



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/059/'21

February 17, 2021

Hon. Mawine G. Diggs
MINISTER
Ministry of Commerce and Industry
Republic of Liberia

Dear Hon. Diggs:

Subject: **RECEIPT AND FINAL APPROVAL OF MCI'S NON SBA ADDENDUM
PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and acknowledge receipt of your letter which sought the final approval of the Commission for **Ministry Commerce and Industry (MCI)** Non SBA Addendum Procurement Plan for FY 2020/2021 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Approved** and has been forwarded to the Ministry of Finance and Development Planning (MFDP).

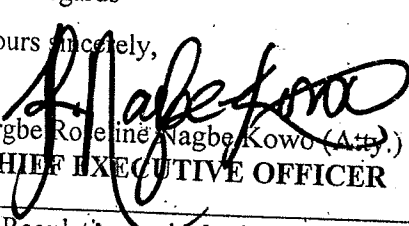
The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in procurement plan and be provided with copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be advised that your Entity can carry out procurement activities based on this final approved Procurement Plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Roleine Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Commerce & Industries
Source of Funding: Government of Liberia
Fiscal year: 2020/2021
Explanatory Notes

ITEM NO.	CONTRACT PACKAGE	CONTRACT CODE	PACKAGE DESCRIPTION
1.	Vehicle Purchase	IFB NO. MCI/AP/RB/001/20/21	This package is derived from the MFDP supplementary budget. The Ministry seeks to award contract through a Restricted Bidding process for the acquisition/purchase of Vehicle for the usage of the Minister of Commerce and Industries in an amount of US\$56,000.00. This Procurement process is in lieu of the PPCA, which provides opportunity and assurance of a competitive process. The amount stated has been fully committed by the MFDP.

Prepared by: Winifred Lankah Yealwe
Winifred Lankah-Yealwe
Procurement Director/ Manager

Approved by: [Signature]
Wilfred J. S. Bangura
Deputy Minister/Chairman Proc. Cmtee.

Date: February 17, 2021

[Signature]
Feb. 17, 2021

[Signature]
Feb 17/2021