

Republic of Liberia
Ministry of Health
MARGIBI COUNTY HEALTH TEAM
Kakata City, Margibi County



June 1, 2023

Mr. Stevenson S. Yond
Officer In Charge
Public Procurement & Concessions Commission
Capitol Hill,
Monrovia, Liberia

Subject: Submission of Margibi County Health Team FY 2023 Procurement Plan.

Dear Mr. Yond :

We are pleased to present our compliments and to submit the **Margibi County Health Team** Procurement Plan for your approval for FY 2023. This is a plan submitted to your honorable office for the smooth operations of the **MaCHT 2023** budget. The plan is to support the health care delivery system in major priority areas such as capacity building in Health Service Provision, Health Facilities, Administration, financial management, EPI Monitoring & Evaluation Etc.

The attached plans are consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3),

“ After review and any modification done by the Margibi County Health Team Procurement Committee, the Entity shall send a copy of the new plan to your Commission for approval”.

Procurement process in the County will shortly commence if the plan is accepted and endorsed by the Commission.

Margibi County Health Team also wants to inform you that your timely approval of this plan is highly needed in order to fast track the provision of quality health care services.

Attached is documentary evidence of budgets to authenticate the availability of funds from GOL allotment.

We look forward to a speedy response to enhance operational needs.

Best regards,

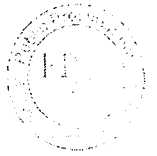
Dr. Siana T. Jackson
County Health Officer/Chair Procurement Committee
Margibi County Health System



Received:
Theophilus Kollie
June 1, 2023
Time: 1:06 pm
0770175837



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/121/'23

June 8, 2023

Dr. Siana T. Jackson
County Health Officer/Chair Procurement Committee
Ministry of Health
Margibi County Health Team
Republic of Liberia

Dear Dr. Jackson:

Subject: RECEIPT AND APPROVAL OF THE MOH, MARGIBI COUNTY HEALTH TEAM CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2023.

We present our compliments and acknowledged receipt of your communication, which sought the Commission's approval for the Ministry of Health, Margibi County Health Team Core Budget Procurement Plan for the Fiscal Year 2023.

The Commission, upon overall review of your communication, accompanying documents and relying on your clarifications and assurances, approves the Ministry of Health, Margibi County Health Team Core Budget Procurement Plan in accordance with Section 40 (3) of the PPCA, 2010.

The Commission informs the Ministry of Health, Margibi County Health Team that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development and Planning, and that the MFDP will process allotments in keeping with the approved Procurement Plan. Additionally, the Ministry of Health is reminded that all contracts which cumulative annual value exceeds the threshold of US\$250,000 must be signed by the Minister responsible for Finance.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability and Value for Money and ultimately public confidence in our public procurement and concessions processes.

Kind regards.

Yours sincerely,

Stevenson S. Yond
OFFICER-IN-CHARGE



Ministry of Health
MARGIBI COUNTY HEALTH TEAM CORE BUDGET PROCUREMENT PLAN
Source of Funding: GOL



