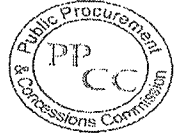




Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/024/23

April 17, 2023

Hon. Norwu G. Howard
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of Health
Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF HEALTH NON-SBA, SBA AND SBA FARA/G2 PROCUREMENT PLANS FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health Non-SBA, SBA and SBA Fara/G2 Procurement Plan funded by USAID for Fiscal Year 2023 in accordance with **Section 40** (3) of the PPCA, 2010, and Section 55(d).

The Commission conveys to the Ministry of Health that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states “each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.”

Please note that an approval of a method on the procurement plan is deemed as the Commission’s full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please note that all contracts which cumulative annual value above the threshold of **US\$250,000.00** must be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice. **The Commission requires that you kindly forward copies of all stipulated contracts upon signing, so as to update our records.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards,

Stevenson S. Yond

OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF HEALTH

FIXED AMOUNT REIMBURSEMENT AGREEMENT PROJECT OFFICE PROCUREMENT PLAN (NON-SBA BUDGET) -FARA

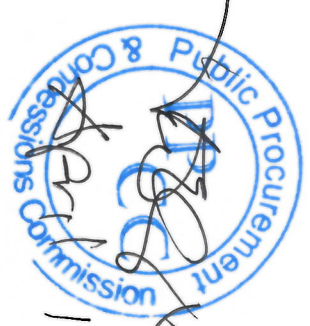
FISCAL YEAR: (JANUARY 2023 - DECEMBER 2023)
FUNDING SOURCE: USAID

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROJECT REF. METHOD	TECHNICAL SPECS/REQ/904	REQ. OF SUPP. DOCUMENT	PC APPROVAL BID	BID INVITATION & RELEASE OF SUBMISSION/PC BID DOC	BID EVALUATION	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZAT)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARKS/RESPONSIBLE PERSON	
1	IHB No. MOH/FARA/USAID/RB/001/2023	Petroleum Products & Lubricants	G-4661	11,049.10 Gallons	\$ 59,113.00	RB	28-Feb-23	7-Mar-23	14-Mar-23	11-Apr-23	9-May-23	16-May-23	23-May-23	13-Jun-23	N/A	28-Nov-23	29-Dec-23	
2	IHB No. MOH/FARA/USAID/RFQ/001/0223	Office Equipment	G-4741	Assorted	\$ 5,000.00	RFQ	30-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	11-May-23	18-May-23	N/A	28-Nov-23	29-Dec-23	
3	IHB No. MOH/FARA/USAID/RB/002/2023	Communication Cards	J-6190	3,600pcs	\$ 18,000.00	RB	30-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	18-May-23	25-May-23	1-Jun-23	22-Jun-23	N/A	28-Nov-23	29-Dec-23	
4	IHB No. MOH/FARA/USAID/RB/003/2023	Vehicle Repair & Maintenance	G-4520	1 Firm	\$ 25,000.00	RB	31-Mar-23	7-Apr-23	14-Apr-23	21-Apr-23	19-May-23	30-May-23	2-Jun-23	23-Jun-23	N/A	28-Nov-23	29-Dec-23	
GRAND TOTAL					\$	107,113.00												

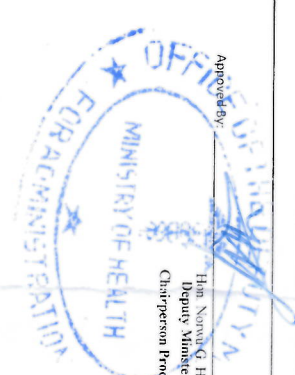
Signed by: 

Approved by: 

Date: 04/04/23



12, 2023



Han Norong Q. Howard MSNDP
Deputy Minister for Administration
Chairperson Procurement Committee



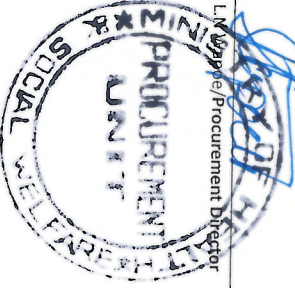
17, 2023


MINISTRY OF HEALTH
FIXED AMOUNT REIMBURSEMENT AGREEMENT PROCUREMENT PLAN (SBA BUDGET-FARA)
FUNDING SOURCE: USAID
FISCAL YEAR: JANUARY 2023 - DECEMBER 2023

