



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/308/'22

May 26, 2022

Hon. Henry O. Williams
CHAIRPERSON/Procurement Committee
National Disaster Management Agency
Republic of Liberia

Dear Hon. Williams:

Subject: RECEIPT AND APPROVAL OF THE NATIONAL DISASTER MANAGEMENT AGENCY CORE AND SBAPROUREMENT PLANS FOR FISCAL YEAR 2022.

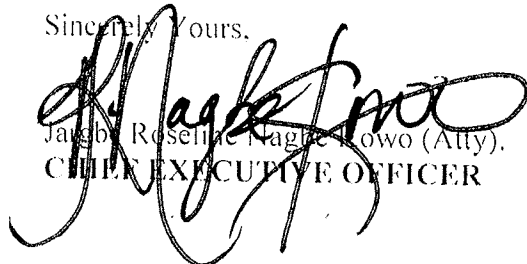
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Disaster Management Agency Core and SBA Procurement Plans in accordance with **Section 40 (3)** of the PPCA, 2010.

The Commission wishes to inform the NDMA that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

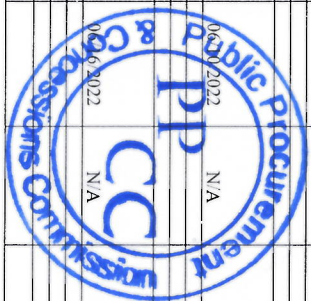
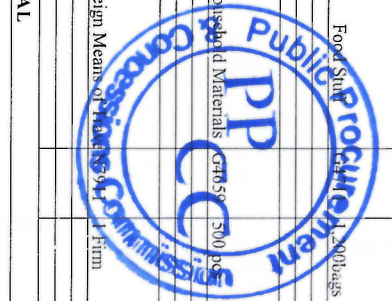
Sincerely Yours,



Jacob Roseline Nagbe-Lowo (Atty).
CHIEF EXECUTIVE OFFICER

National Disaster Management Agency
 PROCUREMENT PLAN (Core Budget)
 Source of Funding: GOL National Budget
 Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL L-BID DOC/TECH SPECS	INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NDMAC/CORE/NCB/001/2	Repair & Maintenance - Civil	F4100	1 Firm	\$33,786.00	NCB	04/27/2022	05/03/2022	05/09/2022	05/13/2022	06/01/2022	06/07/2022	06/13/2022	07/15/2022	N/A	12/01/22	12/31/22	
PLANNED	2	IFB No. NDMAC/CORE/RFO/001/2	Stationery	G4761	Assorted	\$2,500.00	RFQ	04/22/2022	05/02/2022	05/10/2022	05/18/2022	06/06/2022	06/10/2022	06/16/2022	06/22/2022	N/A	12/01/22	12/31/22	
PLANNED	3	IFB No. NDMAC/CORE/RB/001/20	Vehicle	G4510	1Pck-Lip	\$38,000.00	RB	04/27/2022	05/05/2022	05/13/2022	05/23/2022	06/29/2022	07/07/2022	07/15/2022	07/25/2022	N/V	01/12/2022	12/31/22	
PLANNED	4	NDMAC/CORE/NCB/002/2	Building Materials	G4663	Assorted	\$12,000.00	NCB	04/25/2022	04/29/2022	05/06/2022	05/12/2022	05/31/2022	07/04/2022	06/06/2022	06/10/2022	N/V	01/12/2022	12/31/22	
PLANNED	5	IFB No. NDMAC/CORE/NCB/003/2	Food Stuff	G4663	Assorted	\$19,200.00	NCB	04/25/2022	04/29/2022	05/06/2022	05/12/2022	05/31/2022	07/04/2022	06/06/2022	06/10/2022	N/A	12/01/22	12/31/22	
PLANNED	6	IFB No. NDMAC/CORE/NCB/004/2	Household Materials	G4659	500 Pcs	\$17,500.00	NCB	04/25/2022	04/29/2022	05/06/2022	05/12/2022	05/31/2022	07/04/2022	06/06/2022	06/10/2022	N/A	12/01/22	12/31/22	
PLANNED	7	IFB No. NDMAC/CORE/SS/001/202	Foreign Means of Transport Firm			\$12,192.00	SS	04/21/2022	04/29/2022	05/09/2022	N/A	N/A	N/A	N/A	06/06/2022	N/A	12/01/22	12/31/22	
GRAND TOTAL						\$135,178.00													



