

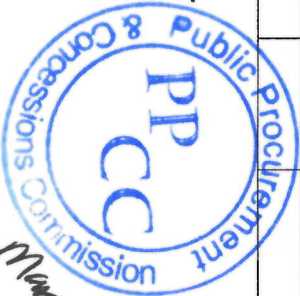
Entity: Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: Internal Revenue
Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA								IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty. Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PU BLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	1	IFB No.LPRC/SBA/RB/001/2022	Petroleum Products (Diesel & Gasoline)	G4661	468,009 gals.	1,944,480.00	RB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22
UPDATE																	
PLANNED	2	IFB No.LPRC/SBA/RB/002/2022	Medical Insurance Coverage	K6512	1Firm	US\$496,344.00	RB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22
UPDATE																	
ACTUAL																	
PLANNED	3	IFB No.LPRC/SBA/RB/003/2022	Vehicle Insurance Coverage	K6512	1 Firm	US\$72,000.00	RB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22
UPDATE																	
SUB-TOTAL					2,512,824.00												

Prepared by: Prince W. Kieh, Sr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: February 23, 2022



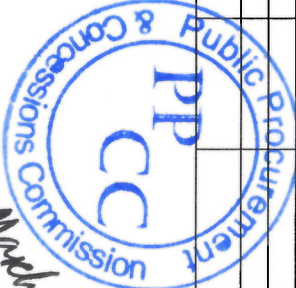
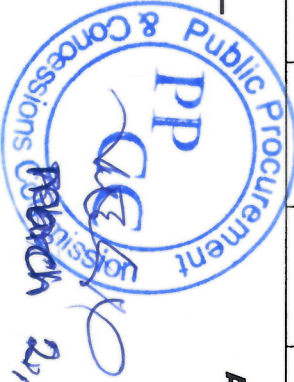
Entity: Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: Internal Revenue
Fiscal Year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA								IMPLEMENTATION DATES											
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PLANNED	4	IFB No.LPRC/SBA/N CB/001/2022	Food Stuff	G4711	Assorted	60,066.00	NCB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22	1	/
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No.LPRC/SBA/N CB/002/2022	Printing & Binding Services	C1812	1 Firm	15,700.00	NCB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22	1	/
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.LPRC/SBA/N CB/003/2022	Operations Supplies	G4771	Assorted	US\$49,380.0	NCB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22	1	/
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No.LPRC/SBA/N CB/004/2022	Publication Services	J5813	3 Firms	US\$10,800.0	NCB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22	1	/
UPDATE																			
ACTUAL																			
SUB- TOTAL						135,946.00													

Prepared by: Prince W. Kieh, Jr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: February 23



March 2, 2022
[Signature]

Entity: Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Fundings: Internal Revenue
Fiscal Year: 2022

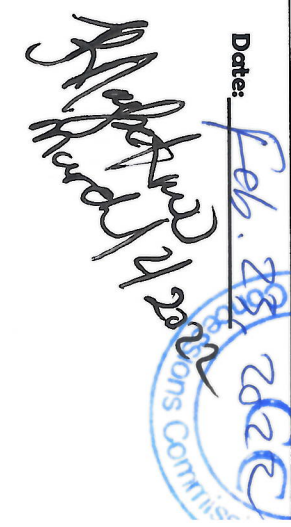
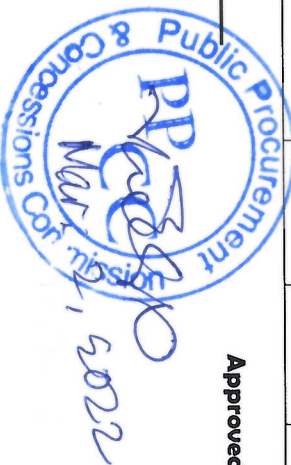
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ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty. Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PU BLC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCEMENT PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	PT CI FILE	
PLANNED	8	IFB No.LPRC/SBA/ NCB/005/2022	Security Uniforms & Accessories	G4771	Assorted	219,905.00	NCB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22	12/2
UPDATE																		
PLANNED	9	IFB No.LPRC/SBA/ NCB/006/2022	Handheld Radio purchase	G4741	42 pcs.	US\$29,400.00	NCB	3/8/22	3/15/22	3/29/22	3/30/22	5/2/22	5/9/22	5/16/22	5/30/22	N/A	7/11/22	12/2
UPDATE																		
PLANNED	10	IFB No.LPRC/SBA/ NCB/007/2022	Employees Rice	G4711	4,032-50Kg & 8,232-25Kg	314,400.00	NCB	2/8/22	2/15/22	3/1/22	3/2/22	4/4/22	4/11/22	4/13/22	4/27/22	N/A	6/10/22	12/2
UPDATE																		
PLANNED	11	IFB No.LPRC/SBA/ RFQ/001/2022	Welding Materials Supplies	G4663	Assorted	US\$7,980.00	RFQ	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	12/2
UPDATE																		
SUB-TOTAL					571,685.00													

