



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: Info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0740/25'

July 24, 2025

Dr. Louise M. Kpoto
MINISTER
Ministry of Health
Monrovia, Liberia

Dear Dr. Kpoto:

Subj: **APPROVAL OF E. AND J HEALTH CENTER FARA PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication dated July 14, 2025, which sought the approval of E and J Health Center FARA project Procurement Plan for 2025.

Following thorough review, the Commission hereby approves the E and J Health Center FARA Project Procurement Plan for 2025 in accordance with *Section 40 (3)* of the PPCA, 2010, and informs Ministry of Health that the E and J Health Center FARA Project Procurement Plan for 2025 will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2010, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

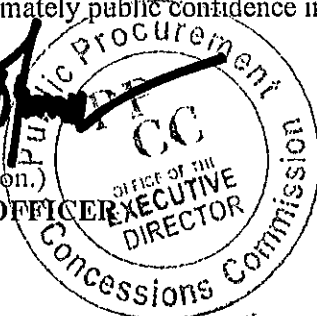
Furthermore, the Commission requests that the E and J Health Center kindly submit its Contract Award Information Report for Fiscal Year 2024.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Bodger Scott Johnson (Hon.)

CHIEF EXECUTIVE OFFICER





Office of the Minister

REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P. O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

MOH/RL/LMK-M/1296/'25

July 14, 2025

Dear Hon. Johnson:

Submission of the E&J Medical Center Procurement Plan with the Explanatory Notes and Budget Sunder the FARA/G2G Funded Budget for FY: 2025

I am pleased to present my compliments and submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for FY: 2025.

Regarding those procurable items where the Request for Quotations Bid Method is used, it is because of the threshold for each procurable item as indicated in the procurement plan.

Section 53 (1a) According to the 2010 Amended Public Procurement & Concessions Acts on Request for Quotation, When the procurement is for readily available commercially standard goods, not specially manufactured to the particular specifications of the Procuring Entity and the estimated contract price does not exceed the applicable Threshold.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,

Louise M. Kpoto, MD, MPH, MMed-OBGYN, PhD, FWACS
Minister of Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

Josephine Gelescia
July 15, 2025
3:18 pm



MINISTRY OF HEALTH
E&J MEDICAL CENTER PROCUREMENT PLAN (SBA BUDGET)
FUNDING SOURCE: FARA
OPERATIONAL YEAR: 2025

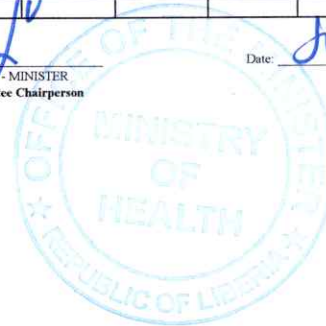
OPERATIONAL YEAR: 2025																				
1	2	3	4	5				8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS/Responsible person
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	Budget Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. MOH/E&JMC/FARA/RFQ/001/2025	Petroleum Products	G-4661	39 Gallons @5.00	195.00	RFQ	16-Jun-25	23-Jun-25	30-Jun-25	7-Jul-25	14-Jul-25	21-Jul-25	28-Jul-25	11-Aug-25	N/A	28-Nov-25	30-Dec-24	30-Dec-25	
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. MOH/E&JMC/FARA/RFQ/002/2025	Medical Equipment	G-4772	Assorted	2,650.00	RFQ	16-Jun-25	23-Jun-25	30-Jun-25	7-Jul-25	14-Jul-25	21-Jul-25	28-Jul-25	11-Aug-25	N/A	28-Nov-25	30-Dec-24	30-Dec-25	
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No. MOH/E&JMC/FARA/RFQ/003/2025	Event Catering	I-5621	1 Firm	675.00	RFQ	16-Jun-25	23-Jun-25	30-Jun-25	7-Jul-25	14-Jul-25	21-Jul-25	28-Jul-25	11-Aug-25	N/A	28-Nov-25	30-Dec-24	30-Dec-25	
UPDATE																				
ACTUAL																				
PLANNED	4	IFB No. MOH/E&JMC/FARA/RFQ/004/2025	Repair & Maintenance - Civil	F-4100	Assorted	2,291.30	RFQ	16-Jun-25	23-Jun-25	30-Jun-25	7-Jul-25	14-Jul-25	21-Jul-25	28-Jul-25	11-Aug-25	N/A	28-Nov-25	30-Dec-24	30-Dec-25	
UPDATE																				
ACTUAL																				
GRAND TOTAL						55,811.30														



6/22/25

Approved by: *[Signature]*
Dr. Louise M. Kpodo - MINISTER
Procurement Committee Chairperson

Date: *July 15 2025*



ESTHER & JERELINE MEDICAL CENTER PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2025

A. SBA BUDGET

ITEM No.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB No. MOH/E&JMC/FARA/RFQ/001/2025	Petroleum Products	This line item refers to the procurement of petroleum products for use by the medical center. The allotted budget for this package is in the tone of USD195.00 .
2.	IFB No. MOH/ E&JMC/FARA/RFQ/002/2025	Medical Equipment	The amount budgeted for this is \$2650 to procure the following items: 1. Procure 5 sets of newborn cribs for newborn resuscitation 200 each, Total =1000 2. Procure antishock garment@150 3. Procure adult ambo bags@75 4. Procure delivery beds with stirup@350 5. Procure Peds ambo bags@75 6. Procure pcs of delivery sets 625 7. Procure Episiotomy Sets@375 The allotted budget for this package is in the tone of USD2,650.00 .
3.	IFB No. MOH/E&JMC/FARA/RFQ/003/20/25	Event Catering	This line item is meant to hire a food provider firm that will bear all the responsibility to provide the medical center with food items during meetings, training, etc. The allotted budget for this package is in the tone of USD675.00 .
4.	IFB No. MOHE&JMC/FARA/RFQ/004/2025	Repair & Maintenance – Civil	This line item refers to general repair, maintenance and renovation of portion of the hospital facilities for fiscal year 2025. This will include general repair and maintenance at the main hospital building, the administrative compound, and the nursing compound (construction of incinerator, burning pit, painting of the hospital building, changing damaged door frame and window screen, changing damage commodes and bathtubs facilities, changing of light bulbs, electric wires, etc). USD2,291.30 is planned for this line item and the Request for Quotation (RFQ) method of procurement will be used for this contract package.

Signed by:

Jacob L.N. Wapole, Proc. Director

Approved by:

Dr. Louise M. Kpoto-Minister/ Proc. Cttee. Chairperson