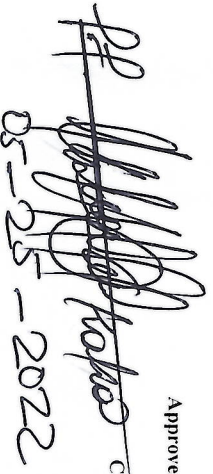
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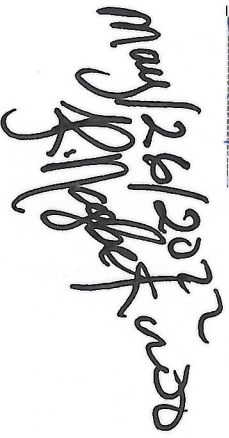
Vivian G. Walker
 Procurement Director/ NDMIA

Approved by: 

Hon. Henry O. Williams
 Chairman Procurement Committee

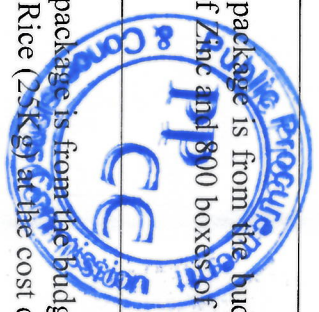
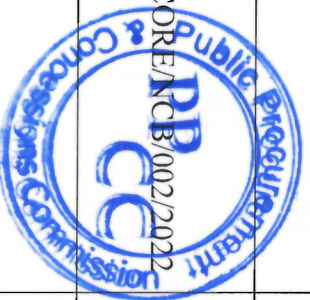
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 May 26/2022

National Disaster Management Agency
Core Budget Plan Explanatory Notes
Fiscal Year 2022 (January – December)

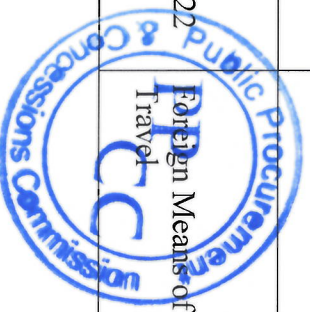
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. NDMMA/CORE/NCB/001/2022	Repair & Maintenance – Civil	This contract package is from the budget line Repair & Maintenance – Civil (US\$8,786.00) and Operations (US\$25,000.00) is intended to procure the service of a firm to carry out repair and maintenance on the NDMMA's Office Building at an estimated cost of US\$33,786.00 .
2.	IFB No. NDMMA/CORE/RFQ/001/2022	Stationery	This contract package is from the budget line Stationery, intended to procure following stationery: Sheets, Filing cabinet, Folders, desk tray, stapler, paper clips, white board, marker, envelopes, pens, bender, box file, inks, toner, disc, pen drive, stamp and etc. at an estimated cost of US\$2,500.00 .
3.	IFB No. NDMMA/CORE/RB/001/2022	Capital Equipment - Vehicle	This contract package is taken from the budget line Capital Equipment – Vehicle and is intended to procure one (1) double cabin pick – up at the cost of US\$38,000.00 .
4.	IFB No. NDMMA/CORE/NCB/002/2022	Building Materials	This contract package is from the budget line Operations and is intended to procure 800 bundles of Zinc and 800 boxes of Zinc Nails at the cost of US\$12,000.00 .
5.	IFB No. NDMMA/CORE/NCB/003/2022	Food Stuff	This contract package is from the budget line Operations and intended to procure 1,200 bags of Rice (25kg) at the cost of US\$19,200.00 .



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6.	IFB No. NDMA/CORE/NCB/004/2022	Household	This contract is from the budget line Operations and intended to procure 500 pieces of mattresses at the cost of US\$17,500.00 .
7.	IFB No. NDMA/CORE/SS/001//2022	Electricity	This contract package is from the budget line Electricity and is intended to procure electricity for NDMA at an estimated cost of \$26,400.00 USD.
8.	IFB No. NDMA/CORE/SS/002//2022	Foreign Means of Travel	This contract package is from the budget line Foreign Means of Travel and is intended to procure tickets for six NDMA's staffs to travel to Bali, Indonesia on May 21, 2022 at the cost of US\$12,192.00



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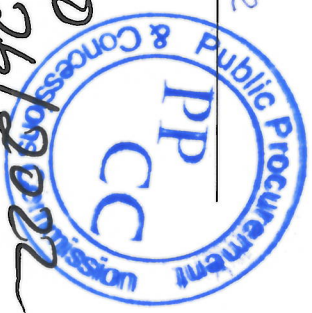
Vivian G. Walker

Procurement Director

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05-25-2022

Date: 05/11/2022



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05/26/2022