Prepared by: Prince W. Kieh, Jr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date:

Feb. 28, 2022



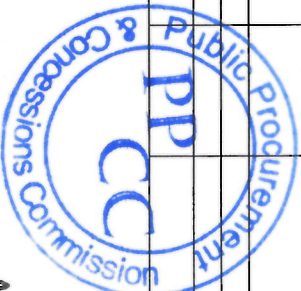
Entity: Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: LPRC 2019/1920 Fiscal Budget Internal Revenue
Fiscal Year: 2022

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ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty. Code	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISS ION/PU BLIC OPENIN G	SUBMISSI ON OF BID EVALUATIO N REPORT	PC APPROVAL-BID EVALUATIO N REPORT	CONTR ACT AWAR D & SIGNIN G	ADVANC E PAYMEN T (MOBILIZATION)	DELIVERY, INSPECTI ON (SUBSTANTIAL COMPLETION)	AC PT CI FI PA E	
PLANNED	12	IFB No.LPRC/SBA/R FQ/002/2022	Vehicle Rental	H4922	1 Firm	US\$1,500.00	RFQ	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	12/22
UPDATE																		
ACTUAL																		
PLANNED	13	IFB No.LPRC/SBA/R FQ/003/2022	Fumigation	N8121	1 Firm	10,000.00	RFQ	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	12/22
UPDATE																		
ACTUAL																		
PLANNED	14	IFB No.LPRC/SBA/R FQ/004/2022	Clinic Supplies	G4772	Assorted	2,545.00	RFQ	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	12/22
UPDATE																		
ACTUAL																		
SUB-TOTAL						14,045.00												

Prepared by: Prince W. Kieh, Sr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

Date: February 23



Approved March 24, 2022

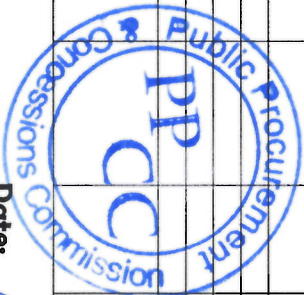
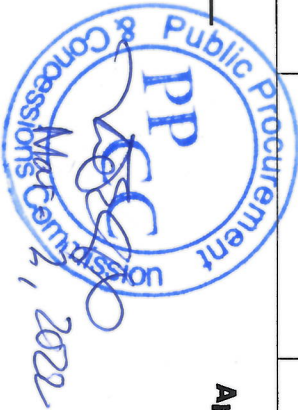
Entity: Liberia Petroleum Refining Company
Annual PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: Internal Revenue
Fiscal Year: 2022

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BASIC DATA								IMPLEMENTATION DATES										
ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Acty. Code	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISS SION/PU BLIC OPENIN G	SUBMISS ION OF BID EVALUATIO N REPORT	PC APPROVAL- BID EVALUATIO N REPORT	CONTR ACT AWAR D & SIGNIN G	ADVANC E PAYMEN T (MOBILI ZATION)	DELIVERY, ON INSPECTI ON (SUBSTAN TIAL COMPLET ION)		
PLANNED	15	IFB No.LPRC/SBA/RFQ /005/2022	Books & Periodical	G4761	Assort ed	US\$8,900.00	RFQ	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	1
UPDATE																		/
ACTUAL																		
PLANNED	16	IFB No.LPRC/SBA/RFQ /006/2022	Building Materials purchase	G4663	Assort ed	US\$2,250.00	RFQ	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	1
UPDATE																		/
ACTUAL																		
PLANNED	17	IFB No.LPRC/SBA/SS/O 01/2022	Internet Connectivity	J6110	1	US\$56,268.0 0	SS	2/3/22	2/10/22	2/24/22	2/25/22	3/4/22	3/7/22	3/14/22	3/18/22	N/A	4/11/22	1
UPDATE																		/
ACTUAL																		
				SUB-TOTAL		67,418.00												
GRAND TOTAL						3,301,918.00												

