



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/475/22

June 30, 2022

Cllr. Elizabeth J. Nelson
COURT ADMINISTRATOR
Supreme Court of Liberia
Temple of Justice
Republic of Liberia

Dear Cllr. Nelson:

Subject: **RECEIPT AND APPROVAL OF THE JUDICIAL BRANCH UPDATED AND ADDENDUM PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Judiciary Branch Updated and Addendum Procurement Plan for Fiscal Year, in accordance with **Section 40** (3) of the PPCA, 2010.

The Commission conveys to the Judiciary Branch that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method. Additionally, given the stipulated procurement method, kindly ensure the usage of Vendors on the PPCC's Vendor Registry at <http://ppcc.gov.lr/vr/index.php/documents>.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.


Jargbe Roseline Nagbe-Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

**JUDICIARY BRANCH TEMPLE OF JUSTICE
ADDENDUM PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL 2022 National Budget**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	BASIC DATA																		
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREPARATION OF BID DOC.	PC APPROVE BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMSN./PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT & FINAL PAYMENT	
PLANNED	1	IFBNOJUD/R/Q/001/2022	Computer Supplies	G-4651		5,000.00	RFQ	4/14/2022	4/20/2022	4/25/2022	5/4/2022	5/13/2022	5/19/2022	5/25/2022	5/31/2022	N/A	11/30/2022	12/31/2022	
UPDATE																			
ACTION																			
PLANNED	2	IFB No JUD/ NCB/001/2022	CARTRIDGES	G-4651	Assorted	13,500.00	NCB	4/14/2022	4/20/2022	4/26/2022	4/29/2022	5/31/2022	6/6/2022	6/15/2022	6/29/2022	N/A	11/30/2021	12/31/2022	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No JUD /RB/001/2022	Scratch Cards	J6190	10,936.6 PCS	54,683.00	RB	4/14/2022	4/19/2022	4/27/2022	5/4/2022	5/24/2022	5/31/2022	6/10/2022	6/24/2022	N/A	11/30/2021	12/31/2022	
UPDATE																			
ACTUAL																			
PLANNED	4	IFBNOJUD/S/S /001/2022	Repair Maintenance of (Elevators)	C3312	1 Firm	30,040.00	S/S	4/14/2022	4/18/2022	4/27/2022	5/5/2022	6/6/2022	6/13/2022	6/24/2022	7/25/2022	N/A	11/30/2021	12/31/2022	
UPDATE																			
ACTUAL																			
					Sub total	103,223.00													

BASIC DATA

IMPLEMENTATION DATES

Prepared By: _____

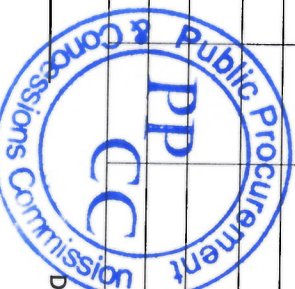
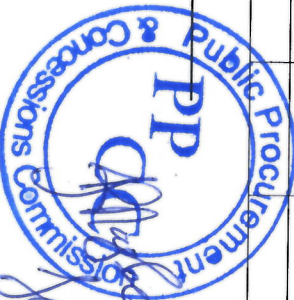
Joyce L. Ndowar
PROCUREMENT DIRECTOR

Approved By: _____

Clr. Elizabeth J. Nelson
COURT ADMINISTRATOR

Date: _____

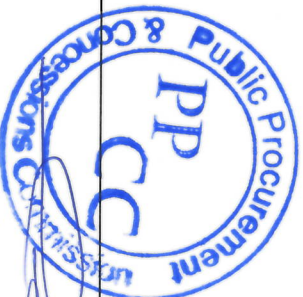
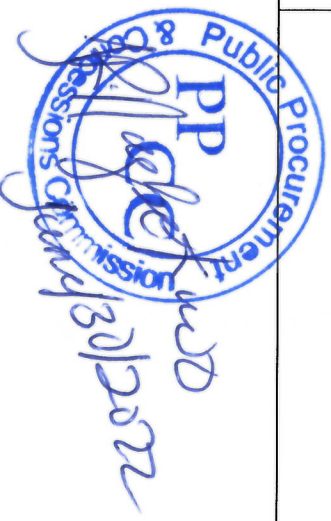
APR 11 29, 2022



Joyce
June 30, 2022

NAME OF ENTITY : JUDICIARY
 Addendum Procurement plan Explanatory Notes (NON-SBA)
 Fiscal year 2022

