

SOURCE OF FUNDING: NATIONAL BUDGET Fiscal Year: 2024 (January 2 – December 31, 2024) PROCUREMENT PLAN---NON-SBA

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	Actual	Update	Planned	Actual	Update	Planned	Actual	Update	Planned	Actual	Update	Planned		Actual	Update	Planned	Actual	Update	Planned			-
			6			5			4			ω				2	T		_	No.		2
SUB-TOTAL			IFBNO:LPRA/NCB/005/2024			IFBNO: LPRA/NCB/004/2024			IFBNO: LPRA/NCB/003/2024			IFBNO: LPRA/NCB/002/2024				IFBNO: LPRA/NCB/001/2024			IFBNO: LPRA/RB/001/2024	Package Number (Code)		3
			Generator			IT Materials & Softwares			Stationeries			Furniture & Fixt.				Office Equipment			Vehicle	Contract Package	BASI	4
			G-4659			G-4741			G4761			G4759				G4753			G4510	Business Activity Code	BASIC DATA	5
			1 Set			Assorted			Assorted			Assorted				Assorted			4	aty.		6
\$372,770.			40,000.00			17,520.00			18,000.00			32,000.00			1 Sec. 1	20,250.00			245,000.00	Estimated Cost (US\$)		7
			NCB			NCB			NCB			NCB				NCB			RB	Procurem ent Method		8
			5/15/24			5/13/24			4/24/24	96		5/03/24				5/13/24			4/01//24	Technical Specs/BO Q/Drawing s		9
			5/22/24			5/20/24			4/30/24			5/10/24				5/20/24			4/08/24	Prep. of Bid Document		10
			5/29/24			5/27/24			5/07/24			5/17/24				5/27/24			4/15/24	PC Approval Bid Document/ Tech. Specs		11
			6/06/24			5/31/24			5/25/24			5/24/24				5/31/24			5/22/24	Bid invitation & Release of Bid Doc.		12
			7/03/24			6/28/24			6/25/24			6/24/24				6/28/24			6/14/24	Bid Submission /Public Opening	×	13
			7/10/24			7/05/24			7/07/24			7/03/24				7/05/24			6/21/24	Submission of Bid Evaluation Report	PLEMENT	14
			7/15/24			7/10/24			7/12/24	- 5		7/10/24				7/10/24			6/25/24	PC Approval – Bid Evaluation Report	IMPLEMENTATION DATES	15
			7/19/24			7/12/24			7/15/24			7/16/24				7/12/24			6/28/24	Contract Award and Signing	Œ	16
			n/a			n/a			n/a			n/a				n/a			n/a	Advance Payment (Mobilizati on)		17
			12/20/24			12/10/24			12/02/24			12/20/24				12/10/24			12/13/24	Delivery, Inspection (Substantial completion)		18
			12/30/24			12/30/24			12/20/24			12/30/24				12/30/24			12/23/24	Acceptanc e & Final Payment		19
																				Remar		20

LPRA PROCUREMENT PLAN-NON-SBA-FY 2024

Procurement Manager Rufus F. McCarthy

Prepared by:

Approved by: _

Date: 7/6/ 2024

Marilyn T. Logan

Head of Entity/Chairman Proc. Committee



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Fiscal Year: 2024 (January 2 – December 31, 2024) **SOURCE OF FUNDING: NATIONAL BUDGET** PROCUREMENT PLAN---NON-SBA

