

Liberia Refugee Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN (SBA)
Source of Funding: GOL
Fiscal year: 2024 (Jan – Dec)

| BASIC DATA | | | | | | | | | | IMPLEMENTATION DATES | | | | | | | | | | |
|------------------|----------|-----------------------|--|------------------------|----------------|----------------------|--------------------|-------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|---------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | |
| | ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ /DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS | |
| PLANNED | 1 | | Petroleum Products (diesel & gasoline) | G4661 | 600 gal @ 5.00 | 3,000.00 | RFQ | 06/11/2024 | 06/20/2024 | 07/01/2024 | 07/10/2024 | 07/30/2024 | 08/09/2024 | 08/20/2024 | 08/30/2024 | N/A | 09/10/2024 | 12/30/2024 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| PLANNED | 2 | | Stationery | G4761 | assorted | 2,000.00 | RFQ | 06/11/2024 | 06/20/2024 | 07/01/2024 | 07/10/2024 | 07/30/2024 | 08/09/2024 | 08/20/2024 | 08/30/2024 | N/A | 09/10/2024 | 12/30/2024 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| PLANNED | 3 | | Internet connectivity | J6120 | 1 firm | 2,500.00 | RFQ | 06/11/2024 | 06/20/2024 | 07/01/2024 | 07/10/2024 | 07/30/2024 | 08/09/2024 | 08/20/2024 | 08/30/2024 | N/A | 09/10/2024 | 12/30/2024 | | |
| UPDATE | | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | | |
| SUB TOTAL | | | | | | 7,500.00 | | | | | | | | | | | | | | |

Prepared by: Norwu Yorqbor
 Norwu Yorqbor
 Procurement Director/Manager

Approved by: Hon. Patrick I. Worzie
 Hon. Patrick I. Worzie
 Head of Entity/Chairman Proc. Committee

Date: June 17 2024

Handwritten signature and date: 6/26/24



Liberia Refugees Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN (SBA)
Source of Funding: GOL
Fiscal year: 2024 (Jan – Dec)

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|--------------------|-----------------------|----------------------------|-----------------------------|-------|----------------------|--------------------|-------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|------------|----|
| BASIC DATA | | | | | | | | IMPLEMENTATION DATES | | | | | | | | | | | |
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ /DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS | |
| PLANNED | 4 | IFB. No.: LRRRC/RFQ/004/24 | Scratch Cards | J6190 | 400 pcs | 2,000.00 | RFQ | 06/11/2024 | 06/20/2024 | 07/01/2024 | 07/10/2024 | 07/30/2024 | 08/09/2024 | 08/20/2024 | 08/30/2024 | N/A | 09/10/2024 | 12/30/2024 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 5 | IFB. No.: LRRRC/RFQ/005/24 | Printing & Binding Services | C1812 | 1firm | 1,000.00 | RFQ | 06/11/2024 | 06/20/2024 | 07/01/2024 | 07/10/2024 | 07/30/2024 | 08/09/2024 | 08/20/2024 | 08/30/2024 | N/A | 09/10/2024 | 12/30/2024 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| PLANNED | 6 | IFB. No.: LRRRC/RFQ/006/24 | Publication Services | J5813 | 1 firm | 1,000.00 | RFQ | 06/11/2024 | 06/20/2024 | 07/01/2024 | 07/10/2024 | 07/30/2024 | 08/09/2024 | 08/20/2024 | 08/30/2024 | N/A | 09/10/2024 | 12/30/2024 | |
| UPDATE | | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | | |
| GRAND TOTAL | | | | | | 11,500.00 | | | | | | | | | | | | | |

Prepared by: Norwu Yofgbor
 Norwu Yofgbor
 Procurement Director/ Manager

Approved by: Patrick T. Worzie
 Patrick T. Worzie
 Head of Entity/Chairman Proc. C'mtee

Date: June 7, 2024

Handwritten signature and date: 06/26/24



Liberia Refugees Repatriation and Resettlement Commission (LRRRC)
PROCUREMENT PLAN (SBA)
Explanatory Notes of Procurement Plan
Fiscal Year 2024

| Item No | Contract Package Code | Contract Package | Content of Contract Package |
|---------|---------------------------|--|--|
| 1 | IFB No.: LRRRC/RFQ/001/24 | Petroleum Products (Diesel & Gasoline) | This contract package is from budget line descriptions "Fuel and Lubricant – vehicle and generators. The LRRRC intends to procure 600 gal @ \$5.00 of diesel fuel for its Vehicle and generator. An accumulated budget of US\$ 3,000.00 is available from fuel and lubricant for fiscal year 2024. |
| 2 | IFB No.: LRRRC/RFQ/002/24 | Stationery | From budget line description "stationery", the LRRRC intends to procure assorted stationery materials for operational use and workshops. An accumulated Budget of US\$ 2,000.00 from stationery for fiscal year 2024 is available. Items to be procured include: A4 sheets - xx cartoons, Legal sheet – xx cartoons, Royal E Bond xx team, A3 sheets – xx team, Executive ball pens – xx boxes, Manila Folder – xx boxes, Box file – xx cartoons, perforators – xx pieces, handling folder – xx boxes, 05A Ink – xx pieces, 35 A – xx pieces, computer cartridges xx pieces, note pads – xx boxes, calculator – xx pieces, stick on pads – 14 boxes, Highlighter – xx boxes, brown |
| 3 | IFB No.: LRRRC/RFQ/003/24 | Internet Connectivity | From the budget line description, "Telecommunication, Internet, Postage and Courier, the allocation of 2,500.00 is available for the provision of internet connectivity for the LRRRC for the budget year 20204 |
| 4 | IFB No.: LRRRC/RFQ/004/24 | Scratch Cards | From budget line item Telecommunication, Internet, Postage and Courier, the allocation of US\$ 2,000.00 is intended to procure 400 pieces of scratch cards @ |



✓
 8/26/24

| | | | |
|---|----------------------------|-------------------------------|--|
| | | | U\$ 5.00 for fiscal year 2024. |
| 5 | IFB. No.: LRRRC/RFQ/005/24 | Printing and Binding Services | From the budget line description "Printing, Binding and Publication services, the allocation of U\$ 1,000.00 was set aside for printing and binding service for fiscal year 2024. |
| 6 | IFB. No.: LRRRC/RFQ/006/24 | Publication Services | This contract package is from the line item Printing, binding publication services and the allocation of 1000.00 is intended to procure publication services for the LRRRC for the budget year 2024. |
| 7 | | Supply of Non Portable Water | This contract package is from the budget line description Water and sewage and the amount of 500 is available to procure water supply for the LRRRC. |

Prepared By: *Norwu*
 Norwu Yorboor
 Procurement Director/Manager

*Miss S. P. 24
 2/25/24*

Approved: *[Signature]*
 Patrick T. Worzie
 Head of Entity/Chairman Proc. Committee

Date: *June 17 2024*

