



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/210/26'**

February 27, 2026

Dr. Linda A. Birch
CHIEF EXECUTIVE OFFICER
John F. Kennedy Memorial Medical Center
Tubman Boulevard, Sinkor
Republic of Liberia

Dear Dr. Birch:

Subj: **REQUEST FOR NO OBJECTION TO USE THE SINGLE SOURCE METHOD OF PROCUREMENT TO AWARD CONTRACT TO INFRASTRUCTURE AND PROCUREMENT CONSULTANTS LIBERIA LIMITED FOR THE RENOVATION OF OPERATING THEATERS FOR FISCAL YEAR 2026**

We present our compliments and write to acknowledge receipt of your communication requesting the Commission's **No Objection** to employ the Sole Source Procurement Method for the award of contract to Infrastructure and Procurement Consultants Liberia Limited as indicated above.

During initial review, it was noticed that the JFKMMC submitted a comprehensive procurement package, which included the following:

- ❖ Cover Letter
- ❖ Special Project Procurement Plan
- ❖ Explanatory Note
- ❖ Grant No. 5993 Document (MoU)
- ❖ Bidder's Quotation and Eligibility Documents
- ❖ Approved Cash Plan
- ❖ Draft Contract

The JFKMMC informed the Commission through its submission that it has received funds in Grant (No. 5993) from the Ministry of Health for the renovation of Four (4) Operating Theaters. The Medical Center also indicated that under the terms of agreement, the Ministry of Health agreed to provide a lump sum amount of **US\$943,100.00** to support the below key activities but not limited to: Assessment of Curriculum and Training Students at TNIMA, Training of a Critical Mass of Health Workers in Family Planning, Faculty Support and Development, Renovation of Classrooms, Establishment of Simulation and Computer Laboratories, renovation of TNIMA Dormitory, and Support for Emergency and Critical Care Facility for a period of 12 months. To this end, and due to the limited functional operating theaters capacity, and the urgent need to improve surgical services and reduce patient backlog, the JFKMMC has decided to allocate a portion of the grant funds towards the renovation of four (4) operating theaters at an estimated cost of **US\$ 159,542.90**

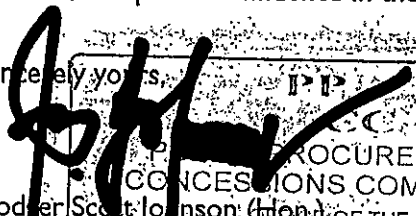
During further review, the Commission noted your justification that on December 23, 2025, the Commission granted a **"No Objection"** to Infrastructure and Procurement Consultants Liberia Limited for the implementation of similar assignment for the Medical Center which went through a competitive procurement process and nearing completion. You further indicated that the John F. Kennedy Memorial Medical Center (JFKMMC) intends to engage the same supplier in order to ensure consistency and uniformity, sustain technical compatibility, reduce operational risks, and prevent potential implementation delays, in accordance with **Section 55(1)(d) of the Public Procurement and Concessions Act (PPCA), 2026.**

Following an independent review, the Commission observed that the justification advanced by JFKMMC adequately aligns with the provisions of **Section 55(1)(d)** of the Amended and Restated Public Procurement and Concessions Act (PPCA), 2026. In view of the foregoing, the Commission is

pleased to hereby grant **"No Objection"** to the John F Kennedy Memorial Medical Center to sole source **Infrastructure and Procurement Consultants Liberia Limited** for the renovation of Four (4) Operating Theaters, for an amount not to exceed **US\$ 159,542.90 (One Hundred Fifty-Nine Thousand Five Hundred Forty-Two United States Dollars Ninety-Cents)**.

The Public Procurement and Concessions Commission reiterates the importance of full compliance with the PPCA, 2010 and 2026, as we collectively strive to promote transparency, accountability, fairness, and public confidence in the national procurement and concessions system.

Sincerely yours,


Bodner Scott Johnson, **CHIEF EXECUTIVE OFFICER**
DIRECTOR OF THE
PUBLIC PROCUREMENT
AND CONCESSIONS COMMISSION



February 16, 2026

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Date:	Josephine Gelescia
Time:	Feb. 17, 2026
Entry:	10:51 Am
REVISION:	

Dear Hon. Johnson:

Subject: Request for No Objection to Proceed with Sole Source Procurement for the Renovation of Operating Theaters.

We wish to seek approval of **“Sole Source Procurement Method”** for the Renovation of five (5) Operating Theaters in accordance with Section 55 (1) (d) of the Public Procurement and Concession Act (PPCA). The estimated cost for the entire renovation of the five (5) theaters is **Two Hundred Thousand United States Dollars (US \$159,542.90)**

The Medical Center currently operates twelve (12) operating theaters; however, only four (4) are semi-functional. As a result, patients are placed on prolonged waiting lists for surgical procedures, with elective cases outstanding for several months. This situation poses serious health risks to our patients and significantly affects the quality of essential surgical services.