	Actual	Update	Planned	Actual	Update	Planned	Actual	Update	Planned		Actual	Update	Planned	Actual	Update	Planned			
			=======================================			10			9				8			7	Item No.		2
SUB-TOTAL			IFBNO:LPRA/RFQ/004/2024			IFBNO:LPRA/RFQ/003/2024			IFBNO:LPRA/RFQ/002/2024				IFBNO:LPRA/RFQ/001/2024			IFBNO: LPRA/NCB/006/2024	Package Number (Code)		ω
			Repair & Maintenance Services/Equipment			Media Services			Postal Services				Cleaning Materials			Scratch Cards	Contract Package	BAS	4
			G-4520			J-5813			H5310	•			G4773			J6190	Business Activity Code	BASIC DATA	5
			Assorted			Assorted			1 Firm				Assorted			13,164 pcs	Qty.		6
\$83,520.00			4,800.00			5,100.00			1,800.00				6,000.00			65,820.00	Estimated Cost (US\$)		7
			RFQ			RFQ			RFQ				RFQ			NCB	Procurem ent Method		8
			5/15/24			5/13/24			5/13/24				5/13/24			5/13/24	Technical Specs/BO Q/Drawing s		9
			5/22/24			5/20/24			5/20/24				5/20/24			5/20/24	Prep. of Bid Document		10
			5/29/24			5/27/24			5/27/24				5/27/24			5/27/24	PC Approval Bid Document/ Tech. Specs		11
			6/05/24			6/04/24			6/04/24				6/04/24			5/31/24	Bid invitation & Release of Bid Doc.		12
			6/12/24			6/11/24			6/11/24				6/11/24			6/28/24	Bid Submission /Public Opening	7	13
			6/19/24			6/17/24			6/17/24				6/17/24			7/05/24	Submission of Bid Evaluation Report	PLEMENT	14
			6/26/24			6/21/24			6/21/24				6/21/24			7/10/24	Approval – Bid Evaluation Report	IMPLEMENTATION DATES	ъ
			7/02/24			6/28/24			6/27/24				6/28/24			7/12/24	Contract Award and Signing	Œ	16
			n/a			n/a			n/a				n/a			n/a	Advance Payment (Mobilizati on)		17
			12/23/24			12/20/24			12/20/24				12/20/24			12/10/24	Delivery, Inspection (Substantial completion)		18
			12/30/24			12/30/24			12/30/24				12/30/24			12/30/24	Acceptanc e & Final Payment		19
																	Remar ks		20

Prepared by: _

Rufus F. McCarthy

Procurement Manager

Approved by: _

Date:

Marilyn T. Logan

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Head of Entity/Chairman Proc. Committe

LPRA PROCUREMENT PLAN-NON-SBA-FY 2024

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PROCUREMENT PLAN---NON-SBA SOURCE OF FUNDING: NATIONAL BUDGET Fiscal Year: 2024 (January 2 – December 31, 2024)

		Actual	Update	Planned			
				12	No.		2
GRAND-TOTAL	SUB-TOTAL			IFBNO:LPRA/RFQ/005/2024	Package Number (Code)		3
				Repair & Maintenance Services/Vehicle	Contract Package	BAS	4
				G-4520	Business Activity Code	BASIC DATA	5
				1 Firm	Qty.		6
\$461,890.	US\$5,600.00			5,600.00	Estimated Cost (US\$)		7
				RFQ	Procurem ent Method		8
				5/15/24	Technical Specs/BO Q/Drawin gs		9
STATE OF STREET				5/22/24	Prep. of Bid Document	8	10
				5/29/24	PC Approval Bid Document/ Tech. Specs		11
				6/05/24	Bid invitation & Release of Bid Doc.		12
				6/12/24	Bid Submission /Public Opening	X	13
				6/19/24	Submission of Bid Evaluation Report	PLEMENT/	14
				6/26/24	PC Approval – Bid Evaluation Report	IMPLEMENTATION DATES	1
				7/01/24	Contract Award and Signing	23.	16
				n/a	Advance Payment (Mobilizat ion)		17
STATE SEASON				12/16/24	Delivery, Inspection (Substantial completion)		18
				12/27/24	Acceptan ce & Final Payment		19
					Remarks		20

Prepared by:

Rufus F. McCarthy
Procurement Manager

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Approved by:

Marilyn T. Logan

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DRAFT PROCUREMENT PLAN---NON-SBA SOURCE OF FUNDING: NATIONAL BUDGET Fiscal Year: 2024 (January 2 – December 31, 2024)

