

Republic of Liberia
Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/020/'21

January 21, 2021

Hon. Wilhemina S. Jallah
MINISTER
Ministry of Health
Republic of Liberia

Dear Hon. Jallah:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN (DRUG DISTRIBUTION FOR CENTRAL MEDICAL STORE) FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health Special Project Procurement Plan (*Drugs Distribution for Central Medical Store*) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the Ministry of Health that its special project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, after conclusion of stipulated competitive processes.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

Ministry of Health
SPECIAL PROJECT PROCUREMENT PLAN (Drugs Distribution for Central Medical Store)
 Source of Funding: GLOBAL FUND
 Fiscal year: MARCH 30, 2021 TO MARCH 30, 2022

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/REQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION / RELEASE OF BID DOC	BID SUBMISSION / PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	IMPLEMENTATION DATES				ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	Global Fund Approval Comments		
													PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	CONTRACT AWARD & SIGNING	CONTRACT AWARD & SIGNING						
PLANNED	1	IBB NO.MOH/CMS-SP/ GF/ RB/ 001/21/22	Petroleum Product	G-4661	8,738.28	\$30,584.00	RB	28-Dec-20	4-Jan-21	11-Jan-21	18-Jan-21	8-Feb-21	22-Feb-21	1-Mar-21	15-Mar-21	17-Mar-21	N/A	15-Jul-21	30-Dec-21			
UPDATE																						
ACTUAL																						
PLANNED	2	IBB NO.MOH/CMS-SP/ GF/ RB/ 002/21/22	Vehicle Rental	N-7710	2 firm	\$50,000.00	RB	28-Dec-20	4-Jan-21	11-Jan-21	18-Jan-21	8-Feb-21	22-Feb-21	1-Mar-21	15-Mar-21	15-Mar-21	N/A	13-Jul-21	30-Dec-21			
UPDATE																						
ACTUAL																						
PLANNED	3	IBB NO.MOH/CMS-SP/ GF/ NCB/ 001/21/22	Vehicle Repair/Maint	G-4520/4530	1 firm	\$181,500.00	NCB	29-Dec-20	5-Jan-21	12-Jan-21	19-Jan-21	16-Feb-21	2-Mar-21	9-Mar-21	23-Mar-21	23-Mar-21	N/A	21-Jul-21	30-Dec-21			
UPDATE																						
ACTUAL																						
PLANNED	4	IBB NO.MOH/CMS-SP/ GF/ RFQ/ 001/21/22	Communication Cards	J-6190	200	\$1,000.00	RFQ	28-Dec-20	4-Jan-21	11-Jan-21	18-Jan-21	25-Jan-21	8-Feb-21	15-Feb-21	1-Mar-21	1-Mar-21	N/A	29-Jun-21	30-Dec-21			
UPDATE																						
ACTUAL																						
PLANNED	5	IBB NO.MOH/CMS-SP/ GF/ RFQ/ 002/21/22	Stationery	G-4761	Assorted	\$10,000.00	RFQ	28-Dec-20	4-Jan-21	11-Jan-21	18-Jan-21	25-Jan-21	8-Feb-21	15-Feb-21	1-Mar-21	1-Mar-21	N/A	31-Mar-21	30-Apr-21			
UPDATE																						
ACTUAL																						
PLANNED	6	IBB NO.MOH/CMS-SP/ GF/ NCB/ 002/21/22	Hiring of 3PL firm (Cargo Handling)	H-5224	1 firm	\$271,097.40	NCB	28-Dec-20	4-Jan-21	11-Jan-21	18-Jan-21	15-Feb-21	1-Mar-21	8-Mar-21	22-Mar-21	22-Mar-21	N/A	20-Jul-21	30-Dec-21			
UPDATE																						
ACTUAL																						
Grand Total						\$44,181.40																

Prepared by: *[Signature]*
 Jacob E. M. Mapeo/Proc. Director

Approved by: *[Signature]*
 Wilhemina S. Jallah, M.D, MPH, CHES, FLCP, FWACP
 Minister of Health

Date: 1/14/2021

[Handwritten Signature]
 Jan. 20, 2021



[Handwritten Signature]

**MINISTRY OF HEALTH SPECIAL PROJECT PROCUREMENT PLAN (DRUGS DISTRIBUTION FOR CENTRAL MEDICAL STORE
(CMS)/GLOBAL FUND) EXPLANATORY NOTES**

