

**REPUBLIC OF LIBERIA**  
**Liberian Board for Nursing and Midwifery**  
**Carey Street**  
**MONROVIA, LIBERIA**



International Competitive Bidding Document  
FOR  
Customized Office Furniture and Fixtures  
**(IFB No.LBNM/ICB/001/2026)**

**Liberian Board for Nursing and Midwifery**  
**Monrovia, Liberia**

**February 12, 2026**

**To: All bidders**

**International Competitive Bidding for Customized Office Furniture and Fixtures**

**1. Introduction/Instruction**

The Liberian Board for Nursing and Midwifery (LBNM) envisions itself to be the ultimate authority in regulating the nursing and midwifery professions in the Republic of Liberia and to lead nursing and midwifery development to their highest level of excellence for the health and safety of the Public.

The LBNM has received funding from its Internal Revenue and intends to apply portion of the funds to make payments for **supply of new Customized Office furniture and fixture**.

The LBNM now invites sealed Bids from all eligible and qualified vendors for the supply of **office furniture and fixtures**.

You are requested to provide best offer to the LBNM no later than **March 26, 2026 @ 17:00pm Liberia time**.

**2. Prices**

Prices must be quoted in United States Dollars or its equivalent in Liberian Dollars and net of taxes and duties and other associated cost for delivery to site.

**3. Validity Period**

The bid must be valid for at least six weeks following submission and the prices must be fixed during the validity period.

**4. Delivery Site and Schedule**

The services shall be delivered at the LBNM, Slakpawein, Margibi County, Liberia, office upon request or as indicated in the relevant purchase order.

**5. Warranty**

The New Customized Office furniture and fixture shall have warranty period of at least one (1) year.

## **6. Evaluation of Bids**

The purchaser shall evaluate bids as follows:

- a. Completeness of bids;
- b. Substantial conformity to stipulated technical specifications and schedule of requirements; and
- c. Financial examinations, which include correction of discrepancies between the unit and total prices.

## **7. Qualification Requirements**

All participating bidders must provide:

- a) Current and Relevant Business Registration
- b) Valid Tax Clearance
- c) Must be able to Pre-Finance
- d) One year warranty period as applicable

## **8. Payment**

100% Payment for the services shall be made following the delivery and acceptance of the service and receipt of certification of completion of the service.

Sealed bids must be submitted in **protected soft copies** through email upon receipt of these bids beginning **February 12, 2026 @17:00pm Liberia Time**.

Late Bids will be rejected and return unopened.

For clarification purpose, please refer to the address below:

**Procurement Unit**

**Liberian Board for Nursing and Midwifery**

**+231 886607661**

**Email addresses: [nursingboardlib@gmail.com](mailto:nursingboardlib@gmail.com)**

**[info@lbnm.gov.lr](mailto:info@lbnm.gov.lr)**

**Section VI: Schedule of Requirements for Refuse Collection Services.**

No.	Description	Services Delivery schedule	
		Period	Site
1	Supply of New Customized Office Furniture and fixtures, installation	As requested through appropriately approved purchase order	Slakpawein, Margibi County, Liberia, Monrovia, Liberia

**Specifications**

**LBNM Items to be procured**

NUMBER	TYPE		
		Quantity	Specs
1	Chair	35	Metal Frame Contract Class fabric Durable foam 54x44xh85 cm
2	Chair	4	Height Adjustable Chrome Metal legs 54x52xh92 cm

3	Chair	4	Height Adjustable Chrome Metal legs 54x52xh92 cm
4	Chair	3	Height Adjustable Chrome Metal legs 54x52xh92 cm
5	Chair	3	Height Adjustable Chrome Metal legs 54x52xh92 cm
6	Chair	20	Height Adjustable Chrome Metal legs 54x52xh92 cm
7	Chair	10	Height Adjustable Chrome Metal legs 54x52xh92 cm
8	Chair	8	Electro static painted iron Durable Eco-leather 63x150xh84 cm
9	Chair	3	Metal legs Durable Eco-leather

10	Chair	2	Height Adjustable Chrome Metal legs 54x52xh92 cm
11	Chair	3	Metal Frame Contract Class fabric Durable foam 54x44xh85 cm
12	Chair	500	Metal Frame Contract Class fabric Durable foam 54x44xh85 cm
13	Chair	500	Metal Frame Easy to clean fabric
14	Student Desk	700	Modular double-sided study carrel (35.5" W x 22.875" D, height adjustable 24"-29")
15	Chair	8	Electro static painted iron Durable Eco-leather 63x150xh84 cm
16	CONFERENCE TABLE	1	240x120x75 cm Laminated MDF

17	DESK	1	160x90xh110cm Laminated MDF
18	DESK	1	160x90xh110cm Laminated MDF
19	CONFERENCE TABLE	1	240x120x75 cm Laminated MDF
20	DESK	4	210x90x75 Laminated MDF
21	OFFICE DESK	4	180x90x75cm Laminated MDF
22	OFFICE DESK	3	180x90x75cm Laminated MDF
23	CONFERENCE TABLE	1	240x120x75 cm Laminated MDF

24	DESK	4	230x100x75 cm Laminated MDF
25	DESK	1	230x100x75 cm Laminated MDF
26	CONFERENCE TABLE	1	240x120x75 cm Laminated MDF
27	OFFICE DESK	2	180x90x75cm Laminated MDF
28	BEDS	5	82x200x15 cm Aluminum side bars 2-engine adjustable back

The selected bidder will do engravement of letters and images on the furnitures

#### Price Schedule

Items/ACTIVITIES	INPUT QTY	UNIT OF MEASURE	UNIT PRICE	TOTAL PRICE
LOCAL TAX				
TOTAL BID PRICE				

