

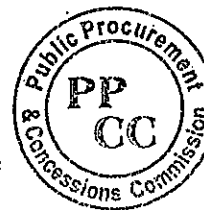


REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/ACEO/0478/25'**

April 10, 2025

Hon. Joseta Neufville-Wento

MANAGER

National Road Fund Office

9th and 10th Streets Sinkor

Republic of Liberia

Dear Hon. Wentto:

Subj: **RECEIPT AND APPROVAL OF SPECIAL PROJECT (ANNUAL ROAD MAINTENANCE AND EXPENDITURE PROGRAM-ARMEP) PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the National Road Fund Office (NRF) Special Project Procurement Plan. Following a thorough review, the Commission approves the National Road Fund's special project procurement plan for Fiscal Year 2025, as per Section 40(3) of the Public Procurement and Concessions Act, PPCA, 2010. The Commission further informs the Road Fund Office that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states that **"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

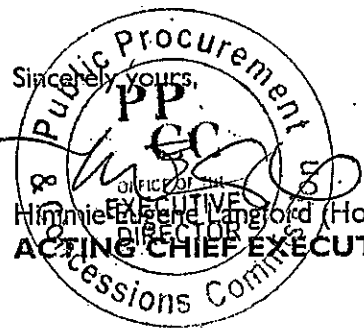
Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA 2010, as we jointly strive to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concession processes.

Sincerely yours,


Himnie Eugene Langford (Hon.)
DIRECTOR

ACTING CHIEF EXECUTIVE OFFICER





Republic of Liberia
National Road Fund Office
9th & 10th Streets, Payne Avenue, Building #134
Monrovia, Liberia



OFFICE OF THE MANAGER
JNW/M/NRFO/RL/097/2025

April 4, 2025

Hon. Bodger Scott Johnson
CEO
Public Procurement and Concession Commission (PPCC)
Monrovia, Liberia


Dear Hon. Johnson,

Subject: Submission of Special Project Procurement Plan for Fiscal Year 2025

We present our compliment, and keeping with Section 40 of the Public Procurement Concession Commission Act of 2010, submit the Special Project Procurement Plan for the National Road Fund of Liberia.

We anticipate your guidance and cooperation through this fiscal year, 2025.

Regards,


Joseta Newville -Wento (Mrs.)
Manager
National Road Fund Office
+231-770-833-335



Josephine Celestia
04/07/25
4:46 PM

NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUNDING: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY- DECEMBER 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											
			CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION(SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB NO. NRF/SBA/ARMEP/RB/001/2025	Petroleum Products (Diesel & Gasoline)	G-4661	6,321.56 GALLONS @5.01	31,671.04	RB	3/13/2025	3/20/2025	3/27/2025	4/8/2025	4/22/2024	4/29/2025	5/5/2025	5/12/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. NRF/SBA/ARMEP/NCB/001/2025	Tools	G4663	ASSORTED	11,300.00	NCB	3/19/2025	3/24/2025	4/3/2025	4/28/2025	5/26/2025	6/2/2025	6/9/2025	6/16/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. NRF/SBA/ARMEP/RFQ/001/2025	Vehicles Spare Parts	G-4530	1 FIRM	4,215.00	RFQ	3/18/2025	3/21/2025	3/28/2025	4/7/2025	4/14/2025	4/21/2025	4/28/2025	5/5/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB NO. NRF/SBA/ARMEP/RFQ/002/2025	Office Machinery & Equipment Spare Parts	G4659	1 FIRM	4,215.00	RFQ	3/18/2025	3/21/2025	3/28/2025	4/7/2025	4/14/2025	4/21/2025	4/28/2025	5/5/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$ 51,401.04													

Bill Johnson
04/09/25

[Signature]
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025

Approved by:

[Signature]
Joseta Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee


Date: April 4, 2025

NRF
APPROVED: MANAGER



NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUNDING: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY- DECEMBER 2025

