

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/OIC/81/'23**

May 12, 2023

Hon. Norwu G. Howard

DEPUTY MINISTER

Ministry of Health

Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF THE MOH, FARA/2G HEALTH PARTNERSHIP HOSPITAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2023**

We present our compliments and acknowledge receipt of communication, which sought the Commission's approval for the Ministry of Health, FARA/2G Health Partnership Hospital in Fifteen Counties Procurement Plan for the Fiscal Year 2023.

The Commission, upon overall review of your communication, accompanying documents and relying on your clarifications and assurances, approves 14 Counties Procurement Plan for the Ministry of Health, FARA/G2 Health Partnership Hospitals for the Fiscal Year 2023. However, Curran Hospital in Montserrado County Procurement Plan which is still under review was not approved.

The Commission informs the Ministry of Health that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning, and that the MFDP will process allotments in keeping with the approved Procurement Plan. Additionally, the Ministry of Health is reminded that **all contracts which cumulative annual value exceeds the threshold of US\$250,000 must be signed by the Minister responsible for Finance.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability and **Value for Money** and ultimately public confidence in our public procurement and concessions processes.

Kind regards.

Yours sincerely,

Stevenson S. Yond
OFFICER-IN-CHARGE

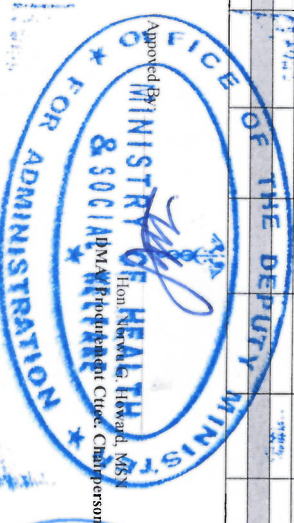
MINISTRY OF HEALTH

MARTHA TUBMAN MEMORIAL HOSPITAL PROCUREMENT PLAN (NON-SBA BUDGET)

Source of Funding: USAID/FARA (APRIL 2023 - DECEMBER 31, 2023)
Operational year: 2023

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|------------------|-----------------------|----------------------------------|--------------------------|----------------------|--------------------|------------------------------|-----------------------|-------------------|--|------------------------------|--------------------------|-----------------------------|---------------------|----------------------------|----------|-----------|----|----|
| ITEM NO. | PACKAGE NUMBER (CODE) | BASIC DATA | | ESTIMATED COST (USD) | PROCUREMENT METHOD | IMPLEMENTATION DATES | | REMARKS/Response | | | | | | | | | | |
| | | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | | | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID | BID INVITATION & RELEASE OF PUBLIC SUBMISSION/EVALUATION | PC APPROVAL - BID EVALUATION | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATI | DELIVERY, INSPECTIO | ACCEPTANCE & FINAL PAYMENT | | | | |
| PLANNED | 1 | IFB No. MOH/MT/MH/FARA/RB/001/23 | Petroleum Products | \$ 24,520,000 | RB | 7-Apr-23 | 14-Apr-23 | 21-Apr-23 | 28-Apr-23 | 28-May-23 | 4-Jun-23 | 11-Jun-23 | 18-Jun-23 | N/A | ##### | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 2 | IFB No. MOH/MT/MH/FARA/RB/002/23 | Stationery & Supplies | \$ 14,841,500 | RB | 7-Apr-23 | 14-Apr-23 | 21-Apr-23 | 28-Apr-23 | 28-May-23 | 4-Jun-23 | 11-Jun-23 | 18-Jun-23 | N/A | ##### | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 3 | IFB No. MOH/MT/MH/FARA/RB/003/23 | Repair/Maint. of Vehicle | \$ 11,900,000 | RB | 10-Apr-23 | 17-Apr-23 | 24-Apr-23 | 1-May-23 | 31-May-23 | 7-Jun-23 | 14-Jun-23 | 21-Jun-23 | N/A | ##### | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 4 | IFB No. MOH/MT/MH/FARA/RB/004/23 | Motor Bike Purchase | \$ 2,700,000 | RFQ | 10-Apr-23 | 17-Apr-23 | 24-Apr-23 | 1-May-23 | 8-May-23 | 15-May-23 | 22-May-23 | 29-May-23 | N/A | ##### | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 5 | IFB No. MOH/MT/MH/FARA/RB/004/23 | Office Equipment | \$ 10,550,000 | RB | 10-Apr-23 | 17-Apr-23 | 24-Apr-23 | 1-May-23 | 31-May-23 | 7-Jun-23 | 14-Jun-23 | 21-Jun-23 | N/A | November | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 6 | IFB No. MOH/MT/MH/FARA/RB/005/23 | Drugs & Medical Supplies | \$ 10,750,000 | RB | 11-Apr-23 | 18-Apr-23 | 25-Apr-23 | 2-May-23 | 1-Jun-23 | 8-Jun-23 | 15-Jun-23 | 22-Jun-23 | N/A | ##### | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 7 | IFB No. MOH/MT/MH/FARA/RB/002/23 | Communication Card | \$ 300,000 | RFQ | 11-Apr-23 | 18-Apr-23 | 25-Apr-23 | 2-May-23 | 9-May-23 | 16-May-23 | 23-May-23 | 30-May-23 | N/A | ##### | 29-Dec-23 | | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| SUB-TOTAL | | | | \$ 75,561,000 | | | | | | | | | | | | | | |

