



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/1121/25'

November 3, 2025

Dr. Nancy T. Freeman

PRINCIPLE

Booker Washington Institute
Monrovia, Liberia

Dear Hon. Freeman:

Subj: **APPROVAL OF BOOKER WASHINGTON INSTITUTE UPDATED PUBLIC SECTOR INVESTMENT PROJECT (PSIP) PROCUREMENT PLAN FOR FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication dated October 24, 2025, which sought the approval of the Commission for Booker Washington Institute (BWI) Updated Public Sector Investment Project (PSIP) Procurement Plan for 2025.

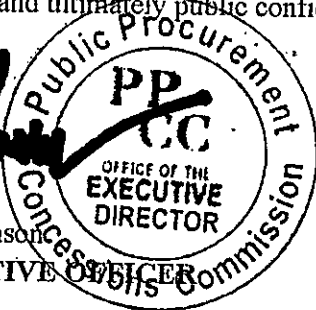
Following thorough review, the Commission hereby approves the Booker Washington Institute (BWI) Updated Public Sector Investment Project (PSIP) Procurement Plan for 2025 in accordance with *Section 40 (3)* of the PPCA, 2010, and informs Booker Washington Institute that its Updated PSIP procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you *observe Section 40 (5) of the PPCA, 2010*, which states *"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

Booger Scott-Johnson
CHIEF EXECUTIVE OFFICER





**BOOKER WASHINGTON INSTITUTE
P. O. BOX 273
KAKATA, MARGIBI COUNTY
REPUBLIC OF LIBERIA**



Office of the Principal & Executive Officer

Cell: (+231)0888113232/0770306625

Email: ffpbwi95@gmail.com

freema.nancy@gmail.com

October 24, 2025

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concession Commission
Executive Mansion Grounds, Capitol Hill

Dear Hon. Johnson:

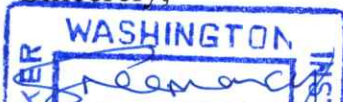
Re: Request for Approval of Updated Public Sector Investment Project Procurement Plan

I present compliments and appreciation to you for your services to our Nation, most especially providing security for funding allotments to institutions and agencies for public use.

In Keeping with Section 40 of the PPC Act, BWI is pleased to submit its 2025 Public Sector Investment Project (PSIP) Procurement Plan for your approval.

We remain in compliance with the Public Procurement & Concession Act (PPCA) as we strive to maintain transparency, accountability and public confidence in the procurement process.

Sincerely,


Dr. Nancy T. Freeman
Principal & Executive Officer
Chairman, Procurement Committee

John Suro
Oct 27/2025
TIME 2:59PM

BOOKER WASHINGTON INSTITUTE

NON-SBA SPECIAL PROJECT PROCUREMENT PLAN FOR THE RENOVATION OF TWO DORMITORIES ON BWI CAMPUS

SOURCE OF FUNDING: GOL

FISCAL YEAR: 2025

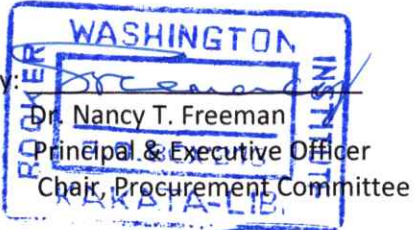
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
			BASIC DATA					IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFBNO: BWI/PSIP/SS/001/25	Building Materials	G4663	Assorted	138,000.00	SS	6/15/25	6/27/25	6/30/25	N/A	N/A	N/A	N/A	07/16/25	N/A	12/15/25	12/30/25	
UPDATE		IFBNO: BWI/PSIP/SS/001/25	Building Materials	G4663	Assorted	200,000.00	SS	6/15/25	6/27/25	6/30/25	N/A	N/A	N/A	N/A	07/16/25	N/A	2/15/25	12/30/25	
ACTUAL																			
		GRAND TOTAL:				238,000.00													

Prepared by:

J. Diameno Nasih
Procurement Director

10-24-25

Approved By:

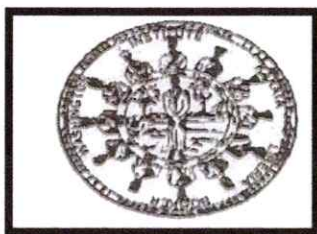


Date:

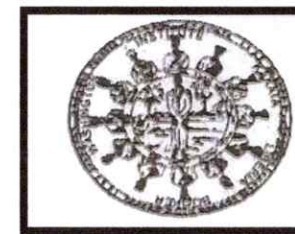
Oct 24, 2025

Signature
10/31/25





BOOKER WASHINGTON INSTITUTE
NON-SBA PUBLIC SECTOR INVESTMENT PROJECT PROCUREMENT
PLAN EXPLANATORY NOTES
SOURCE OF FUNDING: GOL
FISCAL YEAR: 2025



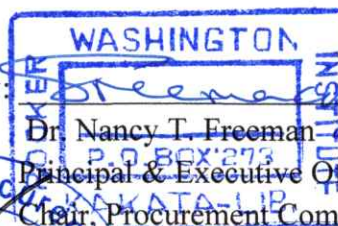
Item NO.	Contract package Code	Contract Package	Content of Contract Package
1	IFB NO. BWI/PSIP/SS//001/25	Building Materials	This contract package is intended to procure general building materials to include electrical, plumbing, etc. for the renovation of two primary buildings (Former Business Manager House and VPA Building for Dormitories) at BWI under a special GOL project In the tone of US\$200,000.00. It is drawn from the budget line - Public Sector Investment Project in the tone of US\$200,000.00. The initial approved plan had US\$138,000.00 while the remaining US\$62,000.00 were meant to underwrite the cost of feeding, demolition, etc. by BWI Maintenance team; M & E and other administrative cost and contingency. However, the entire US\$200,000.00 has now be considered for assorted building materials based on needs.

Prepared by: _____

J. Diameno Nasih
Procurement Manager

Date: 10-24-25

Approved by: _____



Dr. Nancy T. Freeman
Principal & Executive Officer
Chair, Procurement Committee

Date: OCT. 24, 2025

10/31/25