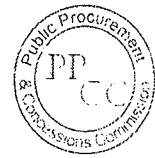




Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/139/22

March 7, 2022

Cllr. Frank Musah Dean, Jr.  
**MINISTER OF JUSTICE**  
Ministry of Justice  
Republic of Liberia

Dear Cllr. Dean:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Justice (**MOJ**) SBA Core Budget Procurement Plans for FY 2022 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

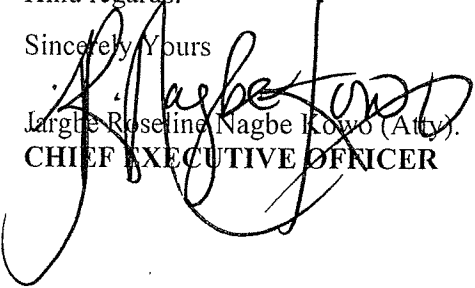
Upon passage of the Fiscal Year 2022 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for **MOJ's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

  
Jarghe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

**MINISTRY OF JUSTICE  
DRAFT PROCUREMENT PLAN ( CORE BUDGET)  
SOURCE OF FUNDING: GOL  
FISCAL YEAR 2022**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	19	
BASIC DATA								IMPLEMENTATION DATES										
ITEM	PACKAGE NUMBER (CODE)	CONT. PACKAGE	Business s Act. Code	QTY	EST. COST (USD)	PRO. MTD	TECH. SPECS/BOO/ DRAWING	PREP. OF BID DOCUMENT	APPROVAL- BID DOC/TEC SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MO BILIZATION)	DELIVERY IN SPECTIONS UBSTANTIAL COMPLETION	ACCEPTAN E & FINAL PAYMENT	
PLANNED	1	MOJ/NCB/0	Scratch Cards	J-6190	213.7pks	10,685	NCB	15-Feb-22	23-Feb-22	27-Feb-22	4-Mar-22	1-Apr-22	8-Apr-22	13-Apr-22	23-Apr-22	N/A	30-Dec-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	2	MOJ/RFQ/	Vehicles repair & Maintenance	G-4520	1 Firm	10,000	RFQ	1-Mar-22	9-Mar-22	16-Mar-22	20-Mar-22	3-Apr-22	10-Apr-22	15-Apr-22	24-Apr-22	N/A	30-Dec-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	3	MOJ/NCB/	Stationery	G-4761	Assorted	16,230	NCB	7-Feb-22	15-Feb-22	19-Feb-22	24-Feb-22	24-Mar-22	31-Mar-22	5-Apr-22	15-Apr-22	N/A	30-Dec-22	30-Dec-22
UPDATE																		
ACTUAL																		
			Subtotal			36,915												

SIGNED:

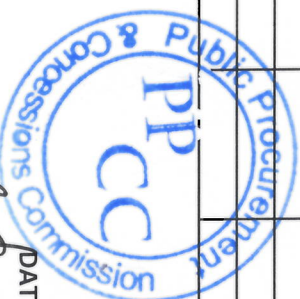
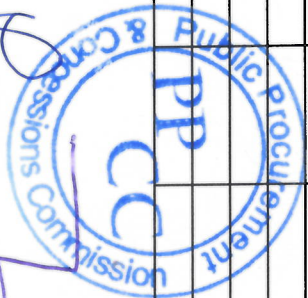
*[Signature]*  
William T. Flahn  
PROCUREMENT DIRECTOR (MOJ)

APPROVED:

*[Signature]*  
Cllr. Frank Musah Dean, Jr  
Minister & Attorney General /Republic of Liberia

DATE:

2.28.22



*[Signature]*  
APPROVED  
march 17 2022

**MINISTRY OF JUSTICE**  
**DRAFT PROCUREMENT PLAN ( CORE BUDGET)**  
**SOURCE OF FUNDING: GOL**  
**FISCAL YEAR 2022**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM	PACKAGE NUMBER (CODE)	CONT. PACKAGE	Business Act. Code	QTY	EST. COST (USD)	PRO. MTD	TECH. SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	APPROVAL-BID DOC/TEC	INVITATION & RELEASE OF BID DOC	SUBMISSION/ PUBLIC OPENING	OF BID EVALUATION REPORT	APPROVAL-BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MO BILIZATION)	SPECTIONS SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	
PLANNED	4	MOJ/SRFQ/ Cleaning Materials	G-4773	Assorted	10,000	RFQ	7-Feb-22	15-Feb-22	21-Feb-22	25-Feb-22	25-Mar-22	1-Apr-22	6-Apr-22	15-Apr-22	N/A	30-Dec-22	30-Dec-22	
UPDATE																		
ACTUAL																		
PLANNED	5	MOJ/RFO/ Medical Drugs/Medicine	G-4772	Assorted	6,887	RFQ	3-Mar-22	11-Mar-22	17-Mar-22	21-Mar-22	4-Apr-22	11-Apr-22	16-Apr-22	25-Apr-22	N/A	30-Dec-22	30-Dec-22	
UPDATE																		
ACTUAL																		
PLANNED	6	MOJ/RB/ Vehicles	G-4510	1	70,000	RB	4-Apr-22	12-Apr-22	16-Apr-22	21-Apr-22	19-May-22	26-May-22	31-May-22	10-Jun-22	N/A	30-Dec-22	30-Dec-22	
UPDATE																		
ACTUAL																		
		Grand total																
					173,802													

