



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/142/'23

March 28 2023

Hon. Emma Metieh Glassco
DIRECTOR GENERAL
National Fisheries and Aquaculture Authority (NaFAA)
Republic of Liberia

Dear Hon. Classco:

Subject: **RECEIPT AND APPROVAL OF NATIONAL FISHERIES AND AQUACULTURE AUTHORITY (NaFAA) PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Fisheries and Aquaculture Authority (NaFAA) Final Project Procurement Plan (Goods, Works and Services - SBA, Consultancy) for Fiscal Year 2023, in accordance with **Section 40 (3)** of the PPCA, 2010, and Section 55(d).

The Commission conveys to the National Fisheries and Aquaculture Authority that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,


Janelle Roseanne Nagbe Kowo (Cllr.)
CHIEF EXECUTIVE OFFICER

Patrice B. Kiadi
April 5, 2023
@10:47 AM

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY
SBA CORE BUDGET PROCUREMENT PLAN (CONSULTANCY SERVICES)
Source of Funding: INTERNALLY GENERATED REVENUE (NAFAA APPROVED BUDGET 2023)
Fiscal period: January 1, 2023 - December 31, 2023

BASIC DATA										Request for Expression of Interest, if applicable										Request for Proposals and award of contract																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
ITEM No.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	PREF. OF TOR & PC APPROVAL	PUBLICATION OF RECI	RECI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORTS/SHORTLIST	REGISTRATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL DOCUMENT	INVITATION FOR PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL AND EVALUATION REPORT	PC APPROVAL - COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) & PAYMENT																				
PLANNED	1	RFP No. NAFAAISBAC QS/001/2023	Development of Proposal & Business Model - Fisheries & Aquatic Regional Center of Excellence	M-7490	1 FIRM	20,000.00	CQS	2/20/2023	N/A	N/A	N/A	N/A	2/25/2023	3/4/2023	3/11/2023	4/1/2023	4/8/2023	4/15/2023	4/29/2023	8/27/2023																			
UPDATE																																							
ACTUAL																																							
PLANNED	2	RFP No. NAFAAISBAC CS/001/2023	Legal Review Services	M-6910	1 FIRM	60,000.00	LCS	2/20/2023	N/A	N/A	N/A	2/25/2023	3/4/2023	3/11/2023	4/1/2023	4/8/2023	4/15/2023	4/29/2023	8/27/2023																				
UPDATE																																							
ACTUAL																																							
					GRAND TOTAL	80,000.00																																	

Prepared By: 
 Patrick F. Kilpatrick
 PROCUREMENT DIRECTOR

Approved by: 
 Emyah Muteh Gwasso
 DIRECTOR GENERAL

Date: 20-MAR-2023

MSCHO
 Mar. 28, 2023



National Fisheries and Aquaculture Authority
Explanatory Notes
SBA Core Budget Procurement Plan (Consultancy Services)
January 1, 2023 to December 31, 2023

NO.	PACKAGE CODE	CONTRACT PACKAGE	DETAILED DESCRIPTION
1.	RFP No. NaFAA/SBA/CQS/001/2023	Development of Proposal and Business Model – Fisheries & Aquatic Regional Center of Excellence	This contract package is intended to hire the services of a competent and qualified team of experts (consultants) to prepare a detailed proposal and a business plan for the establishment of a Regional Center for Excellence in Fisheries and Aquatic Sciences at the University of Liberia. The Center, which is expected to operate as an independent institution at the University of Liberia along with the Department of Fisheries and Aquaculture Science (DoFAS) at the UL, will provide research and technical practical training to address gaps in the fisheries sector in Liberia and beyond. It will support the transitioning of the Liberia fishing industry to semi and large-scale industrialization.
2.	RFP No. NaFAA/SBA/LCS/001/2023	Legal Review Services	Over the period, we have observed gaps in the various legal frameworks of the sector to include that of the fisheries laws, the fisheries regulations, fisheries policies and the business and strategic plans. This contract package is intended to hire the services of a legal firm to conduct a comprehensive desk review and gap analysis of the legal regimes of the fisheries sector. This analysis, when completed will serve as the basis for amendments to the legal regimes to cater to contemporary practices. This contract will be funded from the budget line “Professional Services”.
		Audit Fees	This budget line has no procurement relations. The General Auditing Commission (GAC) will conduct a financial audit of the Authority’s operations and the funds from this line will be used to pay the fees charged by GAC for the conduct of the audit.

Prepared by: _____

Patrick B. Madidi
Procurement Director

Approved by: _____

Emma Metieh Classco
Director General

Date: 20-Mar, 2023

Handwritten signature of Patrick B. Madidi
Handwritten signature of Emma Metieh Classco

