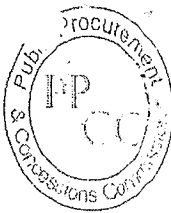


Republic of Liberia  
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1423/'20

September 9, 2020

Dr. Wilhemina S. Jallah  
MINISTER  
Ministry of Health  
Republic of Liberia

Subject: RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLANS (FARA CENTRAL OFFICE AND FARA FUNDED COUNTIES (LOFA, GRAND GEDEH, RIVER GEE, GRAND CAPE MOUNT, BONG AND NIMBA) FOR FISCAL YEAR 2020/2021.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health Special Project Procurement Plans for Fara Central Office and its funded counties for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the MOH that its Special Project Procurement Plans have been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

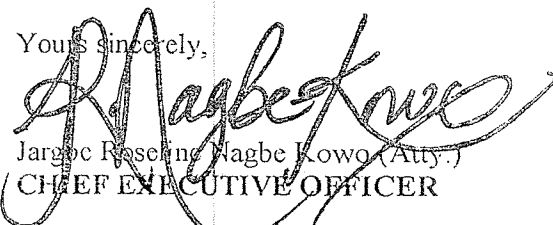
Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards,

Yours sincerely,

  
Jargoc Reseene Nagbe Kowo (Atty.)  
CHIEF EXECUTIVE OFFICER

# MINISTRY OF HEALTH

## PROCUREMENT PLAN (RIVER GEE COUNTY HEALTH TEAM-RCGCHT)

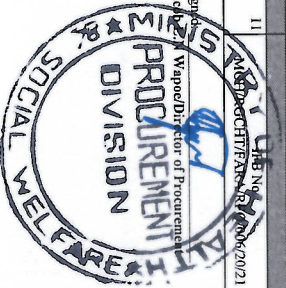
Source of Funding: USAID (FARA YEAR-5)

Fiscal Year: 2020/2021

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/REQD AVINGS	PREL OF BID DOCUMENT	PC APPROVAL & RELEASE OF BID DOC	BID INVITATION	SUBMISSION	SUBMISSION REPORT	PC APPROVAL REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & REMARKS/RESPONSIBLE PERSON	BASIC DATA		ADMINISTRATIVE DATES									
																		REF NO.	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
PLANNED	1	MOH/RGCHT/FARA/RB/001/20/21		Petroleum Products	G-4661	19,736 Gallons @ 5.00	\$	98,680.00	RB		13-Jul-20	20-Jul-20	23-Jul-20	30-Jul-20	13-Aug-20	20-Aug-20	27-Aug-20	17-Sep-20	N/A	12-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	2	MOH/RGCHT/FARA/RB/002/20/21		Stationery and Supplies	G-4761	Assorted	\$	21,466.00	RB		10-Jul-20	17-Jul-20	20-Jul-20	27-Jul-20	10-Aug-20	17-Aug-20	24-Aug-20	14-Sep-20	N/A	12-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	3	MOH/RGCHT/FARA/RB/003/20/21		Catering	L-5621	1 Firm	\$	37,040.00	RB		20-Jul-20	27-Jul-20	30-Jul-20	6-Aug-20	20-Aug-20	27-Aug-20	3-Sep-20	24-Sep-20	N/A	24-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	4	MOH/RGCHT/FARA/RB/004/20/21		Scratch Cards	J-6190	Assorted	\$	3,720.00	RFQ		6-Jul-20	13-Jul-20	16-Jul-20	23-Jul-20	30-Jul-20	6-Aug-20	13-Aug-20	3-Sep-20	N/A	24-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	5	MOH/RGCHT/FARA/RB/005/20/21		Motor Cycle Repair & Maintenance	G-4540	1 Firm	\$	8,420.00	RFQ		10-Jul-20	17-Jul-20	20-Jul-20	27-Jul-20	3-Aug-20	10-Aug-20	17-Aug-20	7-Sep-20	N/A	25-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	6	MOH/RGCHT/FARA/RB/006/20/21		Non-Medical Supplies	G-4771	Assorted	\$	17,076.08	RB		17-Aug-20	24-Aug-20	27-Aug-20	3-Sep-20	16-Sep-20	23-Sep-20	30-Sep-20	21-Oct-20	N/A	25-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	7	MOH/RGCHT/FARA/RB/007/20/21		Medical Equipment	G-4772	Assorted	\$	4,875.00	RFQ		18-Aug-20	25-Aug-20	28-Aug-20	4-Sep-20	11-Sep-20	18-Sep-20	25-Sep-20	16-Oct-20	N/A	26-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	8	MOH/RGCHT/FARA/RB/008/20/21		Office Equipment	C-3313	Assorted	\$	4,700.00	RFQ		18-Aug-20	25-Aug-20	28-Aug-20	4-Sep-20	11-Sep-20	18-Sep-20	25-Sep-20	16-Oct-20	N/A	26-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	9	MOH/RGCHT/FARA/RB/009/20/21		Furniture	G-4759	Assorted	\$	1,000.00	RFQ		31-Aug-20	7-Sep-20	14-Sep-20	21-Sep-20	28-Sep-20	5-Oct-20	12-Oct-20	2-Nov-20	N/A	26-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	10	MOH/RGCHT/FARA/RB/010/20/21		Vehicle Repair & Maintenance	G-4520	5	\$	22,740.00	RB		18-Aug-20	25-Aug-20	28-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	2-Oct-20	23-Oct-20	N/A	26-May-21	30-Jun-21								
UPDATE ACTUAL																													
PLANNED	11	MOH/RGCHT/FARA/RB/011/20/21		Drugs & Medical Supplies	G-4772	Assorted	\$	8,500.00	RFQ		18-Aug-20	25-Aug-20	28-Aug-20	4-Sep-20	18-Sep-20	25-Sep-20	2-Oct-20	23-Oct-20	N/A	26-May-21	30-Jun-21								
UPDATE ACTUAL																													
				Sub Total:			\$	228,217.08																					