Annual budget Period: January 1 TO DECEMBER 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES									
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & ACCEPTANCE	STATUS at Completion
1	IFB NO.MOH/MaCHT/SBA/RFQ/003/2023	Essential Drugs & Medical Supplies	C-4772	Assorted	\$2,500.00	RFQ	16-Jun-23	23-Jun-23	30-Jun-23	7-Jul-23	30-Jul-23	6-Aug-23	13-Aug-23	27-Aug-23	N/A	17-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
2	IFB NO.MOH/MaCHT/GOL/RFQ/002/2023	Petroleum Product (Diesel, Gas & Lubs)	G-4661	1818 @5.50	\$10,000.00	RFQ	16-Jun-23	23-Jun-23	30-Jun-23	7-Jul-23	30-Jul-23	6-Aug-23	13-Aug-23	27-Aug-23	N/A	17-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
3	IFB NO.MOH/MaCHT/GOL/RFQ/003/2023	Cleaning Materials & Services	G-4773	Assorted	\$10,000.00	RFQ	16-Jun-23	23-Jun-23	30-Jun-23	7-Jul-23	21-Jul-23	28-Jul-23	4-Aug-23	18-Aug-23	N/A	8-Sep-23	30-Dec-23
UPDATE																	
ACTUAL																	
4	IFB NO.MOH/MaCHT/GOL/RFQ/004/2023	Computer sup. & ICT Equipment & services	G-4651	Assorted	\$3,500.00	RFQ	16-Jun-23	23-Jun-23	30-Jun-23	7-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	1-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
5	IFB NO.MOH/MaCHT/GOL/RFQ/005/2023	Communication (Scratch Cards)	J-6190	3000 PCS @1.00	\$6,000.00	RFQ	19-Jun-23	26-Jun-23	3-Jul-23	10-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
6	IFB NO.MOH/MaCHT/GOL/RFQ/006/2023	Rep. & Maintenance (Vehicles)	G-4520	Assorted	\$10,000.00	RFQ	19-Jun-23	26-Jun-23	3-Jul-23	10-Jul-23	24-Jul-23	31-Jul-23	7-Aug-23	21-Aug-23	N/A	11-Sep-23	30-Dec-23
UPDATE																	
ACTUAL																	
7	IFB NO.MOH/MaCHT/GOL/RFQ/007/2023	Stationary and Office Supplies	G-4761	Assorted	\$10,000.00	RFQ	19-Jun-23	26-Jun-23	3-Jul-23	10-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
8	IFB NO.MOH/MaCHT/GOL/RFQ/008/2023	Event Catering & Services	L-5621	Assorted	\$2,000.00	RFQ	19-Jun-23	26-Jun-23	3-Jul-23	10-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
Total					\$54,000.00												

Prepared by:

Mr. Gehmua P. Doupah
Procurement Officer

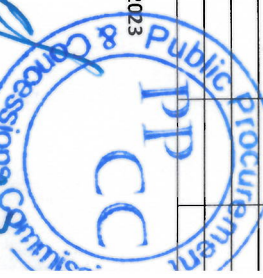
Signed by:

Mr. Lamsana Kromah
County Health Services Administrator/Procurement Committee Co-Chair

Approved by:

Dr. Stana I. Jackson
County Health Officer/Procurement Committee Chair

Date: June 1, 2023



Stana I. Jackson
June 8, 2023

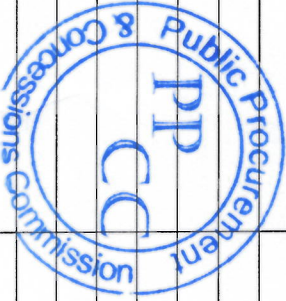
MARGIBI COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES Fiscal
Year: 2023

CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT																																																																												
1	IFB NO.MOH/CHRH/SBA/RFQ/001/2023	Essential Drugs & Medical Supplies	This line item refers to the procurement of essential medical drugs, and medical supplies for Margibi County Health Team.																																																																												
2	IFB/MOH/CHRH/SBA/RFQ/002/2023	Petroleum Product (Diesel, Gas & Lubricants)	This line item refers to the acquisition of Petroleum product and lubricant for Margibi County Health Team vehicles, motorbikes and generators. The US\$10,000.00 is apportioned to the procurement of petroleum products (1818 gallons) annually @ (5.50 per gallons).																																																																												
3	IFB NO.MOH/CHRH/SBA/RFQ/003/2023	Cleaning Materials	This package is intended to purchase the below listed items for cleaning of the CHT level; <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th><th>Unit of Measure</th></tr><tr><td>1</td><td>Hard broom</td><td>4</td><td>dozens</td></tr><tr><td>2</td><td>Camfor boil (Blue Diamond 300ml)</td><td>20</td><td>packs</td></tr><tr><td>3</td><td>Air freshener (48cans)300ml</td><td>10</td><td>cartons</td></tr><tr><td>4</td><td>Hand towel m/s</td><td>10</td><td>dozens</td></tr><tr><td>5</td><td>Laundry soap (60pcs) Blanco</td><td>3</td><td>cartons</td></tr><tr><td>6</td><td>Bath soap (Anita)</td><td>2</td><td>cartons</td></tr><tr><td>7</td><td>Powder soap kiln</td><td>70</td><td>cartons</td></tr><tr><td>8</td><td>Tissue (Kumba)</td><td>25</td><td>sacks</td></tr><tr><td>9</td><td>Delta (Super Guard 500ml)</td><td>15</td><td>cartons</td></tr><tr><td>10</td><td>Clora m/s (24pcs) 1 pint</td><td>15</td><td>cartons</td></tr><tr><td>11</td><td>Garbage bag size #18</td><td>20</td><td>packs</td></tr><tr><td>12</td><td>Floor Mob (wooden handle)</td><td>8</td><td>dozens</td></tr><tr><td>13</td><td>Soft broom</td><td>6</td><td>dozens</td></tr><tr><td>14</td><td>Spry gone (cobra) 400ml</td><td>3</td><td>cartons</td></tr><tr><td>15</td><td>Mob Bucket set m/s</td><td>5</td><td>sets</td></tr><tr><td>17</td><td>Trash basket m/s</td><td>12</td><td>pieces</td></tr><tr><td>18</td><td>Lealer glove</td><td>20</td><td>sets</td></tr><tr><td>19</td><td>hand washing liquid soap (savonet)</td><td>10</td><td>cartons</td></tr></table>	No.	Items Description	Quantity	Unit of Measure	1	Hard broom	4	dozens	2	Camfor boil (Blue Diamond 300ml)	20	packs	3	Air freshener (48cans)300ml	10	cartons	4	Hand towel m/s	10	dozens	5	Laundry soap (60pcs) Blanco	3	cartons	6	Bath soap (Anita)	2	cartons	7	Powder soap kiln	70	cartons	8	Tissue (Kumba)	25	sacks	9	Delta (Super Guard 500ml)	15	cartons	10	Clora m/s (24pcs) 1 pint	15	cartons	11	Garbage bag size #18	20	packs	12	Floor Mob (wooden handle)	8	dozens	13	Soft broom	6	dozens	14	Spry gone (cobra) 400ml	3	cartons	15	Mob Bucket set m/s	5	sets	17	Trash basket m/s	12	pieces	18	Lealer glove	20	sets	19	hand washing liquid soap (savonet)	10	cartons
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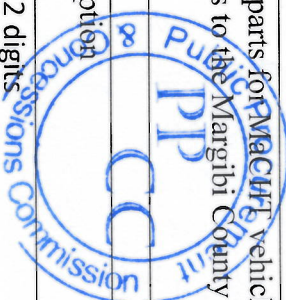
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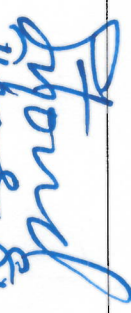
MARGIBI COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2023