Contract Package Code Contract Package IFBNO:LPRA/RB/001/2024 Vehicle Vehicle IFBNO:LPRA/NCB/001/2024 Office Equipment IFBNO:LPRA/NCB/002/2024 Furniture & Fixtures IFBNO:LPRA/NCB/003/2024 Stationeries IFBNO:LPRA/NCB/005/2024 IT Materials & Softwares IFBNO:LPRA/NCB/005/2024 Generator Generator Scratch Cards Cards Contract Cards Cards Cards Contract Cards Cards	Item			EXPLANATORY NOTES TO NON-SBA PROCUREMENT PLAN
IFBNO:LPRA/RB/001/2024 Uehicle IFBNO:LPRA/NCB/001/2024 Office Equipment Furniture & Fixtures IFBNO:LPRA/NCB/002/2024 IFBNO:LPRA/NCB/003/2024 IFBNO:LPRA/NCB/004/2024 IFBNO:LPRA/NCB/005/2024 IFBNO:LPRA/NCB/006/2024 IFBNO:LPRA/NCB/006/2024 Scratch Cards	No.	Contract Package Code	Contract Package	EXPLANATION
IFBNO:LPRA/NCB/001/2024 IFBNO:LPRA/NCB/002/2024 IFBNO:LPRA/NCB/004/2024 IFBNO:LPRA/NCB/004/2024 IFBNO:LPRA/NCB/005/2024 IFBNO:LPRA/NCB/006/2024 IFBNO:LPRA/NCB/006/2024 Scratch Cards	_	IFBNO:LPRA/RB/001/2024	Vehicle	This package is intended to buy four (4) vehicles (SUVs) for use by the Senior Management Team.
IFBNO:LPRAINCB/002/2024 Furniture & Fixtures IFBNO:LPRAINCB/003/2024 Stationeries IFBNO:LPRAINCB/004/2024 IT Materials & Softwares IFBNO:LPRAINCB/005/2024 Generator IFBNO:LPRAINCB/006/2024 Scratch Cards	2	IFBNO:LPRA/NCB/001/2024	Office Equipment	This package is derived from the budget line "Office Equipment & Supplies" and it is intended to purchase five (5) laptops, ten (10) desktop computers, three (3) centralized heavy duty printers and five (5) light duty printers. The balance US\$36,000 from this budget line is used to procure stationeries and supplies and to take care of printing and binding of all documents emanating from engagements of the entity for FY 2024.
IFBNO:LPRA/NCB/003/2024 IFBNO:LPRA/NCB/004/2024 IFBNO:LPRA/NCB/005/2024 Generator IFBNO:LPRA/NCB/006/2024 Scratch Cards	သ	IFBNO:LPRA/NCB/002/2024	Furniture & Fixtures	This package is intended to purchase three (3) sets of Executive furniture, six (6) set of Semi-Executive furniture, creation of eight (8) work stations/cubicles and a set of conference room furniture for the Fiscal Period 2024.
IFBNO:LPRA/NCB/004/2024 IFBNO:LPRA/NCB/005/2024 IFBNO:LPRA/NCB/006/2024 Scratch Cards	4	IFBNO:LPRA/NCB/003/2024	Stationeries	This package is from the Budget Line "Office Equipment & Supplies". It's intended for the purchase of assorted stationeries, which include, but are limited to the following: Bond Papers (A4, A3 & Legal), Glossy papers (A4), inks, pens, envelopes, print cartridges, poster sheets, note-pads, ledgers journals, cabinets, ball-point pens, glues, staples & pins, etc.]. The balance of \$38,250.00 from this budget line is used to purchase laptops, desktops light and heavy duty printers and underwrite the cost of printing and production of all contracts, reports or agreements that will be signed.
IFBNO:LPRA/NCB/005/2024 Generator IFBNO:LPRA/NCB/006/2024 Scratch Cards	5	IFBNO:LPRA/NCB/004/2024	IT Materials & Softwares	This package originates from two budget lines, "Communication & ICT" and "Computer Software" and is intended to procure IT Materials and accessories as well computer softwares (Quickbooks) and installation.
IFBNO:LPRA/NCB/006/2024 Scratch Cards	6	IFBNO:LPRA/NCB/005/2024	Generator	is package is intended to buy 1 set of 120 KVA generator for use by the entity.
	7	IFBNO:LPRA/NCB/006/2024	Scratch Cards	This package is from the budget line "Communication & ICT" and is intended to procure 13,164 pieces Of US\$5.00 Scratch cards for operational and administrative use of Board Members, Managers and designated senior staff and other departments of the LPRA. Of the remaining \$33,000 from this budget line, \$18,000 is intended to underwrite the annual subscription cost of internet, data and other cable services offered by Libtelco and \$15,000.00 for the purchase and installation of IT Materials and accessories.

