



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357



Ref: Circular No. 006/FISCAL YEAR/2026

Date: July 21, 2026

From: Public Procurement and Concessions Commission (PPCC)

To: All Ministers, Executive Directors, Director Generals, Managing Directors, Chief Administrators, Presidents, Principals, Superintendents and Mayors, Procurement Practitioners of Public Procurement and Concessions Granting Entities.

Subject: SUBMISSION OF QUARTERLY REPORTS

WHEREAS, the Public Procurement and Concessions Commission was established in 2006 by the enactment of the Public Procurement and Concessions Act of 2005, Restated in 2010, and subsequently amended in 2026 by the National Legislature to regulate all forms of public procurement and concessions activities by the Government of Liberia;

WHEREAS, the 2026 Amended and Restated Act mandated in **Section 27(g), 43(2 a-l) and 43(9)** that all public procurement entities as well as subsidized institutions must on a quarterly basis submit quarterly reports on the progress of their procurement activities.

WHEREAS, the Commission will communicate officially with those failing to submit such report in a timely manner and conduct scheduled and unscheduled visits to entities in non-compliance with PPCA, 2026, **Section 43**.

WHEREAS, the Commission deemed this requirement as mandatory for acquiring information to improve compliance with the PPCA 2026; and overall to track general performance and reporting of Government Procurement and Concessions transaction during the course of a fiscal year.

WHEREAS, the PPCC is now mandating procuring and concession granting entities to submit the first quarter (January-March), and second quarter (April-June) for Fiscal Year 2026.

The PPCC, now therefore, mandates the following:

- All Procuring and Concession Granting Entities are hereby notified that the First, and Second Quarter Procurement Reports for Fiscal Year 2026 are now due and must be submitted to the Commission on or before August 1, 2026;
- All Procuring and Concession Granting Entities, including those implementing procurement through the Electronic Government Procurement (e-GP) System, shall prepare and submit their quarterly reports using the standard reporting template attached to this Circular. Reports submitted in any other format may be returned for correction or deemed non-compliant.
- Procuring and Concession Granting Entities that fail to submit their quarterly reports by the stipulated deadline, or fail to comply with the reporting requirements prescribed

under the Public Procurement and Concessions Act and this Circular, shall be considered non-compliant. The names of such entities may be published by the Commission as part of its compliance monitoring and reporting functions, and they may be subject to the applicable sanctions and enforcement measures provided under **Section 138(1)** of the Public Procurement and Concessions Act, 2026, as amended or otherwise applicable.

Signed

Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