			<table><tr><td>20</td><td>commode Brush</td><td>6</td><td>sets</td></tr><tr><td>21</td><td>Water Bucket M/S</td><td>10</td><td>pieces</td></tr><tr><td>22</td><td>Water Barrow L/S</td><td>10</td><td>pieces</td></tr><tr><td>23</td><td>Floor wiper (Robber Blade& Brush)</td><td>24</td><td>pieces</td></tr><tr><td>24</td><td>commode puncher</td><td>5</td><td>pieces</td></tr></table>	20	commode Brush	6	sets	21	Water Bucket M/S	10	pieces	22	Water Barrow L/S	10	pieces	23	Floor wiper (Robber Blade& Brush)	24	pieces	24	commode puncher	5	pieces																						
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			US\$10,000.00 will be used from the budget line “cleaning materials & services” to procure detergents and household supplies for the proper maintenance of the CHT head office and entire GOL facilities in Margibi County.																																										
4	IFB NO.MOH/CHRH/SBA/RFQ/004/2023	Computer sup. & ICT Equipment & services	US\$3,500.00 is taken from the budget line “Computer sup. & ICT Equipment & services” Meant for the purchase of assorted computer and ICT equipment supplies for the MaCHT Senior and administrative staffs offices																																										
5	IFB NO.MOH/CHRH/SBA/RFQ/005/2023	Communication Cards	This contract package refers to the Purchase of Telecommunication cards which will be operationally used for administrative function and Internet Subscription by the CHT Senior staffs, supervisors, administrative staff OIC and DHT officials. US\$6,000.00 apportioned to communication cards is estimated at (6000) pieces @ USD per card.																																										
6	IFB NO.MOH/CHRH/SBA/RFQ/006/2023	Repair & Maintenance (Vehicles)	This line item is intended for the acquisition of assorted vehicles spare parts for MaCHT vehicles through outsourcing the services from Auto shops to supply vehicles spare parts to the Margibi County Health Team warehouse.																																										
7	IFB NO.MOH/CHRH/SBA/RFQ/007/2023	Stationery & Office Supplies	<div>This package is intended to Purchase the below listed items:</div> <table><tr><th>No.</th><th>Item Description</th><th>Qty</th><th>No</th><th>Item Description</th><th>Qty</th></tr><tr><td>1</td><td>Paper A4</td><td>70 ctns</td><td>17</td><td>Calculator 12 digits</td><td>10 pcs</td></tr><tr><td>2</td><td>Ball Pen (Assorted)</td><td>1 ctns</td><td>18</td><td>Plastic Ruler</td><td>20pcs</td></tr><tr><td>3</td><td>Box File (A4)</td><td>1 dozn</td><td>19</td><td>Stamp pad ink</td><td>1 box</td></tr><tr><td>4</td><td>Manila Folder (A4 size)</td><td>5 pks</td><td>20</td><td>Permanent Maker (merit)</td><td>30 pks</td></tr><tr><td>5</td><td>Ledger L/S (psi manuscript book)</td><td>8 dozn</td><td>21</td><td>Legal Paper</td><td>2 ctns</td></tr><tr><td>6</td><td>Brown Envelope</td><td>5 pks</td><td>22</td><td>Cartridge Hp jet 2130 (smart tonner)</td><td>4 sets</td></tr></table>	No.	Item Description	Qty	No	Item Description	Qty	1	Paper A4	70 ctns	17	Calculator 12 digits	10 pcs	2	Ball Pen (Assorted)	1 ctns	18	Plastic Ruler	20pcs	3	Box File (A4)	1 dozn	19	Stamp pad ink	1 box	4	Manila Folder (A4 size)	5 pks	20	Permanent Maker (merit)	30 pks	5	Ledger L/S (psi manuscript book)	8 dozn	21	Legal Paper	2 ctns	6	Brown Envelope	5 pks	22	Cartridge Hp jet 2130 (smart tonner)	4 sets
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 7/2023




 2023

MARGIBI COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES Fiscal
Year: 2023

8	IFB NO.MOH/CHRH/SBA/RFQ/008/2023	Event Catering & Services	7	Staple Machine	2 dozens	23	Cartridge 737	4 pcs
			8	Staple Pin	5 dozens	24	Box File (Legal)	1 dozn
			9	Correction Fluid	2 dozens	25	Canon C-Exv 33 Cartridge (2520)	8 pcs
			10	Thinner	1 pk	26	Cartridge refill ink m/s	50 btl
			11	Stick-on-Pad	3 dozens	27	Cartridge (728)	16 pcs
			12	Heavy Duty Perforator m/s	6 pcs	28	White Board marker	4 pks
			13	Plastic folder W-209L/330x237mm	1 ctn	29		
			14	Flash Drive (16GB)	7 pcs	30		
			15	Glue	1 boxes	31		
			16	Staple Remover	2 dozens	32		
			US\$10,000.00 is to purchase accumulated stationery supplies from the budget line "Stationery "to be used b departments, units, and divisions etc. of the MaCHT.					
			US\$2,000.00 is taken from the budget line "Event Catering & Services)" gear toward the purchase of cateri services for data review and other official meetings for fiscal year 2023.					