Fiscal Year: 2021/2022

A. GOODS


ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB.NO.MOH/CMS-SP/ GF/ RB/ 001/21/22	Petroleum Product	This line item refers to the procurement of petroleum product for the Central Medical Store (CMS) to conduct spot check after every quarterly distribution. Portion of this fuel is also intended to fuel vehicles that CMS will be hiring to do partial distribution or working along with the hired to do the last mile distribution in Montserrat and Margibi countries. US\$30,584.00 is equivalent to (8,738.24 gallons) @ \$3.50 per gallon
2.	IFB.NO.MOH/CMS-SP/ GF/ RB/ 002/21/22	Vehicle Rental Service	This line refers to the hiring of a firm to provide vehicle rental service supervision and spot check after drugs distribution and last mile haul. The Country has 13 countries depots, 36 hospital and 143 health facilities in Margibi and Montserrat countries. The firm task will involve providing five (5) light vehicles or SUV's that will be used to do supervision and distribution processes in Montserrat and Margibi Countries as well as other countries.
3.	IFB.NO.MOH/CMS-SP/ GF/ NCB/ 001/21/22	Vehicle Repair/Maint.	This line refers to the repair and maintenance of five (5) trucks belonging to the Central Medical Store along with five (5) SUV (3 jeeps and 2 up) that will be used in its daily operation and spot checking. A private contractor will be hired to provide quarterly repair and also regular maintenance services.
4.	IFB.NO.MOH/CMS-SP/ GF/ RFQ/ 001/21/22	Communication Cards	This line refers to the procurement of 200 pieces of scratch cards to enhance the Central Medical Store operations during the distribution process in the countries. The cards will be given to CMS staffs to enhance administrative function. The cards will be split between the two networks (Orange and Lonestar communication) on a 50% basis.

[Handwritten Signature]
Jan. 20, 2024


**MINISTRY OF HEALTH SPECIAL PROJECT PROCUREMENT PLAN (DRUGS DISTRIBUTION FOR CENTRAL MEDICAL STORE
(CMS)/GLOBAL FUND) EXPLANATORY NOTES**

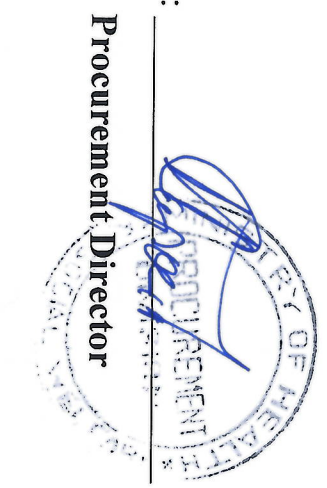
Fiscal Year: 2021/2022


5	IFB.NO.MOH/CMS-SP/ GF/ RFQ/ 002/21/22	Stationery	<p>This package is intended to Purchase the assorted stationeries to be u for administrative activities under the CMS during the distribution su the below listed items:</p> <table border="1" data-bbox="747 1308 1347 2492"> <thead> <tr> <th>No.</th> <th>Item Description</th> <th>Qty</th> <th>No.</th> <th>Item Description</th> <th>Qty</th> <th>No</th> <th>Item Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Paper A4</td> <td>1 ctn</td> <td>4</td> <td>High lighter</td> <td>1pc</td> <td>7</td> <td>Drum Unit (iR2016)</td> </tr> <tr> <td>2</td> <td>Steno Pad</td> <td>1 doz</td> <td>5</td> <td>Pencil</td> <td>1 pk</td> <td>8</td> <td>Anti-Virus (kaspersky)</td> </tr> <tr> <td>3</td> <td>Ball Pen (Assorted)</td> <td>1 pk</td> <td>6</td> <td>Glue</td> <td>1 doz</td> <td>9</td> <td>Flash Drive (4GB)</td> </tr> </tbody> </table>									No.	Item Description	Qty	No.	Item Description	Qty	No	Item Description	1	Paper A4	1 ctn	4	High lighter	1pc	7	Drum Unit (iR2016)	2	Steno Pad	1 doz	5	Pencil	1 pk	8	Anti-Virus (kaspersky)	3	Ball Pen (Assorted)	1 pk	6	Glue	1 doz	9	Flash Drive (4GB)
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6	IFB.NO.MOH/CMS-SP/ GF/ NCB/ 002/21/22	Hiring of 3PL firm (Cargo Handling)	<p>This line refers to the hiring of a firm Third Party Logistics (3PL) fi do drugs and medical supplies distribution nationwide. The Country l countries depots, 36 hospital and 143 health facilities in Margib Montserratado countries. The firm will do hauling of drugs and m supplies from the CMS central warehouse to 13 countries depots (accept Montserratado and Margibi Counties); 36 referral hospitals in t countries and the 143 hospitals as well health center. Part of the hirec (3PL) job will be to load and off load all products at all locations.</p>																																								

Prepared by: 
Procurement Director

Approved by: 
Head of Entity

Date: 1/14/2021 




Jan. 20, 2021

