

**LIBERIA CIVIL AVIATION AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL AND INTERNAL
FISCAL YEAR 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Item No	BASIC DATA								IMPLEMENTATION DATES									
	PACKAGE NUMBER CODE	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS (BOQ) DRAWING	PREP OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLICATION OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DEVELOPMENT (SUBSTANTIAL) COMPLETION	ACCEPTANCE AND FINAL PAYMENT	
PLANNED	1	IFB NO. LCAA/SBA/RB/001/2024	Petroleum Products	555.5 gal. @usd 4.50	250,000	RB	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24	
UPDATE																		
ACTUAL	2	IFB NO. LCAA/SBA/RFO/001/24	Publication of general announcement	1 firm	7,500	RFQ	6/14/24	6/18/24	6/21/24	7/5/24	7/15/24	7/19/24	7/23/24	8/5/24	N/A	12/15/24	12/30/24	
UPDATE																		
ACTUAL	3	IFB NO. LCAA/SBA/NCB/001/24	Internet connectivity	1 firm	80,000	NCB	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24	
UPDATE																		
ACTUAL	4	IFB NO. LCAA/SBA/RFO/002/24	Vehicle Insurance coverage	1 firm	5,000	RFQ	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24	
SUB-TOTAL					\$342,500													

Prepared by *[Signature]*
Procurement Director

Approved by *[Signature]*
Head of Entity/Chairman Procurement

Date: 8/28/24

[Handwritten notes]
7/12/24



LIBERIA CIVIL AVIATION AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL and INTERNAL REVENUE
FISCAL YEAR 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Item No	BASIC DATA								IMPLEMENTATION DATES									
	PACKAGE NUMBER CODE	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS (BOQ) DRAWING	BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DEVELOPERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE AND FINAL PAYMENT	
PLANNED	5	IFB NO. LC/AA/SBA/ RFQ/003/24	Printing and binding	C1812	1 firm	5,000	RFQ	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. LC/AA/SBA/ NCB/002/24	Repair and maintenance building	F4100	1 firm	75,000.00	NCB	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO. LC/AA/SBA/ RFQ/004/24	Repair and Maintenance office equipment	C3312	Assorted	8,500	RFQ	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	8	IFB NO. LC/AA/SBA/ RB/002/2024	Food Stuff	G4711	Assorted	45,000	RB	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO. LC/AA/SBA/ RB/003/2024	Vehicle rental	H4922	1 firm	50,000	RB	6/14/24	6/18/24	6/21/24	7/5/24	7/30/24	8/5/24	8/9/24	8/16/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
SUB Total						\$173,500												
TOTAL						\$516,000												



Prepared by: *[Signature]*

Approved by: *[Signature]* Date: *7/28/24*

ASSG/O/O
7/2/24

LIBERIA CIVIL AVIATION AUTHORITY
 PROCUREMENT PLAN (NON-SBA)
 EXPLANATORY NOTES
 FISCAL YEAR: 2024

1	IFB NO. LCAA/SBA/RB/001/2024	Petroleum Products	This contract package is intended to procure petroleum products as follows <ul style="list-style-type: none"> Gasoline---\$55.555 gallons
2	IFB NO. LCAA/SBA/RFQ/001/2024	Publication and general announcement	This contract package is funded from the budget line advertisement and publicity to enable the entity carryout general announcements for LCAA
3	IFB NO. LCAA/SBANC/001/2024	Internet connectivity	This contract package is intended to hire a firm to provide internet services vehicles for use of the entity
4	IFB NO. LCAA/SBA/RFQ/002/2024	Vehicle insurance coverage	This contract Package is intended to hire a firm to provide insurance coverage for the entity vehicles
5	IFB NO. LCAA/SBA/RFQ/003/2024	Printing and binding	This contract package is intended to hire a firm to print and bind LCAA documents
6	IFB NO. LCAA/SBANC/002/2024	Repair and maintenance building	This contract package is intended to hire a firm for regular repairs of the entity office building.
7	IFB NO. LCAA/SBA/RFQ/004/2024	Repair and maintenance office equipment	This contract package is intended to hire a firm for the repairs of office equipment
8	IFB NO. LCAA/SBA/RB/003/2024	Food stuff	This Package is taken from the budget line meal and entertainment and will be used to procure assorted food items
9	IFB NO. LCAA/SBA/RB/004/2024	Vehicle rental	This contract package is funded from the budget line local travels and is intended to rent vehicles for the entity domestic travel

Prepared by: 

Procurement Director

Approved by: 

Head of Entity/Chairman Procurement Committee

Date: 6/23/24


7/2/24