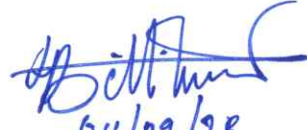
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION(SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFB NO. NRF/SBA/ARMEP/RFQ/003/2025	Stationery	G4761	ASSORTED	10,000.00	RFQ	3/18/2025	3/21/2025	3/28/2025	4/7/2025	4/14/2025	4/21/2025	4/28/2025	5/5/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO. NRF/SBA/ARMEP/RFQ/004/2025	Hall Rental	L6810	3 FIRMS	10,000.00	RFQ	3/18/2025	3/21/2025	3/28/2025	4/7/2025	4/14/2025	4/21/2025	4/28/2025	5/5/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO. NRF/SBA/ARMEP/NCB/002/2025	ICT Equipment	G4741	ASSORTED	15,000.00	NCB	3/19/2025	3/24/2025	4/3/2025	4/28/2025	5/26/2025	6/2/2025	6/9/2025	6/16/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO. NRF/SBA/ARMEP/NCB/003/2025	Air Ticket	N-7911	2 FIRMS	55,000.00	NCB	3/19/2025	3/24/2025	4/3/2025	4/28/2025	5/26/2025	6/2/2025	6/9/2025	6/16/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$ 90,000.00													

Prepared by: 
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025

Approved by: 
Joseta Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date: April 4, 2025


04/09/25



NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUNDING: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES											
				BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MOBILIZATION)	DELIVERY, INSPECTION(SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYEMENT	REMARKS
PLANNED	9	IFB NO. NRF/SBA/ARMEP/NCB/004/2025	Hotel Accommodation Services	I5510	4 FIRMS	55,000.00	NCB	3/19/2025	3/24/2025	4/3/2025	4/28/2025	5/26/2025	6/2/2025	6/9/2025	6/16/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB NO. NRF/SBA/ARMEP/RFQ/005/2025	Scratch Cards	J-6190	1 FIRM	1,000.00	RFQ	3/18/2025	3/21/2025	3/28/2025	4/7/2025	4/14/2025	4/21/2025	4/28/2025	5/5/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB NO. NRF/SBA/ARMEP/NCB/005/2025	Event Catering	I5621	3 FIRMS	50,000.00	NCB	3/19/2025	3/24/2025	4/3/2025	4/28/2025	5/26/2025	6/2/2025	6/9/2025	6/16/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB NO. NRF/SBA/ARMEP/RFQ/006/2025	Printing & Binding Services	C-1812	1 FIRM	10,000.00	RFQ	3/18/2025	3/21/2025	3/28/2025	4/7/2025	4/14/2025	4/21/2025	4/28/2025	5/5/2025	N/A	12/24/2025	12/31/2025	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$ 116,000.00													
GRAND TOTAL :						\$ 257,401.04													

Prepared by:

Veltor T.S. Johnson
Procurement Director
National Road Fund

Date:

April 4, 2025

Approved by:

Josefa Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date:

April 4, 2025

NRF
APPROVAL: MANAGER




NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUND: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

EXPLANATION NOTES:

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE																		
1.	IFB NO. NRF/SBA/ARMEP/RB/001/2025	Petroleum Products(Diesel & Gasoline)	The cost of US\$31,671.04 is derived from two lines on the ARMEP 2025 budget for fuel and lubricants. This amount constitutes US\$15,000 from ARMEP D3b.2 for fuel and lubricants to facilitate NRF financed technical site inspections while US\$16,671.04 from ARMEP Section E is intended to facilitate the National Road Fund Engineering Team Scheduled to participate in the de-launching of two bailey bridges in River Gee County and to also facilitate the Ministry of Public Works Team to conduct quick and expedient intensive repair works on the bridge that collapsed again on December 30, 2024, when an overloaded load bed was carrying an excavator towards Greenville City, Sinoe County.																		
2.	IFB NO. NRF/SBA/ARMEP/NCB/001/2025	Tools	<p>The cost of US\$11,300.00 is derived from two lines on the ARMEP 2025 budget for tools. This amount constitutes US\$10,000 from ARMEP D3b.2 for tools to facilitate NRF financed technical site inspections while US\$1,300.00 from ARMEP Section E is intended to facilitate the Ministry of Public Works Team to conduct quick and expedient intensive repair works on the bridge that collapsed again on December 30, 2024, when an overloaded load bed was carrying an excavator towards Greenville City, Sinoe County. The procurement of the contract package is intended to cover the cost of the below-listed items:</p> <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th></tr><tr><td>1.</td><td>Shovel</td><td>1 Piece</td></tr><tr><td>2.</td><td>36'' Heavy Duty Spanner</td><td>2 Pieces</td></tr><tr><td>3.</td><td>Rebar Hammer</td><td>1 Piece</td></tr><tr><td>4.</td><td>Dynamic Cone Penetration</td><td>1 Piece</td></tr><tr><td>5.</td><td>GPS</td><td>1 Piece</td></tr></table>	No.	Items Description	Quantity	1.	Shovel	1 Piece	2.	36'' Heavy Duty Spanner	2 Pieces	3.	Rebar Hammer	1 Piece	4.	Dynamic Cone Penetration	1 Piece	5.	GPS	1 Piece
No.	Items Description	Quantity																			
1.	Shovel	1 Piece																			
2.	36'' Heavy Duty Spanner	2 Pieces																			
3.	Rebar Hammer	1 Piece																			
4.	Dynamic Cone Penetration	1 Piece																			
5.	GPS	1 Piece																			

Signed: 
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025

Approved: 
Joseta Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee





04/04/25

NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUND: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

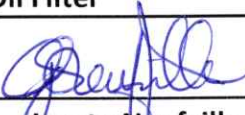
EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE												
3.	IFB NO. NRF/SBA/ARMEP/RFQ/001/2025	Vehicles Spare Parts	<p>The cost of US\$4,215.00 is derived from the ARMEP 2025 budget line Section E for assorted vehicles spare parts to facilitate the Ministry of Public Works Team to conduct quick and expedient intensive repair works on the bridge that collapsed again on December 30, 2024, when an overloaded load bed was carrying an excavator towards Greenville City, Sinoe County.</p> <p>The procurement of the contract package is intended to cover the cost of the below-listed items:</p> <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th></tr><tr><td>1.</td><td>Differential York Complete</td><td>1 Set</td></tr><tr><td>2.</td><td>Knuckle Bearing</td><td>4 Pieces</td></tr><tr><td>3.</td><td>Gasket Maker</td><td>1 Piece</td></tr></table>	No.	Items Description	Quantity	1.	Differential York Complete	1 Set	2.	Knuckle Bearing	4 Pieces	3.	Gasket Maker	1 Piece
No.	Items Description	Quantity													
1.	Differential York Complete	1 Set													
2.	Knuckle Bearing	4 Pieces													
3.	Gasket Maker	1 Piece													
4.	IFB NO. NRF/SBA/ARMEP/RFQ/002/2025	Office Machinery & Equipment Spare Parts	<p>The cost of US\$4,215.00 is derived from the ARMEP 2025 budget line Section E for assorted vehicles and generator spare parts to facilitate the Ministry of Public Works Team to conduct quick and expedient intensive repair works on the bridge that collapsed again on December 30, 2024, when an overloaded load bed was carrying an excavator towards Greenville City, Sinoe County.</p> <p>The procurement of the contract package is intended to cover the cost of the below-listed items:</p> <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th></tr><tr><td>1.</td><td>Startor</td><td>1 Set</td></tr><tr><td>2.</td><td>Fuel Filter Element</td><td>1 Piece</td></tr><tr><td>3.</td><td>Oil Filter</td><td>1 Piece</td></tr></table>	No.	Items Description	Quantity	1.	Startor	1 Set	2.	Fuel Filter Element	1 Piece	3.	Oil Filter	1 Piece
No.	Items Description	Quantity													
1.	Startor	1 Set													
2.	Fuel Filter Element	1 Piece													
3.	Oil Filter	1 Piece													

