



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppsc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0131/25'**

January 21, 2025

Cllr. N. Oswald Tweh
MINISTER/ATTORNEY GENERAL
Ministry of Justice
14th Street Sinkor
Monrovia, Liberia

Dear Cllr. Tweh:

Subj: **APPROVAL OF ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Ministry of Justice (MoJ) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the MoJ annual procurement plan for the fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the MoJ that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

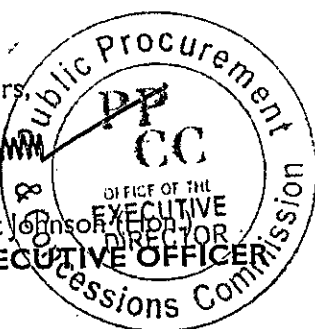
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each *Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.*"

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER



Regulating Procurement Compliance for National Development



REPUBLIC OF LIBERIA
MINISTRY OF JUSTICE

14th Street, Sinkor
P.O.Box 9015
1000 Monrovia, 10 Liberia



OFFICE OF THE MINISTER / ATTORNEY GENERAL

NOT/M-AG/MOJ/528/2025/RL

January 13, 2025

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill, Monrovia

Procurement Committee Members

Dear Hon. Johnson:

We present our compliments and herewith submit the names and positions of the Procurement Committee Members of the Ministry of Justice Central for the 2025 Fiscal Year.

They include:

- | | |
|-------------------------------|--|
| 1. Cllr. Cora Hare-Konuwa | Deputy Minister for Codification- Chairman |
| 2. Atty. Edrick F. Noah | Assistant Minister for Admn. – Member |
| 3. Atty. Gabriel F. Ndupellar | Assistant Minister for Corrections- Member |
| 4. Mr. Milton M. Gaye | Comptroller- Member |
| 5. Mr. Emmanuel N. Johnson | Program Coordinator PPMU- Member |
| 6. Ms. Benetta M. Karneh | Acting Procurement Director-Secretary |

Kind regards.

Sincerely yours,

Cllr. N. Oswald Tweh
Minister of Justice/ Attorney General, R. L.

John Somo

01/17/2025

TIME! 11:42 AM

**MINISTRY OF JUSTICE CENTRAL
FINAL PROCURMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
CALENDAR YEAR 2025**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
ITEM	PACKAGE NUMBER (CODE)	CONT. PACKAGE	Business Act. Code	QTY	EST. COST (USD)	PRO. MTD	TECH. SPECS/BOQ/ DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL- BID	BID INVITATION & RELEASE OF	BID SUBMISSION /PUBLIC	SUBMISSION OF BID EVALUATION	PC APPROVAL- BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MO BILIZATION)	DELIVERY,IN SPECTION(S UBSTANTIAL	ACCEPTANC E & FINAL PAYMENT	
PLANNED	4	IFB NO. MOJ/SBA/RFQ/002/2025	Air Ticket	N-7911	1 firm	9,000	RFQ	9-Jan-25	16-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	12-Feb-25	19-Feb-25	1-Mar-25	N/A	30-Dec-25	30-Dec-25
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO. MOJ/SBA/RB/002/2025	Petroleum Product (Disel & Gasoline)	G- 4661	29,923.2 Gals. @3.91	117,000	RB	9-Jan-25	16-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	18-Feb-25	25-Feb-25	7-Mar-25	N/A	30-Dec-25	30-Dec-25
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. MOJ/SBA/RFQ/003/2025	Printing & Binding Services	C-1812	1 Firm	10,000	RFQ	9-Jan-25	16-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	12-Feb-25	19-Feb-25	1-Mar-25	N/A	30-Dec-25	30-Dec-25
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO. MOJ/SBA/RFQ/004/2025	Publication Services	J-5813	2 Firms	3,000	RFQ	9-Jan-25	16-Jan-25	21-Jan-25	28-Jan-25	4-Feb-25	12-Feb-25	19-Feb-25	1-Mar-25	N/A	30-Dec-25	30-Dec-25
UPDATE																		
ACTUAL																		
			Sub-Total			139,000												
			Grand Total			759,500												

