



REPUBLIC OF LIBERIA

NATIONAL LOTTERY AUTHORITY (NLA)

P.O Box 3402-Clay Building, Sekou Toure Avenue
Mamba Point, Monrovia-Liberia



December 14, 2022

Hon. Jargbe Roseline Nagbe Kowo (Atty)
Chief Executive Office
Public Procurement Concession Commission
Capitol Hill, Monrovia.

Dear Hon. Kowo,

We extend compliments and herewith submit NLA's Procurement Plan as per our Budget for the current **Fiscal Year 2023** for approval.

Attached is the listing of the Procurement Committee and Procurement unit.

Thanks for your usual understanding and kind consideration.

Kind regards,

Garmeh C. Jeremiah 12/14/2022

Garmeh C. Jeremiah
PROCUREMENT DIRECTOR/NLA



Approved By:

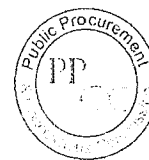
Reginald K. Nagbe Dec-14-2022
Reginald K. Nagbe
Director General/NLA



*Josephine Gelascia
Dec. 14, 2022
3:02 pm*



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/OIC/094/'23

May 30, 2023

Hon. Reginald K. Nagbe
DIRECTOR GENERAL
National Lottery Authority
Republic of Liberia

Dear Hon. Nagbe:

Subject: **RECEIPT AND APPROVAL OF SBA CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2023**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Lottery Authority SBA Core Budget Procurement Plans for Fiscal Year 2023 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Stevenson S. Yond
OFFICER IN CHARGE

NATIONAL LOTTERY AUTHORITY (NLA)
Procurement Plan (SBA-Core Budget)
source of funding GOL/ Internal Revenues
Fiscal Year 2023

	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNER UPDATE	1	IFB NO: NLA/GOL/SBA/RB/001/2023	Air Ticket	1 firm	N-7911	\$ 34,800.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
ACTUAL																		
PLANNER UPDATE	2	IFB NO: NLA/GOL/SBA/RB/002/2023	Furniture and fixtures	Assorted	G-4659	\$ 25,000.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
ACTUAL																		
PLANNER UPDATE	3	IFB NO: NLA/GOL/SBA/RFCQ/001/2023	Printing& Binding	1 firm	C-1812	\$ 10,000.00	RFQ	4/11/2023	4/18/2023	4/21/2023	4/28/2023	5/16/2023	5/23/2023	5/26/2023	6/9/2023	N/A	11/30/2023	
ACTUAL																		
PLANNER UPDATE	4	IFB NO: NLA/GOL/SBA/RB/003/2023	Vehicles Insurance	1 firm	K-6512	\$ 10,710.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
UPDATE																		
PLANNER UPDATE	5	IFB NO: NLA/GOL/SBA/RFCQ/002/2023	Repair & Maintenance civil	Assorted	F-4100	\$ 7,000.00	RFQ	4/11/2023	4/18/2023	4/21/2023	4/28/2023	5/16/2023	5/23/2023	5/26/2023	6/9/2023	N/A	11/30/2023	12/28/2023
ACTUAL																		
PLANNER UPDATE	6	IFB NO: NLA/GOL/SBA/RB/004/2023	Repair & Maintenance Vehicles	1Firm	G-4520	\$ 70,000.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
UPDATE																		
PLANNER UPDATE	7	IFB NO: NLA/GOL/SBA/RFCQ/003/2023	Repair & Maintenance Generator	Assorted	C-3314	\$ 6,000.00	RFQ	4/11/2023	4/18/2023	4/21/2023	4/28/2023	5/16/2023	5/23/2023	5/26/2023	6/9/2023	N/A	11/30/2023	12/28/2023
ACTUAL																		
PLANNER UPDATE	8	IFB NO: NLA/GOL/SBA/RFCQ/004/2023	Repair & Maintenance ICT Equip	1 pc	C-3312	\$ 3,180.00	RFQ	4/11/2023	4/18/2023	4/21/2023	4/28/2023	5/16/2023	5/23/2023	5/26/2023	6/9/2023	N/A	11/30/2023	12/28/2023
UPDATE																		
PLANNER UPDATE	9	IFB NO: NLA/GOL/RB/005/2023	Food Stuff	Assorted	G-4711	\$ 170,000.00	NCB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
ACTUAL																		
PLANNER UPDATE	10	IFB NO: NLA/GOL/RFCQ/005/2023	Repairs & Maintenance, Equip, Furniture	Assorted	C-3318	\$ 5,000.00	RFQ	4/11/2023	4/18/2023	4/21/2023	4/28/2023	5/16/2023	5/23/2023	5/26/2023	6/9/2023	N/A	11/30/2023	12/30/2023
UPDATE																		
PLANNER UPDATE	11	IFB NO: NLA/GOL/NCB/002/2023	Construction Of NLA Headquarter	1 Firm	F-4100	\$ 150,000.00	NCB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
ACTUAL																		
PLANNER UPDATE	12	IFB NO: NLA/GOL/RB/006/2023	Personal Ins (Medical)	1 firm	K-6511	\$ 41,760.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023
UPDATE																		
ACTUAL																		
GRAND TOTAL					\$533,450 USD													