Signed: 
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025


04/04/25

Approved: 
Joseta Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date: April 4, 2025



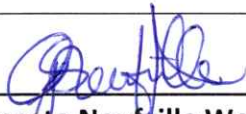
NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUND: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

EXPLANATION NOTES:


ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE																		
5.	IFB NO. NRF/SBA/ARMEP/RFQ/003/2025	Stationery	<p>The cost of US\$10,000.00 is derived from the ARMEP 2025 budget line D3a for stationery to facilitate the Ministry of Public Works National Road Inventory Survey.</p> <p>The procurement of the contract package is intended to cover the cost of the below-listed items:</p> <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th></tr><tr><td>1.</td><td>White Color A4 Sheet</td><td>50 Ctns</td></tr><tr><td>2.</td><td>Legal Sheet</td><td>15 Ctns</td></tr><tr><td>3.</td><td>Binder Clips (medium)</td><td>40 Pks</td></tr><tr><td>4.</td><td>Binder Clips (Large)</td><td>50 Pks</td></tr><tr><td>5.</td><td>Binder Clips (small)</td><td>30 Pks</td></tr></table>	No.	Items Description	Quantity	1.	White Color A4 Sheet	50 Ctns	2.	Legal Sheet	15 Ctns	3.	Binder Clips (medium)	40 Pks	4.	Binder Clips (Large)	50 Pks	5.	Binder Clips (small)	30 Pks
No.	Items Description	Quantity																			
1.	White Color A4 Sheet	50 Ctns																			
2.	Legal Sheet	15 Ctns																			
3.	Binder Clips (medium)	40 Pks																			
4.	Binder Clips (Large)	50 Pks																			
5.	Binder Clips (small)	30 Pks																			
6.	IFB NO. NRF/SBA/ARMEP/RFQ/004/2025	Hall Rental	<p>The cost of US\$10,000.00 is derived from the ARMEP 2025 budget line D3b.1 for hall rental. This amount constitutes US\$5,000 from ARMEP D3b.1 for hall rental as the National Road Fund contribution to facilitate the Ministry of Public Works budget for the 10th International Conference on Sustainable Transportation in Africa (ICTA2025) while the remaining US\$5,000.00 from ARMEP D3b.1 is intended to facilitate hall rental for the National Road Fund technical working sections.</p>																		

Signed: 
Veltor T.S. Johnson
 Procurement Director
 National Road Fund

Date: April 4, 2025

Approved: 
Joseta Neufville Wento
 Fund Manager, National Road Fund
 Chairman, Procurement Committee

Date: April 4, 2025


 04/04/25



NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUND: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

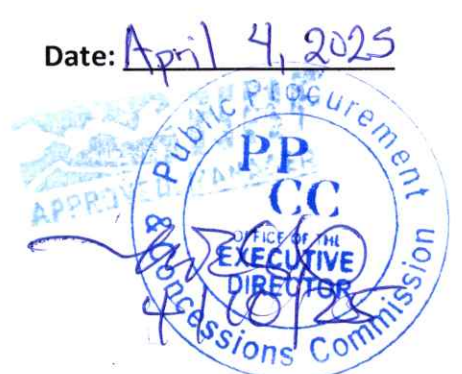
EXPLANATION NOTES:


EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE															
7.	IFB NO. NRF/SBA/ARMEP/NCB/002/2025	ICT Equipment	<p>The cost of US\$15,000.00 is derived from the ARMEP 2025 budget line D3a for ICT Equipment to facilitate the Ministry of Public Works National Road Inventory Survey.</p> <p>The procurement of the contract package is intended to cover the cost of the below-listed items:</p> <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th></tr><tr><td>1.</td><td>Canon ImageRunner C3326i, A3 Color Laser Multifunctional, 1.6 GHz Dual Core Processor, Standard: 2.0GB RAM</td><td>1 Piece of Copier and 4 Sets of Canon C-Exv65 Cartridge</td></tr><tr><td>2.</td><td>Laptop</td><td>1 Piece</td></tr><tr><td>3.</td><td>Tablet</td><td>15 Pieces</td></tr><tr><td>4.</td><td>Dell Desktop</td><td>1 Piece</td></tr></table>	No.	Items Description	Quantity	1.	Canon ImageRunner C3326i, A3 Color Laser Multifunctional, 1.6 GHz Dual Core Processor, Standard: 2.0GB RAM	1 Piece of Copier and 4 Sets of Canon C-Exv65 Cartridge	2.	Laptop	1 Piece	3.	Tablet	15 Pieces	4.	Dell Desktop	1 Piece
No.	Items Description	Quantity																
1.	Canon ImageRunner C3326i, A3 Color Laser Multifunctional, 1.6 GHz Dual Core Processor, Standard: 2.0GB RAM	1 Piece of Copier and 4 Sets of Canon C-Exv65 Cartridge																
2.	Laptop	1 Piece																
3.	Tablet	15 Pieces																
4.	Dell Desktop	1 Piece																
8.	IFB NO. NRF/SBA/ARMEP/NCB/003/2025	Air Ticket	<p>The cost of US\$55,000.00 is derived from two lines (D3b.1 and D3b.4) on the ARMEP 2025 budget for air tickets. This amount constitutes US\$40,000.00 from D3b.1 and US\$15,000.00 from D3b.4 to cover the cost of Air Tickets for official foreign travel.</p>															

Signed: 
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025 Approved: 
Joseta Neufville Wenton
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date: April 4, 2025



04/09/23


NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT SBA PROCUREMENT PLAN
SOURCE OF FUND: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

EXPLANATION NOTES:

ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
9.	IFB NO. NRF/SBA/ARMEP/NCB/004/2025	Hotel Accommodation Services	The cost of US\$55,000.00 is derived from two lines (D3b.1 and D3b.4) on the ARMEP 2025 budget for hotel accommodation services. This amount constitutes US\$25,000.00 from D3b.1 and US\$30,000.00 from D3b.4 to cover the cost of hotel accommodation Services for technical work sessions, training, and conferences.
10.	IFB NO. NRF/SBA/ARMEP/RFQ/005/2025	Scratch Cards	The cost of US\$1,000.00 is derived from the ARMEP 2025 budget line D3b.1 for scratch cards. This contract package is intended to cover the cost of communication.
11.	IFB NO. NRF/SBA/ARMEP/NCB/005/2025	Event Catering	The cost of US\$50,000.00 is derived from two lines (D3b.4 and D3b.7) on the ARMEP 2025 budget for event catering services. This amount constitutes US\$10,000.00 from D3b.4 and US\$40,000.00 from D3b.7 to cover the cost of Catering Services for workshops, training, technical work sessions, and conferences.
12.	IFB NO. NRF/SBA/ARMEP/RFQ/006/2025	Printing & Binding Services	The cost of US\$10,000.00 is derived from the ARMEP 2025 budget line D3b.1 for printing & Binding Services. The procurement of this contract package is intended to cover production costs for customized items/materials and printing and binding services.

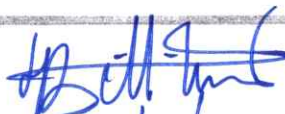
Signed: 
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025

Approved: 
Jojeta Neufville Wentto
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date: April 4, 2025




04/09/25

NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT CONSULTANCY PROCUREMENT PLAN
SOURCE OF FUNDING: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