Fortunately, the Ministry of Health, through a grant, has provided funding for the renovation of TNIMA and other areas within the hospital. In light of the critical health risks associated with the limited functionality of our operating theaters, a portion of this grant has been reprogrammed to facilitate the urgent renovation of four (4) operating theaters to restore critical surgical capacity.

Given the urgent and specialized nature of this intervention, the Medical Center intends to sole source the renovation works to **Infrastructure and Procurement Consultant Liberia Limited**. The company is currently nearing completion of the Pediatric Ward renovation on the third floor of the Memorial Hospital. It may be recalled that the firm was granted “No Objection” on December 23, 2025, following a competitive bidding process, for the amount of **US\$335,314.00**. Their past and ongoing performance has been satisfactory, demonstrating technical competence, adherence to timelines, and familiarity with the facility’s structural and operational environment.



Considering the urgency of restoring the operating theaters to mitigate ongoing health risks, we believe that engaging the same contractor will ensure continuity, efficiency, and timely completion of the renovation works.

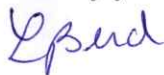
Additionally, as the Medical Center is currently operating on the e-GP platform, we respectfully request a waiver from the Commission to utilize the manual procurement system for this specific exercise, in view of the critical and urgent nature of the situation.

In view of the foregoing, the Medical Center kindly requests the Commission "No Objection" to proceed with the Sole Source procurement method and the use of the manual system for this urgent renovation project.

We appreciate your prompt consideration of this matter and remain available to provide any further clarification or documentation required.

Again, thanks to your honorable office as you continue to guide the procurement process toward achieving accountability and value for money.

Sincerely yours,



Dr. Linda A. Birch, MD.

Chief Executive Officer (CEO)

John F. Kennedy Medical Center

Cell#: +231-776-535-462

Email: aramintabirch2018@gmail.com

FROM THE OFFICE OF
THE CEO/GA

Attached: Procurement Plan, Explanatory Notes, Bill of Quantity, and Technical Drawing.

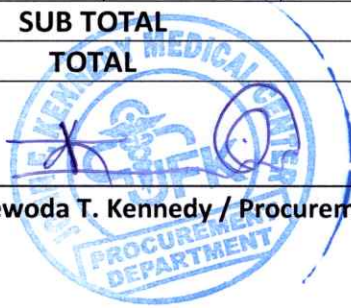
JOHN F. KENNEDY MEDICAL CENTER
Special Project Procurement Plan (Non-SBA)
Source of Funding: Ministry of Health-Grant #5993
Budget Period/Fiscal year: January –December 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB No: JFK/SP/SS/001/2026	Renovation of four (4) Operating Theaters at the Memorial Hospital 4 th Floor	G-4100	4 Units	\$159,542.9	SS	2/16/26	2/18/26	2/20/26	2/24/26	3/12/26	3/17/26	3/20/26	3/25/26	N/A	12/23/26	12/31/26		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$159,542.9														
TOTAL						\$159,542.9														

Prepared by: Telewoda T. Kennedy / Procurement Director

Date: Feb 16, 2026

Approved by: Dr. Linda A. Birch CEO / Chair. Proc. Committee Date: 16/02/26



Bill H
02/25/26



Name of Entity: **JOHN F. KENNEDY MEDICAL CENTER**

Special Project Procurement Plan Explanatory Notes

Calendar Year: 2026 January -December

BUDGET			
Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO.JFK/SP/SS/OO1/2026	Renovation of four Operating Theatres at the Memorial Hospital 4 th Floor	<p>This contract package is intended to carry out renovation work on four Operating Theatres at the Memorial Hospital 4th Floor. This come about as a result of the delay and health risk operation patients are faced with before being operated. Out of the twelve operating theatres, four are semi-functional, there is a great need to add additional four theatres to the current functional one in order to ease the situation and save lives.</p> <p>Given the urgent and specialized nature of this intervention, the Medical Center intends to sole source this renovation work to Infrastructure and Procurement Consultant Liberia Limited. This company is currently nearing completion of the Paediatric Ward renovation on the third floor of the Memorial Hospital. It may be recalled that this firm was granted "No Objection" on December 23, 2025 after a competitive bidding process. Their ongoing performance has been satisfactory, demonstrating technical competence and adherence to time line.</p>

Prepare By: _____

Telewoda T. Kennedy
Procurement Director

Handwritten signature
02/25/26

Date: Feb 16, 2026

Approved By: _____

Dr. Linda A. Birch
Head of Entity/Chairman Proc. Committee

Date: 16/02/26

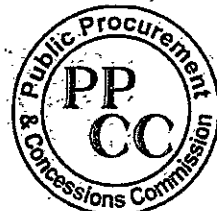
JFK MEMORIAL MEDICAL CENTER
FROM THE OFFICE OF THE CEO GA

Handwritten signature
2/27/26
Public Procurement & Concessions Commission
OFFICE OF THE EXECUTIVE DIRECTOR