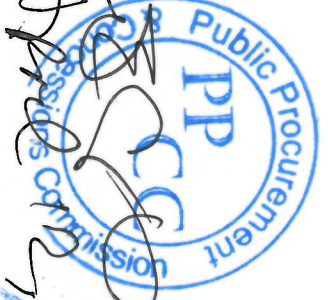
1	2	3	4	5			7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/RESPONSIBLE PERSON	
1	MOH/FARA/USAID/S	Vehicle Insurance	K-6512	4 Units	\$ 15,000.00	RB	30-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	18-May-23	25-May-23	1-Jun-23	22-Jun-23	N/A	28-Nov-23	29-Dec-23		
2	MOH/FARA/USAID/S	Event Catering	I-5621	1 Firm	\$ 2,000.00	RFQ	30-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	11-May-23	18-May-23	N/A	28-Nov-23	29-Dec-23		
3	MOH/FARA/USAID/S	Printing & Binding	C-1811	1 Firm	\$ 8,000.00	RFQ	30-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	11-May-23	18-May-23	N/A	28-Nov-23	29-Dec-23		
4	MOH/FARA/USAID/S	Stationery & Office Supply	G-4661	Assorted	\$ 13,500.00	RB	30-Mar-23	6-Apr-23	13-Apr-23	20-Apr-23	18-May-23	25-May-23	1-Jun-23	22-Jun-23	N/A	28-Nov-23	29-Dec-23		
GRAND TOTAL					\$ 38,500.00														

Signed by: 

Jacob L.N. Waple/Procurement Director




2023



Approved By: 

Hon. Norwu G. Howard, MSN
Deputy Minister for Administration
Chairperson, Procurement Committee



Date: 02/09/23



2023

G2G FARA PROJECT OFFICE PROCUREMENT PLAN EXPLANATORY NOTES

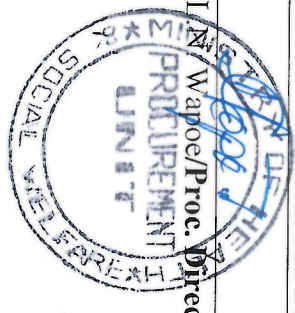
Fiscal Year: 2023

1. NON-SBA BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB No. MOH/FARA/USAID/RFQ/001/2023	Office Equipment	This contract package is meant to procure assorted Office Equipment, (1), HP LaserJet color M477Cartridge (4sets), HP Laser jet color M479 Cartridge (7sets), Cannon ink black (3018) HP Cartridge M280nw (4sets), Photocopy Machine, Laptops (2) Printer 9(1). These equipment are meant to enhance the smooth running of the project office.
2.	IFB No. MOH/FARA/USAID/RB/003/2023	Vehicle Repair & Maintenance	This contract package is meant to hire the services of a vehicle servicing firm for the repair and maintenance of the FARA Project Office Vehicles- 4units for the FY: 2023.
3.	IFB No. MOH/FARA/USAID/RB/002/2023	Communication Cards	This contract package is meant to procure 3,600pcs of assorted communication cards for mobile phones and modern network connectivity for the FARA Project Office.
4.	IFB No. MOH/FARA/USAID/RB/001/2023	Petroleum Products	This contract package is meant to procure 11,049.16gallons of petroleum products @ 5.35 per pump price with the allocated amount of USD59,113.00.

Signed:

Jacob I. Wapoe/Proc. Director



Approved:

Hon. Norwu G. Howard, MSN/DMA-Proc. Ctee Chairperson



April 12, 2023



G2G FARA PROJECT OFFICE PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2023

1. SBA BUDGET

Number	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/FARA/USAID/SBA/RB/001/2023	Vehicle Insurance	This contract package is intended to hire the services of a Insurance Firm for the insurance of 4 (four) FARA Project Office vehicles for FY: 2023. The budget amount is USD15,000.00.
2	IFB No. MOH/FARA/USAID/SBA/RFQ/001/2023	Stationery & Supplies	This contract package is meant to procure assorted stationery and supplies such as Double A4 Papers 80grm, Pencils, Permanent Markers(Assorted), White Board, White Board Marker, Extension Cords, Box Files, Note Pads, Plastic Folders, Perforator, Steno Pad, Correction Fluid, Highlighters (assorted), Manila Folder (Large size) Manila folder A4, Name task with pin, Staple Machine small size, Obama Pen, Office blance, Aqua Life Mineral Water(0.5L), Lovely Tissue, Napkin box , Air Freshener Cans, Perforator (Medium size), Staple pin Remover, Flip chart, Sharpener, Adaptor, Stabilizer, Paper towel roll, Ledger Book, Manila Envelope (all sizes), Binding Comb (small & medium size), Binding Plastic, Binding Paper, Memory stick (64GB), External Hard Drive (2TB), Name tag (plastic with pin)etc.
3.	IFB No. MOH/FARA/USAID/SBA/RFQ/001/2023	Event Cratering	This contract package is meant to hire service provider for the provision of catering service for the FARA Project office for FY: 2023.
4.	IEBN ^o . MOH/FARA/USAID/SBA/RB/002/2023	Printing & Binding	This contract package is meant to provide service for the printing and binding of documents for the project/activities.

Signed:

Jacob L. Mapoc/Proc. Director



Approved:

Hon. Norvin G. Howard/MSN/DMA-Proc. Cttee Chairperson



(Handwritten signature)
April 12, 2023



(Handwritten signature)
April 17, 2023