Items	Package Number Code	Contract Package	Content of contract package
1	FB NO/JUD/REQ/001/2022	Computer Supplies	<p>This package came from the budget line repair maintenance of computer hardware with coding # 221609 for the purchase of desk top computers and lap top for the use of the judiciary.</p> <p>ITEMS TO BE PURCHASED INCLUDE</p> <p>1. Computer supply /Desk top computer set..... 2 pcs @1,000.00..... 2. Laptop..... 2pcs@1,500.00..... 2,000.00 3,000.00 5,000.00</p>
			Content of contract package
2	FB NO/JUD/NCR/001/2022	Cartridges	<p>This package came from the budget line repair maintenance of computer hardware with coding # 221609 for the purpose of purchasing cartridges for use of the judiciary.</p> <p>1. Cartridges(assorted)..... 13,500.00</p>
			Content of contract package
3	FB NO/JUD/R9/001/2022	Scratch Cards	<p>The Judiciary received a proposed cost of US\$54,683.00 for the procurement of Scratch cards for the use of the Chief Justice, Associate Justices, Judges and other senior staff. The cost of scratch cards for the Judiciary at an estimate price for both Lone star cell and Orange are US\$5.00 and the total amount is US\$54,683.00.</p> <p>(Scratch cards)</p> <ul style="list-style-type: none"> * Chief Justice * Associate Justices * Administrative staff * County Court Judges * Montserrado Court Judges * Supreme Court * Judicial Institute
			Content of contract package
4	FB NO/JUD/S/S/001	REPAIR & MAINT. ELEVATOR	<p>This contract package came from the budget line Repairs and Maintenance civil work with coding # 221501 which portion represent the total amount 30,040.00 for the repair of two (2) units elevator at the west wing and east of Temple of Justice Building. The procurement unit is requesting the ppcc to grant us the permission to use sole source method because there is only one service provider who is responsible to maintain and service this equipment.</p> <p>ADDRESS Danoff Engineer Company Payneville, A.B Torbert Road</p>



Items	Package Number Code	Items NO.	Package Number Code	Contract Package	Content of contract package
5	IFR NO/JUD/FRQ/		IFR NO/JUD/FRQ/002/2022	Building Materials	<p>This package came from the budget line repair and maintenance civil with coding #22150 for the proposed amount of US\$9,980.00 for the needed building materials to be purchased for the Judiciary. See below listing of materials for the fiscal year 2022.</p> <p>This shall be done under the supervision of the Architectural Engineer in house. The work will be done by our Mason, carpenters and painters</p> <p>Building Materials</p> <p>Blocks 1 pc Cement Bag 1 bag Sand 1 truck load Cruch Rock 1 truck load Thinner 1 gal Inside lock 1 set Oil Paint 1 bucket Inches 1 set Door catch 1 pc Cylinder 1 pc Sliding Glass 1 pc Painting Bush All size 1 pc each Roller 1 pc Level 1 pc Mason trowel 1 pc Shovel 1 pc zinc 1 bundle</p> <p>PLUMI</p> <p>Rain gear 1 set Safety mask 1 pc Safety booth 1 pc Black Dirt 1 bag Flour pot 1 pc Zinc nail 1 pk Wire nail all sizes 1 pk each Strips 1 bundle Plank all sizes 1 pc Curtain bar all size 1 pc Ceiling tide 1 pc Water paint 1 bucket</p>
6	IFR NO/JUD/FRQ/		IFR NO/JUD/FRQ/003/2022	Electrical Materials	<p>This package came from the budget line repair and maintenance civil with coding # 22150 for the proposed amount is US\$9,980.00 for the needed electrical materials to be purchased for the Judiciary. see below listing of materials for the fiscal year 2022.</p> <p>This shall be done under the supervision of the Architectural Engineer in house. And this work will be done by our Electricians at the Judiciary.</p> <p>ELECTRICAL MATERIALS</p> <p>Electrical Wire All size: # 10,12,14, & 8 1 roll Electrical Water light 1 box Heady Duty socket 1 pc Electrical tape 33+ 1 pc Receptal 1 pc Light Bulb All size (watt) 1 carton Hydrogen lightBulb 1 pc Cable channel 1 pc Electrical Breaker 1 box</p> <p>Double Trow 1 box Panel box 1 box Single switch 1 pc Double switch 1 pc Screw all size 1 box Christmas ligf 1 box Christmas Tre 1 pc</p>

