2025	Spare Parts- Vehicle	This contract package is funded from the budget line Spare Parts- Vehicle , which is intended to purchase assorted spare parts for the entity vehicles during break down.
20.	IFB NO.PCC/SBA/RFQ/007/2025	Printing	This contract package is funded from the budget line Printing , which is intended for printing of essential documents to be used by the entity.



Prepared by: 

Sannah Kamara/Director of Procurement


2/18/25

Approved by: 

Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

Date: 02/03/25

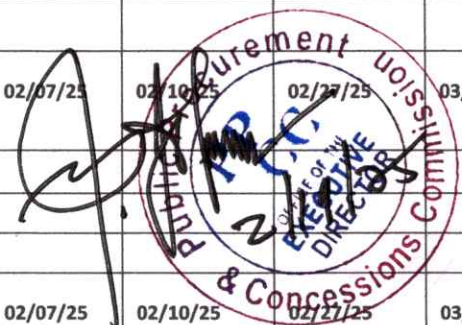
PAYNESVILLE CITY CORPORATION

PSIP- PROCUREMENT PLAN (Core budget)

Source of Funding: GOL

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1.	IFB NO.PCC/SP/RB/01/2025	Vehicles	2 Pieces	G-4510	\$ 46,000 USD	RB	02/03/25	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	2.	IFB NO.PCC/SP/RB/002/2025	Vehicle Rental	9 pieces	H-4922	\$ 249,230 USD	RB	02/03/25	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
PLANNED	3.	IFB NO: PCC/SP/RB/003/25	Spare Parts	Assorted	G-4530	\$ 101,550.00	RB	02/03/25	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	N/A	03/21/25	03/31/25		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$ 396,780.00 USD														



Prepared by: Sannah Kamara

Sannah Kamara/Director of Procurement

Approved by: Hon. Robert S. Bestman II

Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

Date: 02/10/25

Handwritten signature and date:
2/18/25

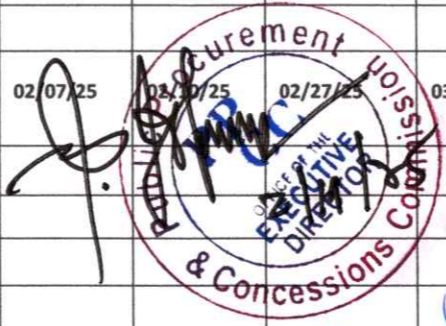
PAYNESVILLE CITY CORPORATION

PSIP- PROCUREMENT PLAN (Core budget)

Source of Funding: GOL

Fiscal year: 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES													REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	4	IFB NO.PCC/SP/RB/04/2025	Petroleum Products (Diesel & Gasoline)	32,100.00 Gallons @ 5.45 USD	G-4661	\$ 175,266.00	RB	02/03/25	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	N/A	03/21/25	03/31/25			
UPDATE																					
ACTUAL																					
PLANNED	5	IFB NO.PCC/SP/RB/05/2025	Sanitation tools	Assorted	G-4663	\$ 22,887.50	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/12/25	N/A	03/21/25	03/31/25			
UPDATE																					
ACTUAL																					
PLANNED	6	IFB NO.PCC/SP/RB/06/2025	Security Tools	Assorted	G-4773	\$ 11,850.00	RB	02/05/25	02/07/25	02/10/25	02/27/25	03/03/25	03/05/25	03/12/25	03/12/25	N/A	03/21/25	03/31/25			
UPDATE																					
ACTUAL																					
SUB TOTAL						\$ 210,003.50															
GRAND TOTAL						\$ 606,783.50															



Prepared by: *Sannah Kamara*
 Sannah Kamara/Director of Procurement

Approved by: *Robert S. Bestman II* Date: 02/03/25
 Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee

WSS
 2/18/25

PAYNESVILLE CITY CORPORATION

PSIP- PROCUREMENT PLAN (CORE budget)
Source of Funding: GOL
Fiscal year: 2025

Items No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB NO.PCC/SP/RB/001/2025	Vehicle Purchase	This contract package is funded from the budget line Purchase of Pick-up which is intended to procure 2(Two) units of pick-up to be used by the entity.
2.	IFB NO.PCC/SP/RB/002/2025	Vehicle rental	This contract package is funded from the budget line Frontend-Loader and Truck Rental which is intended to rent nine (9) pieces of earth moving equipment in disposing garbage from within the Paynesville Community by the entity.
3.	IFB NO.PCC/SP/RB/003/2025	Spare Parts	This contract package is funded from the budget line Spare Parts which is intended to purchase assorted vehicle sparts parts such as: fuel filter, oil filter, water separator, air filter, batteries 150AH, brake shoe set, inner tube, pressure plate, etc to be used by the entity vehicle.
4.	IFB NO.PCC/SP/RB/004/2025	Petroleum Product (Fuel & Lubricant)	This contract package is funded from the budget line Fuel & Lubricant which is intended to procure 32,100.00 Gallons @ 5.45 USD to be used by the entity truck and other earth moving equipment.
5.	IFB NO.PCC/SP/RB/005/2025	Sanitation tools	This contract package is funded from the budget line Sanitation Tools which is intended to purchase assorted tools to be used by the department of sanitation during the disposal of garbage situated within the Paynesville City limits.

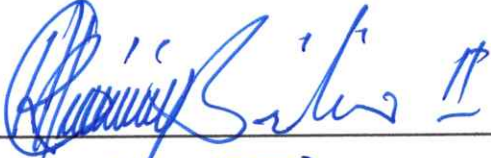


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 2/18/25

Not signed by authorized person

6.	IFB No: PCC/SP/RB/006/25	Security Tools	This contract package is funded from the budget line Enforcement tools, which is intended to purchase the following tool such as: Pepper spray, batton, Uniforms (Police), hand cuff and flash light to be used by the entity.
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Prepared by: 
Sannah Kamara/Director of Procurement

Approved by:  Date: 02/03/25
Hon. Robert S. Bestman II /Head of Entity/Chairman Proc. Committee


 2/18/25