



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: [www.pgcc.gov.lr](http://www.pgcc.gov.lr) EMAIL: [info@pgcc.gov.lr](mailto:info@pgcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/273/'24**

June 10, 2024

Hon. Patrick T. Worzie  
**EXECUTIVE DIRECTOR**  
Liberia Refugee Repatriation and Resettlement Commission  
Republic of Liberia

Dear Hon. Worzie:

Subject: **RECEIPT AND APPROVAL OF THE LRRRC SPECIAL PROJECT PROCUREMENT PLAN (SBA) FISCAL YEAR 2024**

We present compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Refugee Repatriation and Resettlement Commission (**LRRRC**) submission of its Special Project Procurement Plan (SBA). The Commission has received and approves the LRRRC's Special Project Procurement Plan for Fiscal Year 2024 in accordance with **Section 40** (3) of the PPCA, 2010, and informs the **LRRRC** that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours Sincerely,



Bodger Scott-Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

# LIBERIA REFUGEE REPATRIATION RESETTLEMENT COMMISSION

**SPECIAL PROJECT PROCUREMENT PLAN- ( \$BA budget)**

**Source of Funding: GOL**

**Fiscal year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
<b>BASIC DATA</b>								<b>IMPLEMENTATION DATES</b>											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NO.LRRRC/RB/SBA /001/2024	Petroleum Product( Diesel & Gasoline)	6,500 gallons @ 6.00	G-4661	\$ 39,000.00	RB	06/06/24	10/06/24	12/06/24	13/06/24	15/07/2024	17/07/24	19/07/24	29/07/24	N/A	08/08/24	19/08/24	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO.LRRRC/RB/SBA /002/2024	Vehicle	1	G-4510	\$ 45,938	RB	06/06/24	10/06/24	12/06/24	13/06/24	15/07/2024	17/07/24	19/07/24	29/07/24	N/A	08/08/24	19/08/24	
UPDATE																			
ACTUAL																			
<b>SUB TOTAL</b>						\$ 84,938.00 USD													

Prepared by: *Norwu Yorgbor*  
**NORWU YORGBOR**  
**PROCUREMENT DIRECTOR**

Approved by: \_\_\_\_\_  
**PATRICK T. WORZIE**  
**HEAD OF ENTITY**

Date: 06/06/24

*June 10, 2024*



# LIBERIA REFUGEE REPATRIATION RESETTLEMENT COMMISSION

**SPECIAL PROJECT PROCUREMENT PLAN- (SBA- Budget)**

**Source of Funding: GOL**

**Fiscal year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARK
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	3	IFB NO.LRRRC/SBA/NCB/001/2024	Renovation	Five (5) transit centers	F-4100	\$ 50,000.00	NCB	06/06/24	10/06/24	12/06/24	13/06/24	15/07/2024	17/07/24	19/07/24	29/07/24	N/A	08/08/24	19/08/24		
UPDATE																				
PLANNED	4	IFB NO.LRRRC/SBARB/003/2024	Mattress	304,800 pieces	G-4759	\$ 15,240.00	RB	06/06/24	10/06/24	12/06/24	13/06/24	15/07/2024	17/07/24	19/07/24	29/07/24	N/A	08/08/24	19/08/24		
UPDATE																				
ACTUAL																				
<b>SUB TOTAL</b>						\$ 65,240 USD														
<b>GRAND TOTAL</b>						\$ 150,178.00 USD														

Prepared by: *Norwu Yorgbor*  
**NORWU YORGBOR**  
**PROCUREMENT DIRECTOR**

Approved by: *Patrick T. Worzie*  
**PATRICK T. WORZIE**  
**HEAD OF ENTITY**

Date: 06/06/24

*Worzie*  
 June 10, 2024

*Patrick T. Worzie*  
 06/10/24

**LIBERIA REFUGEE REPATRIATION RESETTLEMENT COMMISSION**  
**SPECIAL PROJECT EXPLANATORY NOTES**  
**FISCAL YEAR- 2024**

1.	<b>IFB NO.LRRRC/RB/SBA/001/2024</b>	<b>Petroleum Products(Diesel &amp; Gasoline)</b>	This contract package is funded from the budget line Fuel and lubricant vehicle which is intended to purchase 6,500.00 gallons of both diesel and gasoline with the unit cost of 6.00 for used by the entity.
2.	<b>IFB NO.LRRRC/RB/SBA/002/2024</b>	<b>Vehicle</b>	This contract package is funded from the budget line Transport Equipment which is intended to purchase vehicle for used by the entity.
3.	<b>IFB NO.LRRRC/SBA/NCB/001/2024</b>	<b>Furniture</b>	This contract package is funded from the budget line Furniture which is intended to purchase assorted furniture for used by the entity.
4.	<b>IFB NO.LRRRC/SBA/ RB/003/2024</b>	<b>Mattress</b>	This contract package is funded from the budget line Mattress which is intended to purchase 304,800 pieces of mattress for the refugees who have recently returned to the Country from Ghana to Liberia.

Prepared by: *Norwu*  
**NORWU YORGBOR**  
**PROCUREMENT DIRECTOR**

Approved by: *[Signature]*  
**PATRICK T. WORZIE**  
**HEAD OF ENTITY**

Date: 06/06/24

*[Signature]*  
 June 10, 2024

