



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0261/24'**

May 28, 2024

Hon. Bill McGill Jones

DEPUTY MINISTER FOR ADMINISTRATION

Ministry of Finance and Development Planning

Board & Mechlin Streets

Monrovia, Liberia

Dear Hon. Jones:

Subj: **PROVISIONAL APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Ministry of Finance and Development Planning (MFDP) Draft Annual Procurement Plan. Following thorough review, the Commission hereby provisionally approves the MFDP's draft annual procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the MFDP that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. However, the Commission advised that the MFDP should seek its prior approval before submitting the use of sole source method in reliance with **Section 55** of the PPCA. Also, the Ministry is requested to submit its final procurement plan for final approval upon the release of the National budget.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states **"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Badger Scott Johnson (Hon.)

CHIEF EXECUTIVE OFFICER



Inter-Office Memo

To: Bodger Scott Johnson
Executive Director/CEO

Thru: Himmie E. Langford
Director, CMD

From: Alfred T. Jellue, Jr.
Compliance Manager

Subj: Request for provisional approval of the Ministry of Finance and Development Planning (MFDP) Draft Annual Procurement Plan FY 2024

Date: May 28, 2024

The Ministry of Finance and Development Planning (MFDP) has sought the Commission's provisional approval of its draft annual procurement plan for fiscal year 2024. This request complies with Section 40 (2,3) of the PPCA.

Below are documents submitted to facilitate the Ministry's review:

- Transmittal Letter
- Non-SBA Draft Annual Procurement Plan FY 2024
- SBA Draft Annual Procurement Plan FY 2024
- Non-SBA Draft Annual Consultancy Procurement Plan FY 2024
- Explanatory Notes
- Spending Plan FY 2024
- Copy of Draft National Bank FY 2024
- Contract Award information FY 2023

Recommendation

Therefore, it is recommended that:

- The Commission provisionally approves the MFDP's Draft Annual Procurement Plan for the fiscal year 2024;
- The MFDP be advised to submit its final Procurement Plan for **final approval** upon the release of the National budget;
- The MFDP be advised to submit the use of sole source procurement for the Commission's prior approval before awarding contracts in consonance with Section 55(3) of the PPCA.

Regards,

Josephine Gelescio
May 28, 2024
3:34 PM



OFFICE OF THE DEPUTY MINISTER
FOR ADMINISTRATION

REPUBLIC OF LIBERIA
MINISTRY OF FINANCE & DEVELOPMENT PLANNING
P.O. BOX 10-9016
1000 MONROVIA, 10 LIBERIA



GOL/MFDP-DMA/2-3/BMJ/knw/14173/'24

May 22, 2024

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson:


REF: **SUBMISSION OF 2024 ANNUAL PROCUREMENT PLANS**

We write in consonance with Section 40 Sub-section 1 of the PPC Act, which requires all procuring entities to undertake procurement in order to maximize value for public expenditure and other objects of the Act.

Pursuant to the above provision, we wish to submit to the Commission the Annual Small Business Act (SBA), Core Budget and the Consultancy Procurement Plans in the amounts of **US\$1,300,588.00** and **US\$1,581,564.00** and **US\$202,641.00** respectively for perusal and approval.

Thanks for your usual kind consideration. Please accept the assurance of our highest esteem.

Very truly yours,


05-22-24
Bill McGill Jones (Hon.)
Deputy Minister for Administration
Designated Chairperson, Procurement Committee

Cc: Minister of Finance & Development Planning
File

Received:
Theophilus Kollie
May 23, 2024
Time: 10:28 AM