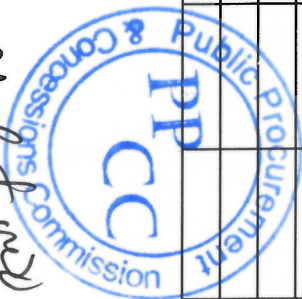
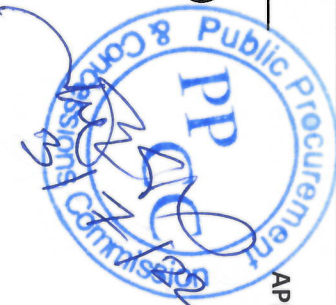
SIGNED: 

**William T. Flahn**  
**PROCUREMENT DIRECTOR (MOJ)**

APPROVED: 

**Clr. Frank Musah Dean, Jr**  
**Minister & Attorney General /Republic of Liberia**

DATE: 2. 28. 22



*Robert M. ...*  
*March 17 2022*



**MINISTRY OF JUSTICE**  
**DRAFT PROCUREMENT PLAN ( CORE BUDGET)**  
**SOURCE OF FUNDING: GOL**  
**FISCAL YEAR 2022**

No	CONTRACT PACKAGE CODE	Contract Package	Content of Contract Package	Amount
1	IFB NO.MOJ/NCB/001/17/18	Scratch Cards	This contract package is from the budget line Telecommunications, internet & it is intended to procure the below Scratch cards for Ministry of Justice Central	10,685.00
2	IFB. No. MOJ/RFO/001/2022	Vehicles Repair & Maintenance Services	This contract package is intended to procure the services of a bidder that will provide repair & maintenance services as well as spare parts for vehicles of the Ministry of Justice Central	10,000.00
3	IFB No. MOJ/NCB/002/2022	Stationery	This contract package is intended to procure the below stationery items for the Ministry of Justice Central & the Technical Center for Excellence: A. Ball pens B. A-4 Sheet C. Legal sheet D. Ink E. Toner F. Hanging folder G. Stick on pad H. Steno Pad I. A-4 Envelope J. Steno Pad K. Legal rule etc	16,230.00
4	IFB. No. MOJ/RFO/002/2022	Cleaning Materials	This contract package is intended to procure the below cleaning materials items for the Ministry of Justice Central : A. Dettol B. Tide Soap C. Clorax E. Tissues I. Hand Sanitizer J. Paper Towel K. Floor Mop G. Towels etc.	10,000.00

SIGNED:   
William T. Flahn  
PROCUREMENT DIRECTOR (MOJ)



DATE: 7.02.22

**MINISTRY OF JUSTICE**  
**DRAFT PROCUREMENT PLAN ( CORE BUDGET)**  
**SOURCE OF FUNDING: GOL**  
**FISCAL YEAR 2022**

No	CONTRACT PACKAGE CODE	Contract Package	Content of Contract Package	Amount
5	IFB. No. MOJ/RFQ/003/2022	Medical drugs/Medicine	This contract package is intended to procure the below listed medical drugs for inmates at the Monrovia Central Prison: A. Paracetamol B. Co-trimozazole C. Folic Acid D. Amoxicillin E. Neurobion F. Erythromycin G. Gentamycin H. Chlorpromazine I. Greseolulvin etc	6,887.00
6	IFB. No. MOJ/RB/001/2022	Vehicle	This contract package is from the budget line Transport Equipment and it is intended to purchase one 32 seated bus for the Staffs of the Ministry of Justice Central.	70,000.00
7	N/A	Residential Property Lease	This contract package is from the budget line Other Rental and Lease and it is intended to rent/lease communications towers from Orange Liberia for the Technical Center of Excellence. The The Center already has an existing contract.	231,000.00
8	N/A	Office Build Rental	This contract package is from the budget line Office Building rental & lease and it is intended to pay for the building currently in use by the Ministry of Justice Central	184,000.00

SIGNED:

*[Signature]*  
 William T. Flahn

PROCUREMENT DIRECTOR (MOJ)



DATE:

7.02.22



*[Signature]*  
 March 13/2022