SIGNED: 
Benetta M. Karneh
 Acting Procurement Director /Moj



APPROVED: 
Cllr. N. Oswald Tweh
 Minister of Justice /Attorney General




Executive Director
 Public Procurement & Concessions Commission

DATE: 01/22/25

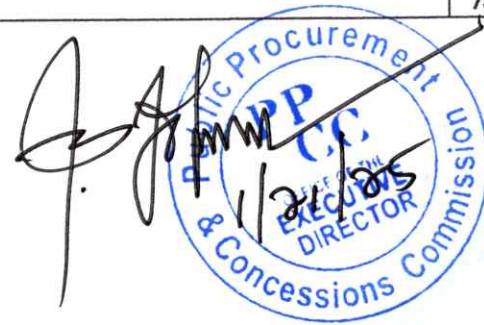
No	CONTRACT PACKAGE CODE	Contract Package	Content of Contract Package	Amount
1	IFB No: MOJ/SBA/NCB/001/2025	Food Stuffs	This contract package is from the budget line Food & Catering Services, and it is intended to Procure rice and other assorted food items for inmates in the sixteen (16) prison facilities around the country Rice 502,000.00 Assorted food items (Soup kind) 98,000.00	600,000.00
2	IFB No: MOJ/SBA/RFQ/001/2025	Cleaning Material	This package is intended to procure Cleaning Materials as : chlorax, detol, sanitizer, brums, tie soap, tissues, nakpins et for the Ministry of Justice Central	10,000.00
3	IFB. No. MOJ/SBA/RB/001/2025	Scratch Cards	This contract package comes from the budget line Telecommunication and it is intended to procure scratch Cards for the Ministry of Justice Central	10,500.00
4	IFB: NO. MOJ/RFQ/002/2025	Air Ticket	This contract package is from the budgetline foreign means of travel and it is intended to procure air Ticke for foreign travel	9,000.00
5	IFB NO.MOJ/SBA/RB/002/2025	Petroleum product (Diesel & Gas)	This contract package is intended to procure fuel coupons for vehicles and generators @ the cost of USD \$3.91for the Ministry of Justice Central.This price is subject to change base on the Minisrtry of Commerce price circular.	117,000
6	IFB NO.MOJ/SBA/RFQ/003/2025	Printing & Binding Services	This contract package is from the budget line Printing, Binding, Publication & it is intended to print and bind work relating to the Ministry of Justice central	10,000.00
7	IFB No: MOJ/SBA/RFQ/004/2025	Publication Services	This contract package is from the budget line Printing, Binding, Publication & it is intended to publish IFQ, REOI, IPQ for the Ministry of Justice central	3,000.00
8	N/A	Electricity	This package is intended to pay LEC to supply Electricity to the Ministry of Justice Central	10,000.00
9	N/A	Waer & Sewer	This package is also intended to pay Water & Sewer to supply pipe borne water to MOJ central	10,000.00
10	N/A	Internet Services	This contract package is from the budgetline internet provider, and it is intended to pay the internet services to be provided by LIBTELCO	7,000.00
Grand Total				786,500.00

SIGNED:

B. Karneh
Benetta M. Karneh
ACTING PROCURMENT DIRECTOR (MOJ)


DATE: 01/16/25

[Handwritten signature]
1/21/25



MINISTRY OF JUSTICE CENTRAL
FINAL CONSULTANCY PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: GOL
FOR FISCAL YEAR 2025

