



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0990/'20

January 17, 2020

Hon. Daddy K. Gibson
DIRECTOR GENERAL
National Bureau of Concessions
Republic of Liberia

Dear Hon. Gibson:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Bureau of Concessions (NBC) SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Jargbe Roseline Nabbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

GOL National Budget

Fiscal Year 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
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Basic Data

Implementation Data

[illegible]

Approved By:

Date: 12/12/19

Approved:

Mariah F. Nyumah
Procurement Manager

~~Hon. Paddy K. Gibson~~
Director General

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Jan 16, 2022

National Bureau of Concessions (NBC)
Procurement Plan (SBA Core Budget)

GOL National Budget
Fiscal Year 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Basic Data																		
		Package Number (Code)	Contract Page	Business Code	QTY	Estimated Cost (USD)	Procurement Method	Technical Specialization/ Drawing	Prep. Of Bid Document	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc	Bid Submission Public Opening	Submission of Bid Evaluation N Report	PC Approval Bid Evaluation on Report	Contract Award & Signing	Advance payment Mobilization	Delivery Inspection (Substantial completion)	Acceptance & Final payment
Planned	4	IFB No. NBC/SBA/RF Q/004/19/20	Hall Rental	L6810	1 Firm	1,000	RFQ	17-Aug-19/20	31-Aug-19/20	7-Sep-19/20	14-Sep-19/20	13-Oct-19/20	20-Oct-19/20	27-Oct-19/20	10-Nov-19/20	N/A	24-Nov-19/20	30-June-19/20
Update																		
Actual																		

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Jan/17/2020
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Jan. 16, 2020

National Bureau of Concessions (NBC)
Notes to the Procurement Plan (SBA - Core Budget)
GOL National Budget
Fiscal year 2019/2020

No.	Contract Package Code	Package	Explanatory Note
1	IFB No. NBC/SBA/RFQ/001/19/20	Food Stuffs and Events	Provision of catering services for annual concession meeting of the NBC with concessionaries, in the amount of US\$1,000.00
2	IFB No. NBC/SBA/RFQ/004/19/20	Hall Rental	From the budget line, this package cover cost of hall rental for workshop, conference and etc. for NBC and concessional, with the amount of One thousand (\$1,000.00) United Stated dollars for fiscal year 2019/20.
3	IFB No. NBC/SBA/RFQ/001/19/20	Stationary	From the budget line, this package will require the provision of payment for stationary with the amount of three thousand United States dollars (UD\$3,000.00) for the following items through the NBC responsive bidding process. Those items are: Ream of A4 paper - 60 CTNS, Ream of paper legal - 12 CTNS, poster sheets -18 PACKS, A4 Size Note Pads - 84 PACKS, A4 Size Manila Folder - 24 PACKS, A4 Size Brown Envelop - 24 PACKS, 85A Cartridge - 48 Pcs, Ball Pen - 36 Packs, Box Files - 144 pcs, 128 Color cartridge - 18 Sets, 728 Cartridge - 61 color Cartridge - 36 sets, 122 Color Cartridge - 12 sets, 78A cartridge - 12 pcs, Binding Plastic 15MM - 12 packs, Binding Plastic 10MM - 12 packs, Binding Plastic 25MM - 12 packs, Flap Chart, etc.
4	IFB No. NBC/SBA/RFQ/001/19/20	Fuel and Lubricants - Vehicles & Generator	From the budget line, this package includes payment for petroleum product (diesel and gasoline) for vehicles and generator at the office of NBC for fiscal year 2019/2020, with the amount of eight thousand United States dollars (US\$8,000.00) respectively.

Maribel F. Nuyunok
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Jan 16, 2020

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National Bureau of Concessions (NBC)
Note to the Procurement Plan
GOL National Budget
Fiscal year 2019/2020

	Package	Explanatory Note
No.	LIST OF EXPENDITURES	Explanation of the budgetary expenditures and services that will be provided by Liberian owned business or Liberian Institution.
1	Electricity	This package covers cost of sourcing the LEC to supply the National Bureau of Concessions building or office wht electuric power, in the amount of US\$2,250.00
2	Water & Sewage	It includes sourcing Liberia Water & Sewage Comporation to supply water and carryout sewage activities for the National Bureau of Concessions (NBC) facility on 19th Street, Sinkor, in the amount of US\$2,500.00
3	Rental and Lease of Building	It includes sourcing rental and lease of building from current owner of the building NBC is currently occupying on 19th Street, Sinkor, in the amount of US\$70,000.00

Monial F Nyemola
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January 7/2020

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January 16, 2020