Approved:

CHAIRMAN-PROCUREMENT COMMITTEE

Date:

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PROCUREMENT MANAGER

Prepared By:

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SOURCE OF FUNDING: NATIONAL BUDGET Fiscal Year: 2024 (January 2 – December 31, 2024) DRAFT PROCUREMENT PLAN---NON-SBA

		- X	EXPLANATORY NOTES TO NON-SBA PROCUREMENT PLAN
∞	IFBNO: LPRA/RFQ/001/2024	Cleaning Materials	This package is from the Budget Line "Supplies". It's intended to purchase cleaning materials (janitorial materials) for used by the Maintenance Department.
9	IFBNO: LPRA/RFQ/003/2024	Postal Services	This package is intended for the postage of official documents (Bills of laden; Contracts; letters, etc).
10	IFBNO: LPRA/RFQ/004/2024	Media Services	This package is a derivative of the budget line "Public Relation" and is intended to address other media related services like bid ads, other advertisements, Supply of local dailies, occasional publication for holidays or appreciations, production of jingles, dramas, public service announcements, aired or televised promos, public awareness messages, billboard ads, etc.
=	IFBNO: LPRA/RFQ/005/2024	Repair & Maintenance Services / Equipment	This package is derived from the budget lines "Repair & Maintenance/Equipment" and is intended to hire the services of a firm for the repair and maintenance of the entity's equipment, both technical and mechanical and also the generator.
12	IFBNO: LPRA/RFQ/006/2024	Repair & Maintenance Services / Vehicle	This package is derived from the budget lines "Repair & Maintenance" and is intended to hire the services of a firm for the repair and maintenance of all the entity administrative and utility vehicles.

Prepared By:

PROCUREMENT MANAGER

CHAIRMAN-PROCUREMENT COMMITTEE

Approved:





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PROCUREMENT PLAN-5BA SOURCE OF FUNDING: NATIONAL BUDGET Fiscal Year: 2024 (January 2 – December 31, 2024)

			EXPLANATORY NOTES TO 5BA PROCUREMENT PLAN
Item No.	Contract Package Code	Contract Package	EXPLANATION
&	IFBNO:LPRA/SBA/RFQ/002/2024	Medical Insurance Coverage	This package emanates from the Budget line "Insurance & Registration". It's intended for medical insurance of employees. The remaining \$3,000.00 will be used for vehicle insurance coverage (\$2,000.00) and vehicle registration with the Ministry of Transport (\$1,000.000).
6	IFBNO:LPRA/SBA/RFQ/003/2024	Vehicle Insurance Coverage	This package emanates from the Budget line "Insurance & Registration". It's intended for the insurance of the LPRA's vehicles. The remaining \$10,000.00 will be used for Medical insurance coverage (\$9,000.00) and vehicle registration with the Ministry of Transport (\$1,000.00).
9	IFBNO:LPRA/SBA/RFQ/004/2024	Vehicle Rental	This package is from the budget line "Vehicle Rentals" and is intended to hire the services of a local vehicle rental firm to commute guests of LPRA from point to point.
=	IFBNO:LPRA/SBA/RFQ/005/2024	Website Maintenance	This package is from the budget line "Website & Social Media engagement" and is intended to hire the services of a local firm to upgrade LPRA's website, maintain and update contents and provide routine technical and administrative support.
			NB: In the budget, \$19, 200.00 is budgeting for the installation and monthly fees of LEC current, under the Budget Line Electricity, while \$6,000.00 is budgeted for Board Meeting refreshments, under the budget line "Entertainment".

Prepared By:

PROCUREMENT MANAGER

Approved:

CHAIRMAN-PROCUREMENT COMMITTEE

Date:

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