Prepared By: *Jeremiah*
Jeremiah C. Jeremiah
Director Of Procurement

Approved By: *Reynold K. Nappie*
Reynold K. Nappie
Director General/NLA



May 30, 2023

BASIC DATA																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT ENT. METHOD	TECHNICAL SPECS./BOD/DR AWARDS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & SUBMISSION OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
1	IFB NO-NLA/SS/001/2023	Internet service	1 firm	J-6202	\$ 20,220.00	SS	4/3/2023	4/18/2023	4/28/2023	5/5/2023	N/A	N/A	N/A	N/A	N/A	11/22/2023	12/28/2023	
2	IFB NO-NLA/RB/001/2023	Stationary	Assorted	G-4761	\$ 24,245.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2022	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023	
3	IFB NO-NLA/RB/002/2023	Petroleum product	2,200/23 liter	G-4661	\$ 138,460.40	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2022	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023	
4	IFB NO-NLA/RB/003/2023	Cleaning material	Assorted	G-4773	\$ 20,000.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2022	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023	
5	IFB NO-NLA/RB/004/2023	Vehicle	1 vehicle	G-4510	\$ 50,000.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023	
6	IFB NO-NLA/RB/001/2023	Repair& maintenance motor cycles & other	1 firm	C-3314	\$ 900.00	RFQ	4/11/2023	4/18/2023	4/21/2023	4/28/2023	5/18/2023	5/23/2023	5/26/2023	6/9/2023	N/A	11/30/2023	12/28/2023	
7	IFB NO-NLA/RB/005/20/23	Machinery& Other Equipment	1 Firm	G-4759	\$ 30,575.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023	
8	IFB NO-NLA/RB/006/2023	ICT Infrastructure,Hardware,Network & Facility	Assorted	J-6190	\$ 22,000.00	RB	4/3/2023	4/18/2023	4/28/2023	5/5/2023	5/12/2023	5/26/2023	6/5/2023	6/16/2023	N/A	11/30/2023	12/28/2023	
Grand Total					\$306,400.40													

Prepared by: *Jeremiah*

Approved by: *Reginald K. Nagbe*

Gernesh C. Jeremiah
Procurement Director

Reginald K. Nagbe
Director General/NLA



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May 30, 2023

National Lottery Authority (NLA)
SBA PROCUREMENT PLAN (Consultancy)
SOURCE OF FUNDS: GOL/ INTERNAL REVENUE
FISCAL YEAR: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								REQUEST FOR EXPRESSION OF INTEREST, IF applicable											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSO NS	Business Activity Code	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING
PLANNED	1	NLA/GOL/SBALCS/2023	Management Consultancy	1	M-7020	\$ 26,930.00	LCS	4/3/2023	N/A	N/A	N/A	N/A	4/26/2023	5/10/2023	5/24/2023	5/31/2023	6/9/2023	6/6/2023	6/14/2023
UPDATE				FIRM															
ACTUAL																			
PLANNED	2	NLA/GOL/SBALCS/2023	Legal Consultancy	1 FIRM	M-7020	26,000.00	LCS	4/3/2023	N/A	N/A	N/A	N/A	4/26/2023	5/10/2023	5/24/2023	5/31/2023	6/9/2023	6/6/2023	6/14/2023
UPDATE																			
ACTUAL																			

Prepared by: Jeremiah Garmah C. Jeremiah Total Amount \$52,930.00

Approved: Reginald K. Nagbe Director General /NLA



Spent
May 30, 2023