1	2	3		4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES													
								REQUEST FOR EXPRESSION OF INTEREST, IF APPLICABLE				REQUEST FOR PROPOSALS AND APPROVAL OF AWARD									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	NO. OF FIRMS/ PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/ SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT	
PLANNED	1	5	REOI NO: NRF/SBA/ARME P/CQS/001/202	Monitoring & Supervision Services	M7490	INDIVIDUAL	6,000.00	CQS	3/28/2025	4/14/2025	5/12/2025	5/19/2025	5/26/2025	N/A	N/A	N/A	N/A	6/26/2025	7/3/2025	7/17/2025	12/30/2025
UPDATE																					
ACTUAL																					
PLANNED	2	5	REOI NO: NRF/SBA/ARME P/CQS/002/202	Engineering Services	M7110	4 INDIVIDUALS	15,000.00	CQS	3/28/2025	4/14/2025	5/12/2025	5/19/2025	5/26/2025	N/A	N/A	N/A	N/A	6/26/2025	7/3/2025	7/17/2025	12/30/2025
UPDATE																					
ACTUAL																					
PLANNED	3	5	REOI NO: NRF/SBA/ARME P/CQS/003/202	ICT Consultant	J6202	INDIVIDUAL	19,000.00	CQS	3/28/2025	4/14/2025	5/12/2025	5/19/2025	5/26/2025	N/A	N/A	N/A	N/A	6/26/2025	7/3/2025	7/17/2025	12/30/2025
UPDATE																					
ACTUAL																					
PLANNED	4	5	REOI NO: NRF/SBA/ARME P/CQS/004/202	Public Relations Services	M7020	1 FIRM	60,000.00	CQS	3/28/2025	4/14/2025	5/12/2025	5/19/2025	5/26/2025	N/A	N/A	N/A	N/A	6/26/2025	7/3/2025	7/17/2025	12/30/2025
UPDATE																					
ACTUAL																					
GRAND TOTAL:						\$ 100,000.00															

Prepared by:

Veltor T.S. Johnson
Procurement Director
National Road Fund

April 4, 2025

Approved by:

Josefa Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date:

April 4, 2025

[Signature]
64/09/23




NATIONAL ROAD FUND OF LIBERIA
SPECIAL PROJECT CONSULTANCY PROCUREMENT PLAN
SOURCE OF FUND: ANNUAL ROAD MAINTENANCE EXPENDITURE PROGRAM (ARMEP)
FISCAL YEAR JANUARY-DECEMBER 2025

EXPLANATION NOTES:

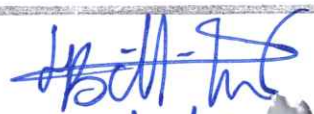
ITEM NO.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	DESCRIPTION OF CONTRACT PACKAGE
1.	REOI NO. NRF/SBA/ARMEP/CQS/001/2025	Monitoring & Supervision Services	The cost of US\$6,000.00 is derived from the ARMEP 2025 budget line D3b.3 for Monitoring & Supervision Services. This contract package is intended to hire an M&E Consultant to develop the National Road Fund Monitoring & Evaluation plan.
2.	REOI NO. NRF/SBA/ARMEP/CQS/002/2025	Engineering Services	The cost of US\$15,000.00 is derived from the ARMEP 2025 budget line D3b.3 for Engineering Services. This contract package is intended to hire 4 Consultants for the National Road Fund Weigh Bridge Compliance.
3.	REOI NO. NRF/SBA/ARMEP/CQS/003/2025	ICT Consultant	The cost of US\$19,000.00 is derived from the ARMEP 2025 budget line D3b.3 for ICT Consultant. This contract package is intended to hire a consultant to develop an online interactive dashboard that will track the status of all the National Road Fund financed technical projects.
4.	REOI NO. NRF/SBA/ARMEP/CQS/004/2025	Public Relations Services	The cost of US\$60,000.00 is derived from the ARMEP 2025 budget line D3b.7 for Public Relations Services. This contract package is intended to hire a consultant to enhance the National Road Fund Public Visibility and to engage communities on road maintenance best practices and behavior.

Signed: 
Veltor T.S. Johnson
Procurement Director
National Road Fund

Date: April 4, 2025

Approved: 
Joseta Neufville Wento
Fund Manager, National Road Fund
Chairman, Procurement Committee

Date: April 4, 2025


04/04/25

