



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/455/21**

October 25, 2021

Dr. Yarvoh M. Moore Wilson
MEDICAL DIRECTOR/CHAIRMAN, PROCUREMENT COMMITTEE
C.H. Rennie Hospital
Republic of Liberia

Dear Dr. Wilson:

Subject: **PROVISIONAL APPROVAL OF C.H. Rennie Hospital SBA CORE BUDGET, PROCUREMENT PLAN FOR SEMI FISCAL YEAR 2021.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the C.H. Rennie Hospital SBA Core Budget, Procurement Plan for Semi Fiscal Year 2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

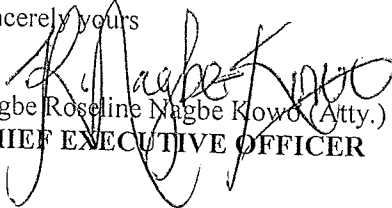
Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for C.H. Rennie's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely yours


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Health
C.H. RENNIE HOSPITAL SBA CORE BUDGET PROCUREMENT PLAN
 Source of Funding: GOL
 Semi annual Budget Period: JULY 1 TO DECEMBER 31, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17									
ITEM NO.																									
BASIC DATA																									
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT							
PLANNED UPDATE ACTUAL	7	IFB NO.MOH/CHRH/GOL/RFO/007/2021	Rep. & Maintenance (ICT Equipment)	S-9511	Assorted	\$500,00	RFQ	28-Sep-21	5-Oct-21	12-Oct-21	19-Oct-21	9-Nov-21	16-Nov-21	23-Nov-21	7-Dec-21	N/A	14-Dec-21	31-Dec-21							
PLANNED UPDATE ACTUAL	8	IFB NO.MOH/CHRH/GOL/RFO/008/2021	Communication (Scratch Cards)	J-6190	1000 PCS @1.00	\$1,000,00	RFQ	28-Sep-21	5-Oct-21	12-Oct-21	19-Oct-21	9-Nov-21	16-Nov-21	23-Nov-21	7-Dec-21	N/A	14-Dec-21	31-Dec-21							
PLANNED UPDATE ACTUAL	9	IFB NO.MOH/CHRH/SBA/RFO/009/2021	Food & Care Package	1-1079	Assorted	\$1,500,00	RFQ	28-Sep-21	5-Oct-21	12-Oct-21	19-Oct-21	9-Nov-21	16-Nov-21	23-Nov-21	7-Dec-21	N/A	14-Dec-21	31-Dec-21							
PLANNED UPDATE ACTUAL	10	IFB NO.MOH/CHRH/SBA/RFO/010/2021	Stationary and Supplies	G4761	Assorted	\$6,000,00	RFQ	28-Sep-21	5-Oct-21	12-Oct-21	19-Oct-21	9-Nov-21	16-Nov-21	23-Nov-21	7-Dec-21	N/A	14-Dec-21	31-Dec-21							
PLANNED UPDATE ACTUAL	11	IFB NO.MOH/CHRH/GOL/RFO/011/2021	Essential Drugs & Medical Supplies	C-3250	Assorted	\$10,000,00	RFQ	28-Sep-21	5-Oct-21	12-Oct-21	19-Oct-21	9-Nov-21	16-Nov-21	23-Nov-21	7-Dec-21	N/A	14-Dec-21	31-Dec-21							
Sub Total																\$19,000,00									
Grand Total																\$41,500,00									

IMPLEMENTATION DATES

Prepared by: 
 Gehmoue P. Doupah
 Procurement Officer

Signed by: 
 T. Mulbah Saywala
 Administrator/Procurement Committee Co-Chair

Approved by: 
 Dr. Yarovon M. Mbore Wilsdr
 Medical Director/Procurement Committee Chair

