

MINISTRY OF EDUCATION
 PROCUREMENT PLAN (SBA CORE BUDGET)
 SOURCE OF FUNDING: NATIONAL BUDGET

Fiscal Year: January 1, 2022 - December 30, 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Item No	Contract Package	Business Activity Code	Qty	Est. Cost (USD)	Procurement Method	Technical Spec/BOQ/Drawing	Prepare Bid Document	Approval- Bid Doc/Tech	Bid Invitation & Release of Bid Doc	Bid Sub/ Public Opening	Submission of Bid Evaluation Report	Approval- Bid Evaluation	Contract Award & Signing	Payment (Mobilization)	Inspection (Substantial Completion)	Acct.ance & Fin. Paymen		
Planned	1	IFB No. MOE/SBA/RB/001/2022	Petroleum Products	G-4661	247,210gals@3.8	939,401.00	RB	02/14/22	02/21/22	02/28/22	03/07/22	04/04/22	04/11/22	04/18/22	04/25/22	N/A	10/30/22	12/30/22
Actual																		
Planned	2	IFB No. MOE/SBA/NCB/001/2022	Cleaning Materials	G-4773	Assorted	63,000.00	NCB	02/14/22	02/21/22	02/28/22	03/07/22	04/04/22	04/11/22	04/18/22	04/25/22	N/A	10/30/22	12/30/22
Update																		
Actual																		
Planned	3	IFB No. MOE/SBA/NCB/002/2022	Vehicle Rental Services	H-4922	1 Firm	28,700	NCB	02/14/22	02/21/22	02/28/22	03/07/22	04/04/22	04/11/22	04/18/22	04/25/22	N/A	10/30/22	12/30/22
Update																		
Actual																		
Planned	4	IFB No. MOE/SBA/NCB/003/2022	Printing & Binding Services	C-1812	1 Firm	75,600.00	NCB	02/15/22	02/22/22	03/01/22	03/08/22	04/05/22	04/11/22	04/18/22	04/25/22	N/A	10/30/22	12/30/22
Update																		
Actual																		
Planned	5	IFB No. MOE/SBA/NCB/004/2022	Repairs & Maint of Non Residential Building	F-4100	1 Firm	126,000.00	NCB	02/14/22	02/21/22	02/28/22	03/07/22	04/04/22	04/11/22	04/18/22	04/25/22	N/A	10/30/22	12/30/22
Update																		
Actual																		
Planned	6	IFB No. MOE/SBA/NCB/005/2022	Vehicle Insurance Coverage	K-6512	1 Firm	37,800	NCB	02/15/22	02/20/22	02/25/22	03/02/22	04/04/22	04/11/22	04/18/22	04/25/22	N/A	10/30/22	12/30/22
Update																		
Actual																		
Planned	7	IFB No. MOE/SBA/RB/002/2022	Air Ticket	N-7911	1 Firm	22,050	RB	2/14/2022	2/21/2022	2/28/2022	3/7/2022	4/4/2022	4/11/2022	4/18/2022	4/25/2022	N/A	10/30/2022	12/30/2022
Update																		
Actual																		
Planned	8	IFB No. MOE/SBA/NCB/006/2022	Internet Connectivity	J-6120	1 Firm	153,000	NCB	2/14/2022	2/21/2022	2/28/2022	3/7/2022	4/4/2022	4/11/2022	4/18/2022	4/29/2022	N/A	10/30/2022	12/30/2022
Update																		
Actual																		
Planned	9	IFB No. MOE/SBA/NCB/007/2022	Catering Services	H-5621	1 Firm	189,000	NCB	2/15/2022	2/22/2022	3/1/2022	3/8/2022	4/5/2022	4/11/2022	4/18/2022	4/29/2022	N/A	10/30/2022	12/30/2022
Update																		
Actual																		
GRAND TOTAL																		

Prepared By: *Jubee S. Karibah*
 Procurement Director

Reviewed By: *[Signature]*

Prof. Latim K. Karibah
 Deputy Minister/ Director General

Approved By: *[Signature]*

Prof. Amrutha S. Joseph Sr.
 Head of Procurement Committee

Date: *23 January 2022*



**PROCUREMENT PLAN EXPLANATORY NOTES
FISCAL YEAR 2022/2022**

Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.MOE/SBA/RB/001/2022	Petroleum Products	This contract package is funded from the budget line Fuel and Lubricants for vehicles and generators and it is intended to procure Petroleum Products as stated below: Diesel.....247,210.gals
2	IFB No.MOE/SBA/NCB/001/2022	Cleaning Materials	This contract package is funded from the budget line Cleaning Materials and it is intended to procure the following materials : A. Dethol ----- 60 Cartons B. Soap ----- 35 Cartons C. Clora ----- 40 cartons D. Liquid hand soap----- 30 cartons
3	IFB No.MOE/SBA/NCB/002/2022	Vehicle Rental	This contract package is funded from the budget lines Domestic Means of Travel and it is intended to procure Vehicle Rental Services as follow: A. Number of Vehicles ----- 20 vehicles B. Number of trucks (to distribute materials) ----- 10 vehicles
4	IFB No.MOE/SBA/NCB/003/20/22	Printing & Binding Services	This contract package is funded from the budget lines Printing, Binding & Publication and Advertising & Public Relations and it is intended to procure the below listed materials and services: A. Public School Report Cards ----- 900pieces B. Annual Report ----- 20copies C. Letter Head and other materials ----- 15 reams D. Printing of training manuals ----- 8 copies* E. Business Cards ----- 50 packs F. Other Public Relations & Advertisements
5	IFB No.MOE/SBA/NCB/004/2022	Repair and Maintenance of Non Residential Building	This contract package is funded from the budget line Repair & Maintenance - Civil and it is intended to hire company(s) to conduct civil works on the below listed buildings : A. MoE Central Office - Monrovia B. Zorzor Central High Public Schools -Lofa C. Kolahun Central High Public School -Lofa D. Kolahun Central High Public School -Lofa E. Bonbodu Elementary School -Lofa



6	IFB No. MOE/SBA/NCB/005/2022	Vehicle Insurance Coverage	This contract package is funded from the budget line Vehicle Insurance and it is intended to procure insurance service for the following Transport Equipment: A. Vehicle -----32 units B. Motorbike -----80 units
7	IFB No. MOE/SBA/RB/002/2022	Air Ticket	This contract package is funded from the budget line Foreign Travel - means of travel and it is intended to procure plane tickets for personnel traveling to do business on behalf of the MOE.
8	IFB No. MOE/SBA/NCB/006/2022	Internet Connectivity	Internet will be provided by the LIBTELCO . The provision of internet connectivity will be funded from the budget line Internet Provider Services through budgetary allotment of US\$ 153,000, Invoices will be sent to the Ministry of Finance & Development Planning from where payment will be processed.
9	IFB No. MOE/SBA/NCB/007/2022	Catering Services	This contract package is funded from the budget line workshops, conference seminar, and symposium . Is intended to provide Catering Services for participants during various workshops through out the year


Julay S. Jarqbah
Procurement Director


Hon. Latih Da-Thong
Deputy Minister/Administration


Prof. Ansu D. Sanni, Sr.
Head of Procurement Committee

MINISTER



*2202/18/197
Feb 28, 2022*