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
 WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/1406/25'**

December 23, 2025

Dr. Linda A. Birch

CHIEF EXECUTIVE OFFICER

John F. Kennedy Memorial Medical Center

Tubman Boulevard, Sinkor

Republic of Liberia

Dear Dr. Birch:

Subj: **REQUEST FOR NO OBJECTION TO AWARD CONTRACT TO INFRASTRUCTURE AND PROCUREMENT CONSULTANTS LIBERIA LIMITED FOR THE RENOVATION OF THE THIRD FLOOR WEST WING OF THE MEMORIAL BUILDING FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication requesting the Commission's approval for the John F. Kennedy Medical Center request as indicated above.

The Commission upon a thorough review of your documentation, is pleased to highlight the following:

- ❖ The JFKMMC submitted a comprehensive package to include its transmittal letter, a copy of the approved procurement plan, a draft contract, the vendor's quotation, evaluation report, standard bidding document, and the vendor's international qualification document.
- ❖ The review showed that the contract package (Renovation of West Wing), was approved in the hospital's annual procurement plan for fiscal year 2025 at **US\$385,000.00 (Three Hundred Eighty-Five Thousand United States Dollars)**.
- ❖ During the review, it was observed that three vendors: (*Infrastructure & Procurement Consultants Liberia LTD, Millennium Construction, Inc, and AIM4D International LTD*) submitted bids. And from the evaluation carried out by the hospital, all three vendors were responsive to the preliminary and technical stages of the process. However, during the financial stage of the evaluation, Infrastructure & Procurement Consultants Liberia LTD submitted a lower bid price as compared to the other two bidders. Please see the Financial summary from the evaluation below:

No.	Vendors	Bid Price (USD)	Corrected Bid Price
1.	Infrastructure & Procurement Consultants Liberia LTD	344,115.00	335,314.00
2.	Millennium Construction Incorporated	349,992.12	
3.	AIM4D International Limited	395,000.00	
	Total Responsive Bid Amount		335,314.00
	Approved Amount on Procurement Plan		385,000.00

Based on the above finding, the Commission herewith **grants** the John F. Kennedy Memorial Medical Center "**No Objection**" to award a contract to **Infrastructure & Procurement Consultant Liberia Limited** for the renovation of the Third Floor West Wing Memorial Building at an estimated value of **US\$335,314.00 (Three Hundred Thirty-Five Thousand Three Hundred Fourteen United States Dollars Seventy-Three Cents)** for the Fiscal Year 2025.

The Public Procurement and Concessions Commission emphasizes that it is a priority for you to remain in compliance with the PPCA, 2010, as we jointly strive to achieve transparency, accountability, fairness, equality, and ultimately, public confidence in our procurement and concessions processes.

Sincerely yours,

Roger Scott Johnson
CHIEF EXECUTIVE OFFICER





Office of the
Chief Executive Officer

NOTE-TO-FILE



TO: To Whom It May Concern
FROM: Dr. Linda A. Birch *L Birch*
Chief Executive Officer/ JFKMC

SUBJECT: Allocation of Grant No. 5993 Funds for Renovation of Operating Theaters.

AMOUNT: US\$ 159,542.90k

GRANTOR: Ministry of Health

GRANTEE: John F. Kennedy Medical Center (JFKMC)

DATE: February 13, 2026

On Wednesday, January 7, 2026, the Ministry of Health (MOH) and the John F. Kennedy Medical Center (JFKMC) executed a contract under Grant No. 5993. Under the terms of the agreement, MOH agreed to provide a lump sum amount of **US\$ 943,100.00** to JFKMC. The grant is intended to support several key activities, including but not limited to:

- Assessment of curriculum and training students at TNIMA
- Training of a critical mass of health workers in family planning
- Faculty support and deployment
- Renovation for classrooms
- Establishment of simulation and computer laboratories
- Renovation of the TNIMA dormitory
- Support for emergency and critical care faculty for a period of twelve (12) months

The Management of JFKMC has reviewed current operational challenges within the surgical department, particularly the prolonged patient waiting times and extended hospital stays resulting from limited functional operating theater capacity. These constraints have significantly affected patient care delivery and service efficiency.



In consideration of the urgent need to improve surgical services and reduce patient backlog, Management has decided to allocate a portion of the grant funds toward the renovation of four (4) operating theaters. The total estimated cost for the renovation is **US\$ 159,542.90**.

This investment aligns with the grant's approved purpose, specifically infrastructure renovation and is deemed critical to enhancing the Medical Center's capacity to conduct timely surgical procedures, improve patient outcomes, and reduce waiting times.

This note is prepared to document Management's decision and justification for the allocation of funds toward the renovation of the four operating theaters under Grant No. 5993.