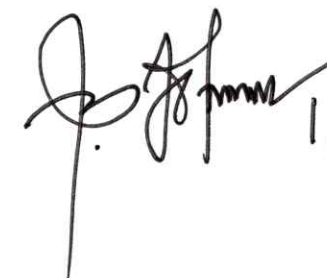
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
							REQUEST FOR EXPRESSION OF INTEREST, IF APPLICABLE				REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							
ITEM NO.	PACKAGE NUMBER (CODE)	CONSULTANCY SERVICE	NO. OF FIRMS/PERSONS	EST. COST USD	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL-FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
PLANNED	1	IFB NO. MOJ/RFP/01/2025 Legal Services	Individuals	300,000	QCBS	15-Jan-25	22-Jan-25	12-Feb-25	22-Feb-25	4-Mar-25	19-Mar-25	29-Mar-25	8-Apr-25	28-Apr-25	18-May-25	28-May-25	7-Jun-25	
UPDATE																		
ACTUAL																		
TOTAL				300,000														

SIGNED: 
Benetta M. Karneh
 Acting Procurement Director /MoJ

APPROVED: 
Cllr. N. Oswald Tweh
 Minister of Justice /Attorney General

DATE: 01/16/25


 1/21/25






**MINISTRY OF JUSTICE CENTRAL
CONSULTANCY PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: GOL
FOR FISCAL YEAR 2025**

No	CONTRACT PACKAGE CODE	Contract Package	Content of Contract Package	Amount
1	RFP NO. MOJ/QCBS/001/2025	Legal Services	This Contract package is from the budget line other legal fees and it is intended to procure individuals that will provide legal services for the Ministry of Justice.	
		TOTAL		300,000.00

SIGNED: _____


Benetta M. Karneh
 ACTING PROCURMENT DIRECTOR (MOJ)

DATE: 01/16/25


 1/21/25





**MINISTRY OF JUSTICE CENTRAL
FINAL PROCURMENT PLAN (NON SBA)
SOURCE OF FUNDING: GOL
CALENDAR YEAR 2025**

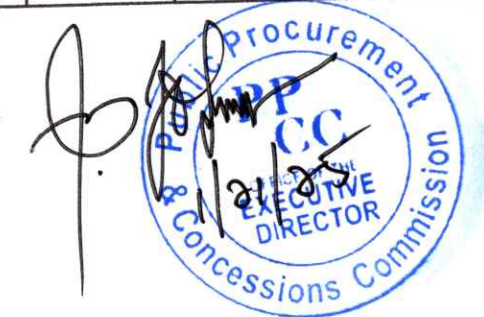
1	2	3	4	6	7	8	9	10	11	12	13	14	15	16	17
BASIC DATA							IMPLEMENTATION DATES								
ITEM	PACKAGE NUMBER (CODE)	CONT. PACKAGE	QTY	EST. COST (USD)	PRO. MTD	TECH. SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	APPROVAL- BID DOC/TEC SPECS	INVITATION & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MOBIL IZATION)	
PLAN 1	IFB NO. MOJ/NCB/ 001/2025	Stationery	Assorted	66,000	NCB	30-Dec-24	7-Jan-25	13-Jan-25	17-Jan-25	14-Feb-25	21-Feb-25	26-Feb-25	7-Mar-25	N/A	
UPDATE															
ACTUAL															
PLAN 2	IFB NO. MOJ/NCB/ 002/2025	Vehicles Repair & Maintenance	1 Firm	15,000	NCB	30-Dec-24	7-Jan-25	13-Jan-25	17-Jan-25	14-Feb-25	21-Feb-25	26-Feb-25	7-Mar-25	N/A	
UPDATE															
ACTUAL															
PLAN 3	IFB NO. MOJ/NCB/ 003/2025	Drugs & Medical Consumables	Assorted	120,000	NCB	30-Dec-24	7-Jan-25	13-Jan-25	17-Jan-25	14-Feb-25	21-Feb-25	26-Feb-25	7-Mar-25	N/A	
UPDATE															
ACTUAL															
Subtotal				201,000											

SIGNED: 
Benetta M. Karneh
 Acting PROCURMENT DIRECTOR (MOJ)