Prepared by: Prince W. Mieh, Jr.
Procurement Manager

Approved by: Marie Urey Coleman
Chairperson - Procurement Committee

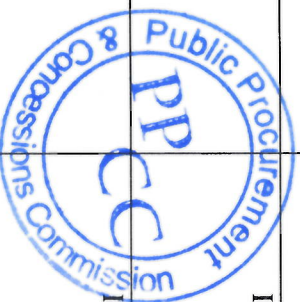
Date: February 23



March 21, 2022

Liberia Petroleum Refining Company
Procurement Plan Explanatory Notes (Core budget SBA) – 2022

Item No.	Contract Package	IFB Reference Numbers	Detailed Notes
1	Petroleum Products (Diesel & Gasoline)	IFB No.LPRC/SBA/RB/001/2022	This Contract package is intended for the supply of petroleum products to LPRC and its employees.
2	Personal Life Insurance Coverage	IFB No.LPRC/SBA/RB/002/2022	This Contract package is intended to provide medical insurance coverage for employees. This contract package is taken from Medical Insurance budget line item (Expense Detail).
3	Vehicle Insurance Coverage	IFB No.LPRC/SBA/RB/003/2022	This Contract package is intended to provide insurance coverage for all LPRC vehicles. This contract package is taken from Vehicle Insurance budget line item (Expense Detail).
4	Food stuffs	IFB No.LPRC/SBA/NCB/001/2022	This Contract package is intended to provide refreshments (Tea, water, milk, sugar etc.) for LPRC employees. This contract package is taken from Refreshment budget line item (Expense Detail).
5	Printing & Binding Services	IFB No.LPRC/SBA/NCB/002/2022	This Contract package is intended for the printing and binding of all documents for the company. Such as printing of annual reports, Request for Purchase forms, Local Purchase Orders etc. This contract package is taken from Printing Expense budget line item (Expense Detail).
6	Operations Supplies	IFB No.LPRC/SBA/NCB/003/2022	This Contract package is intended to procure basic materials for the operation staff during vessel discharge. (Ex. Life Jacket, vest, flashlights etc). This contract package is taken from Operations Supplies budget line item (Expense Detail).
7	Publication Services	IFB No.LPRC/SBA/NCB/004/2022	This Contract package is intended to provide media coverage for management. This contract package is taken from Media and Advertisement budget line item (Expense Detail).
8	Security Uniforms & Accessories	IFB No.LPRC/SBA/NCB/005/2022	This Contract package is intended to provide uniforms and its accessories for the Security personnel. This contract package is taken from Uniforms & Accessories budget line item (Expense Detail).




ESK
Mar. 2, 2022

March 21/2022

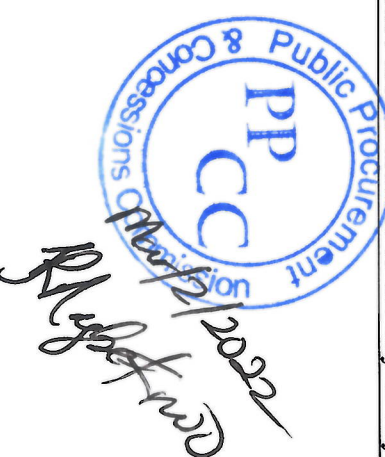
9	Handheld radios purchase	IFB No.LPRC/SBA/NCB/006/2022	This Contract package is intended to procure Motorola handheld radios for field officers and for vessel dischargers.
10	Employee Rice Supply	IFB No.LPRC/SBA/NCB/007/2022	This Contract package is intended to purchase rice for LPRC employees as part of employees' monthly benefits.
11	Welding Materials supply	IFB No.LPRC/SBA/RFQ/001/2022	This Contract package is intended to procure cutting disc, welding rod, angle iron for the maintenance of the pipelines.
12	Vehicle Rental	IFB No.LPRC/SBA/RFQ/002/2022	This Contract package is intended to rent vehicles for travel in and out of the capital city (Mombvia) in time of emergencies.
13	Fumigation	IFB No.LPRC/SBA/RFQ/003/2022	This Contract package is intended for the raiding and expelling of harmful insects within the PST compound.
14	Clinic Supplies	IFB No.LPRC/SBA/RFQ/004/2022	This Contract package is intended to procure cleaning materials and other PPEs for the Nurses at the clinic.
15	Books & Periodical	IFB No.LPRC/SBA/RFQ/005/2022	This Contract package is intended to procure periodicals and books for the Drafting section.
16	Building Materials Purchase	IFB No.LPRC/SBA/RFQ/006/2022	This Contract package is intended to procure materials such as wheel barrows, shovels, head pans etc. for Maintenance Department use.
17	Internet Fiber Optic Subscription	IFB No.LPRC/SBA/SS/001/2022	This Contract package is intended to sole source a firm (LIBTELCO) to provide internet connectivity to the company.