Signed by:



| | | | |
|----|--|--------------------------------|---|
| | | | firm for the supplies and delivery |
| 7 | IFB. No. MOH/MTMH/FARA/RFQ 002/23 | Communication Cards | This line item is intended for the procurement of 60 pcs of scratch cards for hospital to, support 1 clerks for data entry, 1 pharmacist for reporting purposes; to support procurement officer, finance ADM & MD for entry and approval of NetSuite processes. |
| 8 | IFB. No. MOH/MTMH/FARA/RFQ/003/23 1 | Repair of household Appliances | This line refers to the repair and maintenance of damaged household materials within the hospital residential buildings. |
| 9 | IFB. No. MOH/MTMH/FARA/RFQ/004/23 | Printing & Bidding | This line item refers to the bulk printing of assorted medical forms for nurse usage. |
| 10 | IFB. No. MOH/MTMH/FARA/RFQ/005/23 | Machinery & other Equipment | This line item refers to the procurement of assorted materials to enhance the effectiveness and efficiency of the hospital. |
| 11 | IFB. No. MOH/MTMH/FARA/RB/006/23 | Furniture & Fixture | This line item is intended for the procurement of assorted furniture and equipment to improve various nurses' stations and office within the hospital facility. We applied the RB method to solicit a firm supplied and delivery. |

Signed by:

Jacob L.N. 
 Manager/Procurement Director
 Chairperson



Approved by:

Hon. NORTON G. Howard, MSN/DMA Procurement Committee



MINISTRY OF HEALTH

MARTHA TUBMAN MEMORIAL HOSPITAL - PROCUREMENT PLAN (SBA)
Source of Funding: USAID/FARA (APRIL 2023 - DECEMBER 2023)

Operational year: 2023

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|-------------|--|------------------------------------|------------------------|----------|----------------------|--------------------|-----------------------------|-----------------------|----------------------------------|-------------------------------------|-------------------------------|-------------------|-------------------------------------|--------------------------|--------------------------------|--|----------------------------|------------------|
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWING | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/PUBLIC OPENING | EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY/INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS (IF ANY) |
| 1 | IFB No. MOH/MT/MH/F/ARAS/BA/RPQ/001/23 | Civil Repair & Maintenance | F-4100 | 1 Firm | \$ 7,268.00 | RFQ | 10-Apr-23 | 17-Apr-23 | 24-Apr-23 | 1-May-23 | 8-May-23 | 15-May-23 | 22-May-23 | 29-May-23 | N/A | 28-Nov-23 | 29-Dec-23 | |
| 2 | IFB No. MOH/MT/MH/F/ARAS/BA/RPQ/002/23 | Repair & Maintenance of Generators | | 2 | \$ 2,740.00 | RFQ | 10-Apr-23 | 17-Apr-23 | 24-Apr-23 | 1-May-23 | 8-May-23 | 15-May-23 | 22-May-23 | 29-May-23 | N/A | 28-Nov-23 | 29-Dec-23 | |
| 3 | IFB No. MOH/MT/MH/F/ARAS/BA/RPQ/003/23 | Repair/Maint. Machinery. | C-3312 | Assorted | \$ 4,190.00 | RFQ | 11-Apr-23 | 18-Apr-23 | 25-Apr-23 | 2-May-23 | 9-May-23 | 16-May-23 | 23-May-23 | 30-May-23 | N/A | 28-Nov-23 | 29-Dec-23 | |
| 4 | IFB No. MOH/MT/MH/F/ARAS/BA/RB/001/23 | Cleaning Material | G-4773 | Assorted | \$ 18,630.00 | RB | 11-Apr-23 | 18-Apr-23 | 25-Apr-23 | 2-May-23 | 1-Jun-23 | 8-Jun-23 | 15-Jun-23 | 22-Jun-23 | N/A | 28-Nov-23 | 29-Dec-23 | |
| 5 | IFB No. MOH/MT/MH/F/ARAS/BA/RPQ/004/23 | Event Catering | I-5621 | 1 firm | \$ 3,040.00 | RFQ | 12-Apr-23 | 19-Apr-23 | 26-Apr-23 | 3-May | 10-May-23 | 17-May-23 | 24-May-23 | 31-May-23 | N/A | 28-Nov-23 | 29-Dec-23 | |
| GRAND TOTAL | | | | | \$ 35,868.00 | | | | | | | | | | | | | |