Supervised by: *[Signature]*  
 Head of Procurement

Approved By: *[Signature]*  
 Hon. Nana G. Howard, MSN, Deputy Minister for Administration/Chairperson Procurement Committee



*[Handwritten signature]*



*[Handwritten signature]*







# RGCHT/FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

**Fiscal Year: 2020 – 2021**

## 1. CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/RGCHT/FARA/RB/005/20/21	Vehicle Spare Parts	<p>This contract package is meant to procure spare parts for five (5) Toyota Land Cruiser vehicles for the River Gee County Health (RGCHT). Priming Pump, Fuel Element, Batteries 80Amp, (12volt), Wheel Bearing, Steering Knuckles, Tires 50R16 LT, Oil Filter, Brake Shoes, Brake Pads, Brake Fluid, Brake Piston Repair Kit, Clutch Disc, Clutch Plate, Wheel Stock, Wheel Nuts, Fan Belts, Alternator Brushes, 4 Wheel Propeller Shaft, Front Shock Absorber, Back Shock Absorber, Alternator Belt, Shock Absorber Bushing Front &amp; Back, Stabilizer Bushing, Differential Oil Seal, Wheel Oil Seal, Differential Bearing, Brake Caliber, Head Light Bulbs, Signal Light Bulbs, etc.</p> <p><b>Note:</b> Due to the low budgetary allotment for the parts above mentioned, publication of the various items in the print media will reduce the budget in acquiring these items, hence, we request your approval for the use of the Restrictive Bid Method.</p>
2	IFB No. MOH/RGCHT/FARA/RB/006/20/21	Generator Spare Parts	<p>This contract package is meant to procure spare parts for three (3) Perkins Generators for the River Gee County Health Team. They include, Fuel Filters, Air Cleaners, Oil Filters, Turbo Chargers, Water Tanks, Key Starters, Batteries (70ah), Engine Oil 15W40, Piston Rings, Connecting Rods Bearings, Head Gaskets, Gasket Makers, Alternators, Fan Belts, Key Switches, Oil Filters, Oil Filters, Air Cleaners, etc.</p> <p><b>Note:</b> Due to the low budgetary allotment for the parts above mentioned, publication of the various items in the print media will reduce the budget in acquiring these items, hence, we request your approval for the use of the Restrictive Bid Method.</p>

Signed: \_\_\_\_\_



Jacob N. Wapoe  
Procurement Director

Approved: \_\_\_\_\_



Hon. Norwu G. Howard, MSN  
Deputy Minister for Administration/Chairperson Procurement Committee