Date: Oct. 30, 2021



P.P.
Oct 22-21

C. H. RENNIE HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2021

SBA CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT																																																																				
1.	IFB/MOH/CHRH/SBA/RFQ/001/2021	Petroleum Product (Diesel, Gas & Lubricants)	<p style="text-align: center;">PROCUREMENT CONTRACT PACKAGE CONTENT</p> <p>This line item refers to the acquisition of Petroleum product and Lubricant for C. Rennie Hospital vehicles and generators. US\$5,000.00 will be apportioned to the procurement of petroleum product (1,250 gallons) semiannually @ (4.00 per gallons).</p>																																																																				
2.	IFB NO. MOH/CHRH/SBA/RFQ/02/2021	Cleaning Materials	<p>This package is intended to purchase the below listed items for cleaning of the hospital;</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 65%;">Items Description</th> <th style="width: 10%;">Quantity</th> <th style="width: 20%;">Unit of Measure</th> </tr> </thead> <tbody> <tr><td>1</td><td>Hard broom</td><td>2</td><td>dozens</td></tr> <tr><td>2</td><td>Canfor boil (Blue Diamond 300ml)</td><td>20</td><td>packs</td></tr> <tr><td>3</td><td>Air freshener (48canees)300ml</td><td>10</td><td>cartons</td></tr> <tr><td>4</td><td>Hand towel m/s</td><td>10</td><td>dozens</td></tr> <tr><td>5</td><td>Laundry soap (60pcs) Blanco)</td><td>3</td><td>cartons</td></tr> <tr><td>6</td><td>Bath soap (Arita)</td><td>2</td><td>cartons</td></tr> <tr><td>7</td><td>Powder soap kilm</td><td>70</td><td>cartons</td></tr> <tr><td>8</td><td>Tissue (Kumba)</td><td>25</td><td>sacks</td></tr> <tr><td>9</td><td>Delta (Super Guard 500ml)</td><td>15</td><td>cartons</td></tr> <tr><td>10</td><td>Clora m/s (24pcs) 1 pint</td><td>15</td><td>cartons</td></tr> <tr><td>11</td><td>Garbage bag size #18</td><td>20</td><td>packs</td></tr> <tr><td>12</td><td>Floor Mob (haoting)</td><td>8</td><td>dozens</td></tr> <tr><td>13</td><td>Soft broom</td><td>6</td><td>dozens</td></tr> <tr><td>14</td><td>Spry gone (cobra) 400ml</td><td>3</td><td>cartons</td></tr> <tr><td>15</td><td>Mob Bucket set m/s</td><td>5</td><td>sets</td></tr> <tr><td>17</td><td>Trash basket m/s</td><td>12</td><td>pieces</td></tr> </tbody> </table>	No.	Items Description	Quantity	Unit of Measure	1	Hard broom	2	dozens	2	Canfor boil (Blue Diamond 300ml)	20	packs	3	Air freshener (48canees)300ml	10	cartons	4	Hand towel m/s	10	dozens	5	Laundry soap (60pcs) Blanco)	3	cartons	6	Bath soap (Arita)	2	cartons	7	Powder soap kilm	70	cartons	8	Tissue (Kumba)	25	sacks	9	Delta (Super Guard 500ml)	15	cartons	10	Clora m/s (24pcs) 1 pint	15	cartons	11	Garbage bag size #18	20	packs	12	Floor Mob (haoting)	8	dozens	13	Soft broom	6	dozens	14	Spry gone (cobra) 400ml	3	cartons	15	Mob Bucket set m/s	5	sets	17	Trash basket m/s	12	pieces
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C. H. RENNIE HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2021

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3. IFB NO.MOH/CHRH/SBA/RFQ/003 /2021	Repair & Maintenance (Vehicles)	This line item is intended for the acquisition of assorted vehicles spare parts for C.H. Rennie Hospital vehicles through outsourcing the services from Auto shops to supply vehicles spare parts in the C.H. Rennie Hospital compound.																												
4. IFB NO.MOH/CHRH/SBA/RFQ/004 /2021	Repair & Maintenance (Generator)	This line item is intended for the acquisition of assorted generators spare parts for C.H. Rennie Hospital generators through outsourcing the services from Auto shops to supply generator spare parts in the C.H. Rennie Hospital compound.																												
5. IFB NO.MOH/CHRH/SBA/RFQ/005/2 021	Repair & Maintenance (Civil)	US\$6,000.00 is taken from the budget line "Rep. & Maintenance (Civil)" intended for renovation on the entire inside and outside parts of the hospital.																												
6. IFB NO.MOH/CHRH/SBA/RFQ/006/2021	Computer sup. & ICT Equipment & services	US\$2,500.00 is taken from the budget line "Computer sup. & ICT Equipment & services Meant for the purchase of assorted computer and ICT equipment for the C.H. Rennie Hospital.																												
7. IFB NO.MOH/CHRH/SBA/RFQ/007 /2021	Rep. & Maintenance (ICT Equipment)	US\$500.00 is taken from the budget line "Rep. & Maintenance (ICT Equipment)" intended for the servicing of assorted computer, printer and ICT equipment of C.H. Rennie Hospital.																												