Prepared by: _____

Signed by: _____

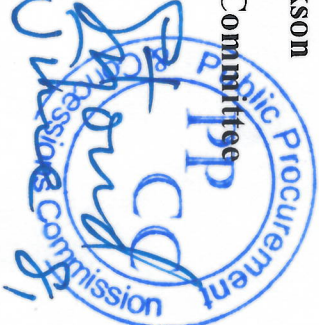
Approved by: _____

Date: May 31, 2023

Mr. Gehmue P. Doupat
Procurement officer

Mr. Lansana M. Kromah
Co-Chair/Proc. Committee

Dr. Siana T. Jackson
Chairman Proc. Committee



2023




Ministry of Health
MARGIBI COUNTY HEALTH TEAM SBA BUDGET PROCUREMENT PLAN
Source of Funding: GOL

Source of Funding: GOL																	
Annual budget Period: January 1 TO DECEMBER 31, 2023																	
3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
BASIC DATA						IMPLEMENTATION DATES										GOL	
PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	Approval Status and Comment
FB NO.MOH/MaCHT/SBA/RFQ/003/2023	Repair & Maintenance (Civil)	G-4390	24 facilities	\$20,000.00	RFQ	15-Jun-23	22-Jun-23	29-Jun-23	6-Jul-23	20-Jul-23	27-Jul-23	3-Aug-23	17-Aug-23	N/A	7-Sep-23	20-Dec-23	
FB NO.MOH/MaCHT/GOL/RFQ/002/2023	Rep. & Maintenance (Generator)	C-3314	Assorted	\$2,500.00	RFQ	15-Jun-23	22-Jun-23	29-Jun-23	6-Jul-23	20-Jul-23	27-Jul-23	3-Aug-23	17-Aug-23	N/A	7-Sep-23	20-Dec-23	
IFB NO.MOH/MaCHT/GOL/RFQ/003/2023	Rep. & Maintenance - Motorbikes	G-4540	Assorted	\$2,500.00	RFQ	15-Jun-23	22-Jun-23	29-Jun-23	6-Jul-23	27-Jul-23	3-Aug-23	10-Aug-23	24-Aug-23	N/A	31-Aug-23	30-Dec-23	
							</										


MARGIBI COUNTY HEALTH TEAM PROCUREMENT PLAN EXPLANATORY NOTES Fiscal
Year: 2023

SBA BUDGET


PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
IFB NO.MOH/CHRH/SBA/RFQ/001/2 023	Repair & Maintenance (Civil)	US\$20,000.00 is taken from the budget line “Rep. & Maintenance Civil” intended for general renovation to 24 GOL health facilities around Margibi County and MaCHT head Office.
IFB NO.MOH/CHRH/SBA/RFQ/002 /2023	Repair & Maintenance (Generator)	This line item is intended for the acquisition of assorted generators spare parts for Margibi County Health Team generators through outsourcing the services from Auto shops or Garages to supply generators spare parts at MaCHT warehouse.
IFB NO.MOH/MaCHT/SBA/RFQ/003/ 2023	Rep. & Maintenance - Motorbikes	This line item is intended for the acquisition of assorted motor bikes spare parts for Margibi County Health Team bikes through outsourcing the services from Auto shops to supply bikes spare parts in the CHT warehouse.

Prepared by: 

Mr. Gehmue P. Doupah
Procurement officer

Signed by: 

Mr. Lansana M. Kromah
Co-Chair/Proc. Committee

Approved by: 

Dr. Siana T. Jackson
Chairman Proc. Committee

Date: May 31, 2023