Public Procurement  
APPROVED  
Concessions Commission



# RGCHT FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTE

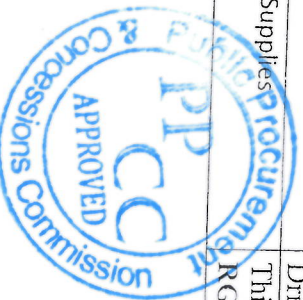
Fiscal Year: 2020 – 2021

## 1. CORE BUDGET

*Core Budget*  
*10/11/20*

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
	IFB No. RGCHT/FARA/RB/001/20/21	Petroleum Products	This contract package is set to procure petroleum products including fuel, gasoline, lubricants for RGCHT vehicles and generators and also conduct activities in and out of the county.
	IFB No. RGCHT/FARA/RB/002/20/21	Stationery and Supplies	This Contract package is set to procure assorted stationeries and supplies (A4 Papers, Pencils, Pen, Cartridges, Box files, etc.) for RGCHT offices at county, district and health facilities level. The county will use the RB method of procurement due to the cost of publication when compared to the cost of the package. The bidding document will be issued to known suppliers known for the supplies and delivery of such items
	IFB No. RGCHT/FARA/RB/003/20/21	Catering	This contract package is set to provide feedings during workshops, trainings, conferences and meetings within the county. All the catering services will take place in the county at different locations. Hiring of vendors/firms from other part of the country difficult most especially during the rainy season, hence the RB method will be use to solicit vendor firm within to undertake the assignment.
	IFB No. RGCHT/FARA/RFO/001/20/21	Scratch Cards	This contract package is set to procure communication/scratch cards to enable staff communicate effectively while discharging their responsibilities and duties while at the same time accessing the internet to report to Central ministry and partners. Quantity to procure is 744pcs at \$US5.00 apiece.
	IFB No. RGCHT/FARA/RFO/002/20/21	Motor Cycle Repair & Maintenance	This contract package is set to procure the services of motorcycle repair and maintenance firm, also procure needed spare parts to maintain and enhance the work of county, district and health facility staff especially in hard to reach areas. Some spare parts are for motorcycle are, Sprocket, Drive chain, Front/Back tires, Inner tube, Chain cover, 2 stroke oil, etc.
	IFB No. RGCHT/FARA/RB/004/20/21	Non-Medical Supplies	This Contract package is set to procure assorted non-medical supplies for RGCHT at county, district and health facilities level. Some of the needed

*W. J. P.*  
*9/17/20*



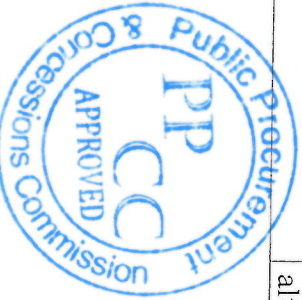
# RGCHT FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2020 – 2021

*Approved*  
02/21/21

IFB No. RGCHT/FARA/RFO/003/20/21	Medical Equipment	non-medical supplies include bedspread, pillow, beds, plastic chairs, shelves, wall clocks, plastic buckets with faucets, etc. This contract package is set to procure Medical equipment and IPC related materials for the RGCHT, including district and health facility level. Some of those medical equipment include, Fetal Doppler 90A, BP cuffs, Stethoscopes, Delivery beds, Delivery sets, Birthing chairs, Suturing sets, Resuscitation tables, Thermometers, etc.
IFB No. RGCHT/FARA/RFO/004/20/21	Office Equipment	This contract package is set to procure assorted office equipment for county central office use. Some of those equipment include, Laptops, Heavy Duty photocopier, Printers, Projectors, Shredders, etc.
IFB No. RGCHT/FARA/RFO/005/20/21	Furniture (Office Furniture)	This contract package is set to procure Office furniture for health facilities within the county. These furniture include office chairs, benches, desk, wooden cabinet, tables etc.
IFB No. RGCHT/FARA/RB/006/20/21	Drugs & Medical Supplies	This contract package is set to procure assorted essential drugs and medical supplies at RGCHT health facilities level. Drugs such as Amoxicillin, various medical forms, ferrous and folic acid, fansidal 250mg, MGSO4 1200AMP, steroid gloves, Ampicillin 1g, ORS, zinc sulphate 20mg, Calcium gluconate, etc.
IFB No. RGCHT/FARA/RFO/009/20/21	ICT Internet	This contract package is set to procure internet subscription for 12months to enhance support supervisory and reporting activities as it relates to communication at the county level.
IFB No. RGCHT/FARA/RB/007/20/21	Vehicle Rental	This contract package is set to procure the services of vehicle rental firms for the transportation of huge cargo carriers to and within the county.
IFB No. RGCHT/FARA/RB/005/20/21	Vehicle Repair & Maintenance (parts)	This contract package is meant to procure vehicle spare parts for the maintenance and servicing of RGCHT vehicles. Some of the spare parts to be procure are, priming pump, fuel elements, batteries, radiators coolant, wheel bearings, tires, oil filters, brake shoes/pads, brake fluid, piston repair kits, clutch disc, front/back shock absorber, alternator belts, etc.