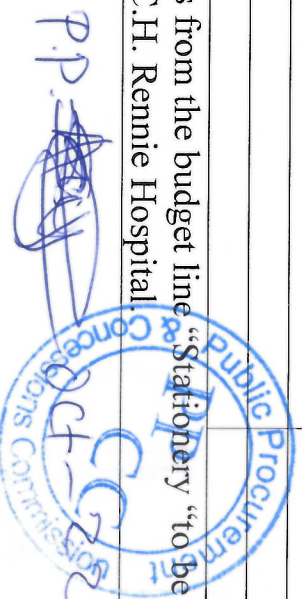
C. H. RENNIE HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2021

8.	IFB NO. MOH/CHRH/SBA/RFQ/008 /2021	Communication Cards	This contract package refers to the Purchase of Telecommunication cards which be used for administrative function and Internet Subscription. US\$1,000.00 apportioned to communication cards is estimated at (1000) pieces @ 1.00 USD 1 card.
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9.	IFB NO. MOH/CHRH/SBA/RFQ/009 /2021	Food & Care Package	US\$1,500.00 is taken from the budget line "Food & Care Package" gear toward t purchase of assorted food items of the hospital's inpatient feeding or staffs motivation for fiscal year 2021.
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10.	IFB NO. MOH/CHRH/SBA/RFQ/010 /2021	Stationery & Office Supplies	This package is intended to Purchase the below listed items:		
					
No.	Item Description	Qty	No.	Item Description	Qty
1	Paper A4	70 ctns	17	Calculator 12 digits	10 pcs
2	Ball Pen (Assorted)	1 ctns	18	Plastic Ruler	20pcs
3	Box File (A4)	1 dozn	19	Stamp pad ink	1 box
4	Manila Folder (A4 size)	5 pks	20	Permanent Maker (merit)	30 pks
5	Ledger L/S (psi manuscript book)	8 dozns	21	Legal Paper	2 ctns
6	Brown Envelope	5 pks	22	Cartridge Hp jet 2130 (smart tonner)	4 sets
7	Staple Machine	2 dozns	23	Cartridge 737	4 pcs
8	Staple Pin	5 dozns	24	Box File (Legal)	1 dozn
9	Correction Fluid	2 dozns	25	Canon C-Exv 33 Cartridge (2520)	8 pcs
10	Thinner	1 pk	26	Cartridge refill ink m/s	50 btl's
11	Stick-on-Pad	3 dozns	27	Cartridge (728)	16 pcs
12	Heavy Duty Perforator m/s	6 pcs	28		
13	Plastic folder W-209L/330x237mm	1 ctn	29		
14	Flash Drive (16GB)	7 pcs	30		
15	Glue	1 boxes	31		
16	Staple Remover	2 dozns	32		

US\$6,000.00 is the accumulated stationery supplies from the budget line "Stationery" to be by all departments, units, and divisions etc. of the C.H. Rennie Hospital



C. H. RENNIE HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2021

11. IFB NO. MOH/CHRH/SBA/RFQ/011 /2021	Essential Drugs & Medical Supplies	This line item refers to the procurement of essential medical drugs, and medical supplies such as (Halothane, Diclofenac, Chlorpheniramine, Atropine, etc. and Laboratory Supplies,) C.H. R Hospital.
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Prepared by: 
 Procurement officer



Signed by: 
 Co-Chair/Proc. Committee



Approved by: 
 Chairman Proc. Committee




 R. Naylor




 P. P. [unclear]



Date: Sept. 30, 2021

C. H. RENNIE HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2021

Property Lease (Non Bidding item/Not also in the Procurement Plan but an expenditure capture in the cash plan)

1.	IFB NO. MOH/CHRH/SBA/RF Q/012/2020/2021	Property Lease	US\$3,500.00 is taken from the budget line "Property Lease" intended for the renting of houses for the hospital Administrator, and Resident Doctors logging.
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Prepared by: 
 Procurement officer



Signed by: 
 Co-Chair/Proc. Committee



Approved by: 
 Chairman/Proc. Committee



Date: Sept. 30, 2021


 08/15/2021




 P.P

