



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/349/21**

September 21, 2021

Hon. Momolu S. Johnson
ACTING MINISTER
Ministry of Internal Affairs
Republic of Liberia

Dear Hon. Johnson:

Subject: **PROVISIONAL APPROVAL OF MIA's SPECIAL PROJECT NON SBA PROCUREMENT PLAN FY 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Internal Affairs Non SBA Procurement Plan for FY 2021 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

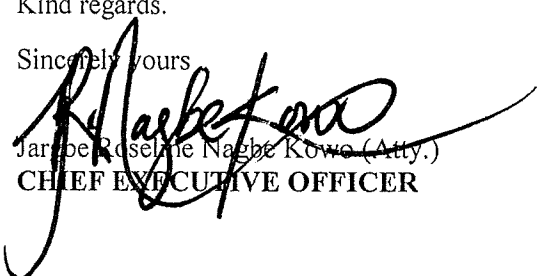
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for MIA's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.


Kind regards.

Sincerely yours

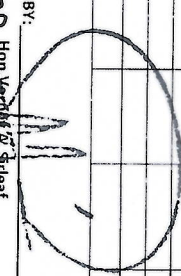

Jarabe Roseline Nagbe Kowe (Atty.)
CHIEF EXECUTIVE OFFICER

MINISTRY OF INTERNAL AFFAIRS
SPECIAL PROJECT PROCUREMENT PLAN
SOURCE OF FUNDING: C.S.V. Public Sector Modernization Project (PSMIP), World Bank
Fiscal Year : 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA							IMPLEMENTATION DATES												
	Item No.	Package Number (CODE)	Contract PACKAGE	BUSINESS ACTIVITIES CODE	QTY	ESTIMATED COST USD	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL-BID	BID INVITATION RELEASE	BID SUBMISSION/ PUBLIC	SUBMISSIO N OF BID EVALUATI	PC APPROVAL-BID EVALUATION	CONTRACT AWARD& SIGNING	ADVANCE PAYMENT (MOBILIZ	DELIVERY, INSPECTIO N/SUBSTAN	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned			Repair Maintenance- Civil		3	29,130.00	RB												
Update	1	IFB NO. MIA/RB/01/2021																	
Actual																			
Planned	2	IFB NO. MIA/RB/02/2021	Stationery		Assorted	12,667.00	RB												
Update																			
Actual																			
Planned	3	IFB NO. MIA/RB/03/2021	ICT Equipment		7 items	41,320.00	RB												
Update																			
Actual																			
Planned	4	IFB NO. MIA/RB/04/2021	Office Furniture		Assorted	21,765.00	RB												
Update																			
Actual																			
Planned	5	IFB NO. MIA/RB/01/2021	Air-Conditioner & Water dispenser		21	6,700.00	RFQ												
Update																			
Actual																			
Planned	6	IFB NO. MIA/RB/02/2021	Internet devices		21 moderns	1,635.00	RFQ												
Update																			
Actual																			
Total						\$ 113,217.00													


Prepared By: 
Tender A.M. Gray, Director of Procurement

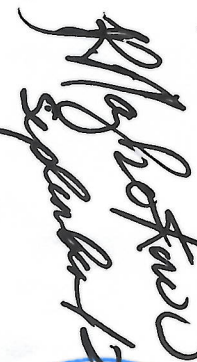
DATE: 9/14/21

Approved By: 
Hon. Jeremy P. Sileaf
PP Minister/Chief/Min/RC

DATE: Sept. 14/21




Sept 20, 2021

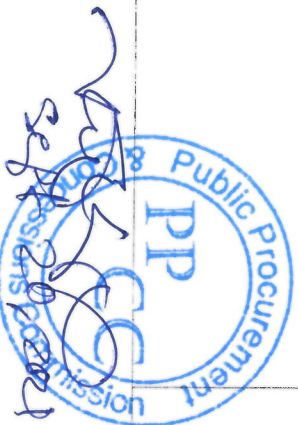

September 13/2021





NAME OF ENTITY: MINISTRY OF INTERNAL AFFAIRS (MIA)
 PROCUREMENT PLAN (SPECIAL PROJECT) EXPLANATORY NOTES
 CSA -Public Sector Modernization Project (PSMP)-World Bank
 FISCAL YEAR: 2021