- ❖ **Electricity**- a component of the line item in the approved budget for fiscal year 2022 could not be included in the Procurement Plan as advised by the Commission to be not procurable.
- ❖ **Water & Sewer** -a component of the line item in the approved budget for fiscal year 2022 could not be included in the Procurement Plan as advised by the Commission to be not procurable.
- ❖ **Consultancy fees**- this component of the line item in the approved budget for fiscal year 2022 could not be included in the Procurement Plan as it is intended to compensate ex-employees of the company who have been retired but are being retained because their expertise are invaluable to the day to day running of the institution.

Mar. 2, 2022



Mar. 2, 2022



**Budget Notes of what constitutes the amount on the Procurement
Plan 2022 (SBA CORE BUDGET)**

NO	REFERENCE #	CONTRACT PACKAGE	AMOUNT	WHAT CONSTITUTE THE AMOUNT
1	IFB No.LPRC/SBA/RB/001/2022	Petroleum Products (Diesel & Gasoline)	1,944,480.00	\$1,383,840.00 (Fuel Allowance) \$184,560.00 (Goodwill Fuel) \$143,280.00 (Vehicle Fuel) \$232,800.00 (Generator Fuel) All taken from Capital Expense budget line item.
2	IFB No.LPRC/SBA/RB/002/2022	Medical Insurance Coverage	US\$496,344.00	This amount \$496,344.00 is taken from Capital Expense budget line item (Medical Insurance)
3	IFB No.LPRC/SBA/RB/003/2022	Vehicle Insurance Coverage	US\$72,000.00	This amount \$72,000.00 is taken from Capital Expense budget line item (Vehicle Insurance)
4	IFB No.LPRC/SBA/NCB/001/2022	Food Stuff	60,066.00	This amount \$60,066.00 is taken from Capital Expense budget line item (Refreshment)
5	IFB No.LPRC/SBA/NCB/002/2022	Printing & Binding Services	15,700.00	This amount \$15,700.00 is taken from Capital Expense budget line item (Printing Expense)
6	IFB No.LPRC/SBA/NCB/003/2022	Operations Supplies	US\$49,380.00	This amount \$49,380.00 is taken from Capital Expense budget line item (Operations supplies)
7	IFB No.LPRC/SBA/NCB/004/2022	Publication Services	US\$10,800.00	This amount \$10,800.00 is taken from Capital Expense budget line item (Media Expense & Advertising)
8	IFB No.LPRC/SBA/NCB/005/2022	Security Uniforms & Accessories	219,905.00	This amount \$219,905.00 is taken from Capital Expense budget line item (Uniforms & Accessories)

9	IFB No.LPRC/SBA/NCB/006/2022	Handheld Radio Purchase	US\$29,400.00	\$29,400.00 taken from Capital Item < 1,000
10	IFB No.LPRC/SBA/NCB/007/2022	Employees Rice	314,400.00	This amount \$314,400.00 is taken from the line item in the Expense Detail
11	IFB No.LPRC/SBA/RFQ/001/2022	Welding Materials Supplies	US\$7,980.00	\$6,000.00 taken from Expense Detail Line Item (Pipe Fitting/ Welding Supplies) \$1,980.00 taken from Capital Item < 1,000(Mechanical Unit)
12	IFB No.LPRC/SBA/RFQ/002/2022	Vehicle Rental	US\$1,500.00	\$2,200.00 taken from Capital Expense budget line item (Vehicle Rental)
13	IFB No.LPRC/SBA/RFQ/003/2022	Fumigation	10,000.00	\$10,000.00 taken from Capital Expense budget line item (Fumigation)
14	IFB No.LPRC/SBA/RFQ/004/19/20	Clinic Supplies	2,545.00	\$1,500.00 taken from Capital Expense budget line item (Clinic Supplies) \$1,045.00 taken from Capital Item < 1,000 (HR)
15	IFB No.LPRC/SBA/RFQ/005/2022	Books & Periodical	US\$8,900.00	\$8,900.00 taken from Capital Expense budget line item (Books & Periodical)
16	IFB No.LPRC/SBA/RFQ/006/2022	Building Materials Purchase	US\$2,250.00	\$2,250.00 taken from Capital Item < 1,000
17	IFB No.LPRC/SBA/SS/001/19/20	Internet Fiber Optic Subscription	US\$56,268.00	\$56,268.00 taken from Capital Expense budget line item (Fees & Subscription)