



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/1178/25

November 21, 2025

Dr. Linda A. Birch
CHIEF EXECUTIVE OFFICER
John F. Kennedy Medical Center
Republic of Liberia

Dear Dr. Birch

Subject: RECEIPT AND APPROVAL OF THE JOHN F. KENNEDY (JFK) MEDICAL CENTER
, PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2025

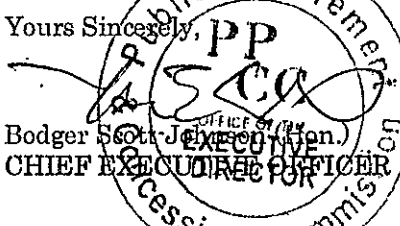
We present compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the John F. Kennedy Medical Center (JFK) submission of its Project Procurement Plan. The Commission, upon review of your document, approves the John F. Kennedy Medical Center Project Procurement Plan for Fiscal Year 2025 in accordance with Sections 40 (3) the PPCA, 2010, and informs the John F. Kennedy Medical Center that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Yours Sincerely,


Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER



October 31, 2025

Hon. Bodger
Scott Johnson
Executive Director
Public Procurement & Concession Commission (PPCC)
Capitol Hill
Monrovia, Liberia

Subject: Request for Procurement Plan Approval

Dear Hon. Johnson:

Kindly accept our compliments and wish to submit to your honorable office, our Procurement Plan for the Renovation of the Third Floor, West Wing of Memorial Hospital, in accordance with Section 40 (2) and (3) of the Amended and Restated Public Procurement and Concessions Act, we kindly request approval.

The Medical Center is constrained to request for reduction in lead-time due to space challenges faced by the Medical Center. Considering when the hospital was built and turned over, we can not overly emphasize the urgent need of space.

Again, thanks to your honorable office as you continue to guide the procurement process towards achieving accountability and value for money.

Sincerely Yours,

L Birch



Dr. Linda A. Birch, MD, MPH, FACP, EWACP
Chair Procurement Committee/ Chief Executive Officer (CEO)
John F. Kennedy Medical Center
Cell#: +231-776-535-462
Email: aramintabirch2018@gmail.com

*Received:
Theophilus S. B. Kollie
Nov. 3, 2025
Time: 4:16pm*

Project **JOHN F. KENNEDY MEDICAL CENTER**
PROCUREMENT PLAN (NON-SBA)
SOURCE of FUNDING: Internal Revenue
Budget Period/Fiscal year: OCTOBER –DECEMBER 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No: JFK/RB/023/2025	Renovation of - West Wing Memorial Building	G-4100	Assorted	\$ 385,000.00	RB	10/14/25	10/16/25	10/30/25	11/03/25	11/18/25	11/21/25	11/25/25	11/27/25	N/A	12/20/25	12/31/25	
UPDATE																			
ACTUAL																			
ACTUAL																			
TOTAL						\$385,000.00													

Prepared by:

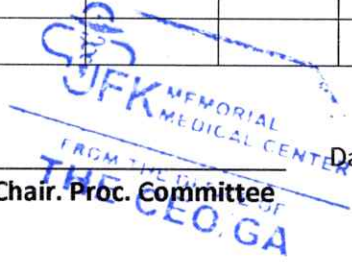
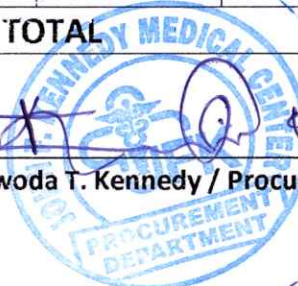
Telewoda T. Kennedy / Procurement Director

Approved by:

Dr. Linda A. Birch CEO / Chair. Proc. Committee

Date:

31/10/25



Name of Entity: **JOHN F. KENNEDY MEDICAL CENTER**

Project Procurement Plan Budget Explanatory Notes

Calendar Year: 2025 October -December

CORE BUDGET

Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. JFK/RB/023/2025	Renovation of Third Floor West Wing	This Contract Package is intended to Renovate the Third Floor West Wing of Memorial Building at the Medical Center. The source of funding is "Fees for Service/ Internally Generated Revenue". • Remodelling • Floor Plans • Electrical & Plumbing Works • Sections

Prepare By: _____

Telewoda T. Kennedy
Procurement Director

Date: _____

31/10/25

Approved By: _____

Dr. Linda A. Birch
Head of Entity/Chairman Proc. Committee

Date: _____

31/10/25



[Signature]
11/20/25