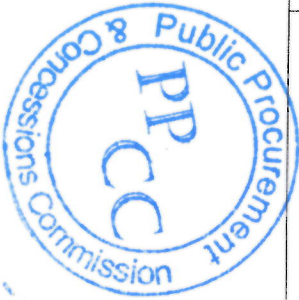
NO.	Contract Package code	Contract Package	Content of the contract Package
1.	IFB NO.MIA/RB/01/2021	Repair Maintenance & Civil	<p>This contract package is intended to procure building materials for Refurbishing of Central Office.</p> <ol style="list-style-type: none"> 1. Zinc ----- 58 bundles 2. Assorted nails ----- 3. Assorted planks----- 4. Assorted Strips-----
2.	IFB NO.MIA/RB/002/2021	Stationery	<p>This contract package is intended to procure Stationery supplies:</p> <ol style="list-style-type: none"> 1. A-4 Paper -----100Cartons 2. Legal Size Paper -----3carton 3. Assorted Cartridges and ink ----- 65 pcs 4. Hanging Folder: All Size ----- 10packs 5. Manila Folder: All Size ----- 10 packs 6. Staple pin (medium & large)----- 25 packs 7. Medium size staple Machine----- 20pcs 8. Giant size stapler ----- 2 pcs 9. Extension cord ----- 25pcs 10. White Envelope ----- 5 boxes 11. Pen ----- 14 packs 12. Flip Chart Board ----- 2 pieces 13. Permanent Markers ----- 40 parks 14. Flip Chart ----- 2 reams 15. Correction Fluid ----- 4 cartons 16. Canon Image Runner 2202 ----- 1piece 17. Box Folder ----- 5cartons 18. Stick on pad----- 1 carton 19. Ledger ----- 25 Ledgers 20. Carbon Paper ----- 5 cartons 25. Anti-Virus ----- 10



Signature
 September 12/2021

3.	IFB NO. MIA/RB/03/2021	ICT Equipments	<p>This contract package is intended to procure ICT Equipments:</p> <ol style="list-style-type: none"> 1. Automated Time and Attendance machine ----- 1 2. Printer ----- 4 3. Desktops (Core i3) ----- 34 4. Projector ----- 1 5. Projector Board ----- 2 6. Laptop (Core i5) ----- 2 7. Photocopier ----- 4 8. Scanner ----- 1
4.	IFB NO. MIA/RB/04/2021	Office Furniture	<p>This contract package is intended to procure Office Furniture: Such as the following:</p> <ol style="list-style-type: none"> 1. Office chair ----- 16 pieces 2. Waiting room chair ----- 6 pieces 3. Executive desk ----- 5 piece 4. Ordinary desk ----- 18 pieces 5. Cabinet ----- 7 pieces 6. Executive Chair ----- 4 pieces 7. Visitor Chairs ----- 40 pieces 8. Double door cabinet ----- 2 pieces 9. Sofa ----- 2 pieces
5.	IFB NO. MIA/RFQ/01/2021	Air-Conditioner & Water dispenser	<p>This contract package is intended to Air-Conditioner & Water dispenser:</p> <ol style="list-style-type: none"> 1. Air conditioners 1200BTU ----- 4 2. Air conditioners 900BTU ----- 7 3. Water Dispenser ----- 10
6.	IFB NO. MIA/RFQ/02/2021	Internet Service	<p>This contract package is intended to procure Internet Service:</p> <ol style="list-style-type: none"> 1. Wifi Internet Service ----- 11 2. Orange and Lonestar internet Modern ----- 15

Prepared by: 
Procurement Director



Approved by: 
Minister

Date: Sept. 14/21

Signature
Sept 21/2021