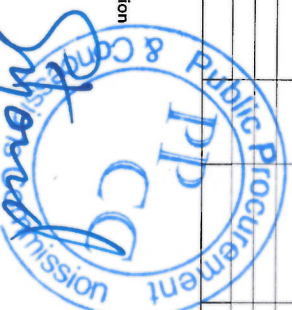
Signed by:

Jacob L.M. Majeed / Procurement Director



Approved By:

Hon. Norouq Howard, MSN
Deputy Minister for Administration
Chairperson, Procurement Committee



May 12/2023

MARTHA TUBMAN MEMORIAL HOSPITAL (MTMH) - PROCUREMENT PLAN EXPLANATORY NOTES TEMPLATE

Fiscal Year: April – December, 2023

SBA Budget (GOODS)

| Item | Package Code | Contract Package | Description of Package |
|------|--|--|--|
| 1. | IFB No. MOH/MTMH/FARA/SBA/RFQ/001/23 | Civil Repair & Maintenance | This line is intended for the major rehabilitation of 1 Doctor's quarter and the routine repair or maintenance of various wards of the hospital interior and external part of the building. |
| 2. | IFB No. MOH/MTMH/FARA/SBA/RB/003/23 | Cleaning Materials | This line is intended for procurement of assorted cleaning materials for the hospital to ensure that facilities are kept tidy in compliance with the IPC/EPHS Standards, and the administrative block of the MTMH. |
| 3. | IFB No. MOH/MTMH/FARA/SBA/RFQ/002 /23 | Repair & Maintenance of Generators | This line refers to repair and maintenance of 110 KVA SDMO & 12 KVA Perkins generator assigned to MTM-Hospital Compound for the provision of electricity. |
| 4. | IFB No. MOH/MTMH/FARA/SBA/RFQ/003/23 | Repair & Maintenance (Fixture & Furniture) | This line is intended for the repair and maintenance of all damaged Fixture and Furniture within the hospital facility etc. |
| 5 | IFB No. MOH/MTMH/FARA/SBA/RFQ/004/23 | Event Catering Services | This line is intended for the provision of catering service for workshops (quarterly Performance Review meetings at the hospital, PBF Management Tool Training etc. |

Signed by:

Jacob L.N.

Director of Procurement.



Approved by:

MINISTRY OF HEALTH & SOCIAL WELFARE

Hon. N. N. G. HOWARD M/SN/DMA

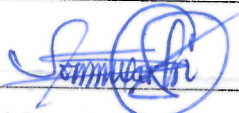
Procurement Committee Chairperson

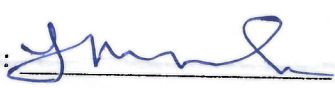


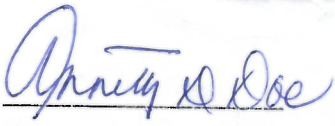
REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
MARTHA TUBMAN MEMORIAL HOSPITAL
FARA/G2G PROJECT


MARTHA TUBMAN MEMORIAL HOSPITAL BUDGET SUMMARY FOR FY: 2023

| No. | Item Description | Quantity | Amount |
|-----|---|--------------|---------------------|
| 1. | Repair & Maintenance (Vehicles) | 2 Units | \$11,900.00 |
| 2. | Communication Cards | 60pcs | 300.00 |
| 3. | Stationery & Office Supplies | Assorted | 14,841.00 |
| 4. | Petroleum Products | 3,502gallons | 24,520.00 |
| 5. | Motorbike Purchase | 3 Units | 2,700.00 |
| 6. | Office Equipment | Assorted | 10,550.00 |
| 7. | Drugs & Medical Supplies | Assorted | 10,750.00 |
| 8. | Repair & Maintenance (Household Appliances) | Assorted | 3,270.00 |
| 9. | Printing & Binding | Assorted | 613.54 |
| 10. | Machinery & Equipment | Assorted | 1,200.00 |
| 11. | Furniture & Fixture | Assorted | 21,960.00 |
| 12. | Repair & Maintenance (Civil) | 1 Firm | 7,268.00 |
| 13. | Generator Purchase | 2 Units | 2,740.00 |
| 14. | Repair & Maintenance (Furniture/Fixture) | Assorted | 4,190.00 |
| 15. | Cleaning Materials | Assorted | 18,630.00 |
| 16. | Event Catering | 1 Firm | 3,040.00 |
| | | | \$138,472.54 |

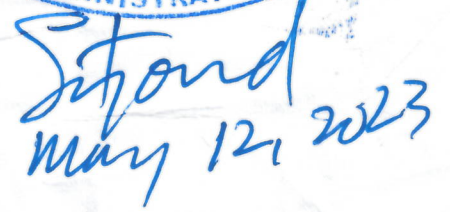
Signed by: 
 Shelford Somwarbi
 FARA Project Accountant

Approved by: 
 Louise Thomas-Mapleh
 FARA Project Manager

Signed by: 
 Annette D. Doe
 Acting Financial Comptroller

Approved by: 
 Hon. Norman Howard MSN
 DMA-Proc. Cttee Chairperson


 May 15 2023


 May 12, 2023