



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/498/21**

November 9, 2021

Hon. Dewah E. Gray
ACTING MINISTER
Ministry of foreign Affairs
Republic of Liberia

Dear Hon. Gray:

Subject: **PROVISIONAL APPROVAL OF MOFA's SBA CORE BUDGET PROCUREMENT PLAN FOR SPECIAL BUDGET FISCAL YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Foreign Affairs SBA Core Budget Procurement Plan for Special Budget Fiscal Year 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

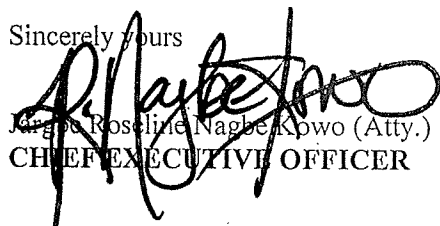
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for MOFA in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours



Joseph Roseline Nagbe Kpwo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF FOREIGN AFFAIRS
 SMALL BUSINESS ACT PROCUREMENT PLAN (SBA-COP Budget)
 Source of Funding: GOVERNMENT OF LIBERIA (GOL)
 Special Budget: July 1, 2021 - December 31 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	17	18	19	20
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS
1	IFB No. MFA/SBA/RRB/001/20/21	Airline tickets	N-7911	Four(4) firms	50,000.00	RB	03-09-21	06-09-21	20-09-21	27-09-21	01-11-21	15-11-21	29-11-21	06-12-21	N/A	20-12-21	31-12-21	
UPDATE																		
ACTUAL				TOTAL	50,000.00													

Prepared By: 
 Cyrus G. Fahn, Sr.
 PROCUREMENT DIRECTOR

Approved by: 
 Dweah E. Gray (D.E.)
 Acting MINISTER

Date: 10/25/21



MFA-2020/2021 SBA PROCUREMENT PLAN EXPLANATORY NOTE

No.	Code	Contract Package	Contents
1	IFB No.MFA/SBA/RB/001/20/21	Airline tickets	This contract package is taken from the Foreign Means of Travel budget line item. It is intended to procure air tickets for senior MFA officials attending the UN, AU, ECOWAS General and other important foreign assignments of the Ministry of Foreign Affairs For the special Budget period July 1, 2021 - December 31, 2021.

APPROVED
Nov. 8, 2021