APPROVED: 
Cllr. N. Oswald Tweh
 Minister of Justice / Attorney General


 1/20/25



DATE: 01/16/25

**MINISTRY OF JUSTICE CENTRAL
FINAL PROCURMENT PLAN (NON SBA)
SOURCE OF FUNDING: GOL
CALENDAR YEAR 2025**

1	2	3	4	6	7	8	9	10	11	12	13	14	15	16	17
BASIC DATA							IMPLEMENTATION DATES								
	ITEM	PACKAGE NUMBER (CODE)	CONT. PACKAGE	QTY	EST. COST (USD)	PRO. MTD	TECH. SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	APPROVAL- BID DOC/TEC	INVITATION & RELEASE OF BID	SUBMISSIO N/PUBLIC OPENING	OF BID EVALUATION REPORT	APPROVAL- BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MOBIL IZATION)
PLAN	4	IFB NO. MOJ/NCB/004/2025	Constructions of Office Buildings	1 firm	200,000	NCB	30-Dec-24	7-Jan-25	13-Jan-25	17-Jan-25	14-Feb-25	21-Feb-25	26-Feb-25	7-Mar-25	N/A
UPDATE															
ACTUAL															
PLAN	5	IFB NO. MOJ/NCB/005/2025	R & M Non-Residential Buildings	1 firm	750,000	NCB	30-Dec-24	7-Jan-25	13-Jan-25	17-Jan-25	14-Feb-25	21-Feb-25	26-Feb-25	7-Mar-25	N/A
UPDATE															
ACTUAL															
PLAN	6	IFB NO. MOJ/SS/001/2025	Office Building Lease	1 firm	254,000	SS	5-Dec-24	13-Dec-24	19-Dec-24	23-Dec-24	20-Jan-25	27-Jan-25	1-Feb-25	10-Feb-25	N/A
UPDATE															
ACTUAL															
Sub Total					1,204,000										
Grand Total					1,405,000										

SIGNED: *B. Karneh*
Benetta M. Karneh
 ACTING PROCURMENT DIRECTOR (MOJ)



APPROVED: *N. Oswald Tweh*
Clr. N. Oswald Tweh
 Minister of Justice /Attorney General

WJG
1120/25

J. J. [Signature]
 DATE: 16/25
Public Procurement & Concessions Commission
 EXECUTIVE DIRECTOR



**MINISTRY OF JUSTICE CENTRAL
FINAL PROCURMENT PLAN (NON SBA)
SOURCE OF FUNDING: GOL**

CALENDAR YEAR 2025

No	CONTRACT PACKAGE CODE	Contract Package	Content of Contract Package	Amount
1	IFB No. MOJ/NCB/001/2025	Stationery	This contract package is intended to procure the below stationery items such as A4 and Legal Sheets, Folders, Calculators, Box files, Cartdriges, etc for the Ministry.	66,000
2	IFB. No. MOJ/NCB/002/2025	Vehicles Repair & Maintenance Services	This contract package is intended to procure the services of a bidder that will provide repair & maintenance services as well as spare parts for vehicles of the Ministry of Justice Central	15,000.00
3	IFB. No. MOJ/NCB/003/2025	Drugs & Medical Consumables	This contract package is intended to procure Drugs & Medical consumables for inmates in the sixteen (16) prison facilities around the country such as Injectables, tablets, reagents, etc	120,000
4	IFB: NO. MOJ/NCB/004/2025	Constructions of Office Buildings	This contract package is intended to procure the services of Construction firm that will Construct the MoJ Complex	750,000.00
5	IFB: NO. MOJ/NCB/005/2025	R & M Non- Residential Bldgs (Prisons)	This contract package is intended to procure the services of Construction firm that will repair and maintain the prison compounds across the country Lot 1: Chessmanburg Prison ----- 150,000.00 Lot 2: Assorted Prisons ----- 600,000.00	
6	IFB: NO. MOJ/SS/001/2025	Office Building Lease	This contract package comes from the budget line Building Rental/Lease and it is intended to rent/ Lease a building to be used as office for the Ministry of Justice	254,000.00
7	N/A	Other Rental & Lease	This contract package is intended to rent/ Lease a building for the Technical Center of Excellence	100,000.00
Grand total				1,505,000.00

SIGNED: _____


Benetta M. Karneh



1/21/25

DATE: 01/16/25