*Approved*  
8/3/20





# RGCHT FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

**Fiscal Year: 2020 – 2021**

*Handwritten signature and date: 8/19/20*

IFB No. RGCHT/FARA/RB/006/20/21	Generator Repair & Maintenance	This contract package is set to procure generator spare parts for the maintenance and servicing of RGCHT generators. Some of the spare parts include: Fuel filters, oil filters, engine oil, etc.
IFB No. RGCHT/FARA/RB/007/20/21	Civil Repair & Maintenance (Civil Works)	This contract package is set to procure the services of firms for the maintenance and repair of RGCHT facilities including spare parts for the submersible pumps and hand pumps for FARA supported health facilities and administrative offices. The RGCHT will use the Force Account Method, where it will use the county facility staff to carry out the work.
IFB No. RGCHT/FARA/RFO/010/20/21	Radio Talk Show	This contract package is set to procure the services of a communication Radio Station to broadcast health messages of RGCHT in the county.
IFB No. RGCHT/FARA/RFO/008/20/21	Solar Panel set	This contract package is set to procure solar panel set to provide electricity to facilities at night. Some of the things to be procure are, solar panel, batteries, solar charge controllers, etc.
IFB No. RGCHT/FARA/RFO/012/20/21	Hall Rental	This contract package is set to procure solar panels, solar panel batteries, solar boosters, etc.
IFB No. RGCHT/FARA/RB/012/19/20	Motor Cycle	This contract package is to procure nine (9) motorcycles to enable staff of the facility and health professionals effectively discharge their duties and responsibilities.

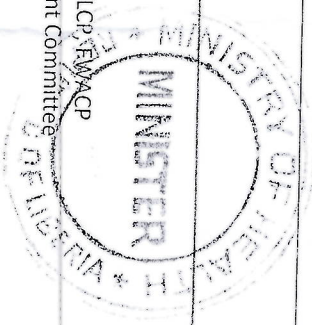
Signed: *[Signature]*

Jacob L.N Wapoe  
Procurement Director

*[Signature]*  
8/8/20

Approved: \_\_\_\_\_

Dr. Wilhelming S. Jallah, MD, MPH, CHES, FICP, FIMACP  
Minister of Health/Chairperson Procurement Committee



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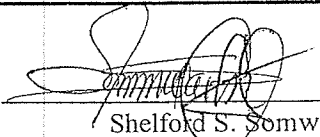
REPUBLIC OF LIBERIA  
**MINISTRY OF HEALTH**

P. O. Box 10-9009  
 1000 Monrovia 10, Liberia

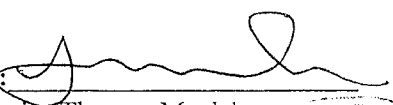
**RIVER GEE COUNTY HEALTH TEAM BUDGET SUMMARY FOR FY2020/2021**

ITEMS	QTY	TOTAL
Petroleum Products	19,736	98,680.00
Stationery & Supplies	Assorted	21,466.00
Catering on different occasions	1 Firm	37,040.00
Scratch cards	744pcs	3,720.00
Motorcycle Repair & Maintenance	1 Firm	8,420.00
Non medical supplies	Assorted	17,076.00
Medical Equipment	Assorted	4,875.00
Office Equipment	Assorted	4,700.00
Furniture	Assorted	1,000.00
Drugs & Medical Supplies	Assorted	8,500.00
ICT Internet Subscription	1 Firm	8,820.00
Vehicle Repair & Maintenance	5	22,740.00
Generator Repair & Maintenance	1 Firm	12,654.67
Civil Repairs & Maintenance	1 Firm.	33,876.25
Vehicle Rental	Assorted	8,000.00
Solar Panels	Assorted	7,500.00
Radio Talk Show	1 Firm	720.00
Hall Rental	1 Firm	800.00
ICT Equipment	6pcs	420.00
<b>GRAND TOTAL</b>		<b>304,788.00</b>

Signed By:

  
 Shelford S. Somwarbi  
 FARA Project Accountant

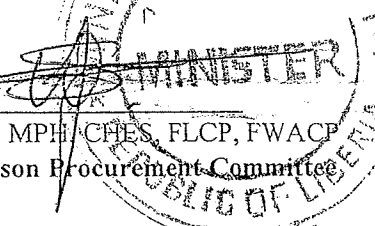
Approve By:

  
 Louise Thomas-Mapleh  
 FARA Project Manager

Signed By:

  
 K. Jayteh Saylor  
 Financial Comptroller - MOH

Approved By:

  
 Dr. Wilhelmina S. Jallah, MD, MPH, CHES, FLCP, FWACP  
 Minister of Health/Chairperson Procurement Committee

