



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
 WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0053/26'

January 16, 2026

Hon. Abe Kortu Kekula
DIRECTOR
 Zorzor Rural Teacher Training Institute
 Monrovia, Liberia

Dear Hon. Kekula:

Subj: **PROVISIONAL APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2026**


We present our compliments and wish to acknowledge receipt of your communication dated January 7, 2025, which sought the approval of the Commission for Zorzor Rural Teacher Training Institute (ZRTTI) Annual Procurement Plan for Fiscal Year 2026 Core and SBA in accordance with Section 40 (3) of the PPC Act.

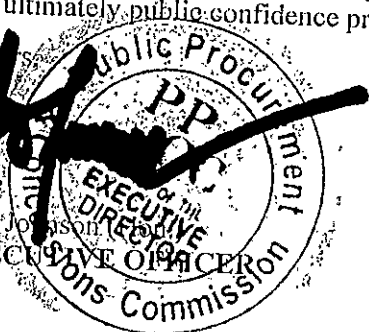
Following thorough review, The Commission wishes to inform you that the Zorzor Rural Teacher Training Institute (ZRTTI) Annual Core and SBA Procurement Plan for fiscal year 2026 has been **Provisionally Approved** pending the passage of the national budget for FY 2026. Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the Fiscal Year 2026 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for ZRTTI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2026 as well as staff of your Procurement Unit. Please be reminded to duly submit your contract award information for all procurement contracts awarded in the 2025 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2026.

The public Procurement and Concession Commission admonishes and deems it a priority that you remain in Compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence procurement and concession processes.

Sincerely yours,


 Berger Scott Johnson
CHIEF EXECUTIVE OFFICER





ZORZOR RURAL TEACHER TRAINING INSTITUTE (ZRTTI)



Fissebu Town, Zorzor District
Zorzor, Lofa County – Liberia

January 7, 2026

Executive Director

Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson,

The Procurement Committee of the Zorzor Rural Teacher Training Institute herewith submits to your office its 1st to 3rd, quarterly Procurement Report for Fiscal Year 2025 in review.

This report summarizes the procurement activities implemented at the Zorzor Rural Teacher Training Institute for the period 1st (January 1, 2025 to March 31, 2025), 2nd (April 1, 2025 to June 30, 2025) and 3rd (July 1, 2025 to September 30, 2025).

Attached is the submission of the documents include, the procurement committee members copy of the budget ceiling from MFDP, the procurement plan, cash plan, contract package note, and the quarterly report for fiscal year 2025.

Kind Regards

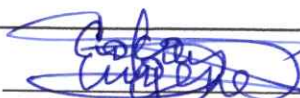
Sincerely yours


Mr. Abe Kortu Kekula
Director



**ZORZOR RURAL TEACHER TEACHING INSTITUTE (ZRTTI)
PROCUREMENT PLAN (SBA)
Source of Funding: GOL NATIONAL BUDGET
Fiscal Year: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA								IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATIONN & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED		1 IFB NO ZRTTI/SBA/ RFQ/001/2026	Scratch Cards	J - 6191	Assorted	\$2,000.00	RFQ	1/5/2026	1/16/2026	1/30/2026	2/12/2026	3/6/2026	3/20/2026	4/3/2026	4/13/2026	N/A	10/8/2026	12/15/2026		
UPDATE																				
ACTUAL																				
PLANNED		2 IFB NO ZRTTI/SBA/ RFQ/002/2026	Cleaning Materials	G - 4773	Assorted	\$10,000.00	RFQ	1/27/2026	2/10/2026	2/24/2026	3/10/2026	3/31/2026	4/13/2026	4/27/2026	5/8/2026	N/A	9/15/2026	12/11/2026		
UPDATE																				
ACTUAL																				
PLANNED		3 IFB NO ZRTTI/SBA/ RFQ/003/2026	Drugs & Medical Supply	G - 4 772	Assorted	\$9,000	RFQ	1/21/2026	2/4/2026	2/18/2026	3/4/2026	3/25/2026	4/8/2026	4/22/2026	5/6/2026	N/A	10/8/2026	12/18/2026		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$21,000.00														

Prepared by: 
Mr. Eugene R. Tokay - Procurement Director



Approved by: 
Mr. Abe Kortu Kekula - Director ZRTTI/Chairman Procurement Committee

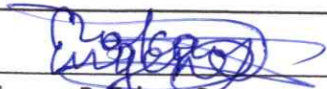


Date: Jan 7, 2026


01/13/26

**ZORZOR RURAL TEACHER TEACHING INSTITUTE (ZRTTI)
PROCUREMENT PLAN (SBA)
Source of Funding: GOL NATIONAL BUDGET
Fiscal Year: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATIONN & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	4	IFB NO ZRTTI/SBA/RB/001/2026	Stationery	G-4761	Assorted	\$56,000.00	RB	1/21/2026	2/4/2026	2/18/2026	3/4/2026	4/3/2026	4/17/2026	5/15/2026	5/29/2026	N/A	10/9/2026	12/22/2026		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB NO ZRTTI/SBA/RB/002/2026	Petroleum Product	G - 4661	19,948 Gals.	\$86,373.00	RB	1/9/2026	1/23/2026	2/6/2026	2/20/2026	3/23/2026	4/6/2026	4/21/2026	5/5/2026	N/A	9/16/2026	12/4/2026		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB NO ZRTTI/SBA/RFQ/004/2026	Vehicles Spare Parts	G-4530	Assorted	\$10,000.00	RFQ	1/21/2026	2/4/2026	2/18/2026	3/4/2026	4/2/2026	4/16/2026	4/30/2026	5/15/2026	N/A	10/8/2026	12/15/2026		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$152,373.00														
GRAND TOTAL						US\$173,373.00														

Prepared by: 
Mr. Eugene R. Tokay - Procurement Director


01/15/26



Approved by: 
Mr. Abe Kortu Kekula - Director ZRTTI Chairman Procurement Committee

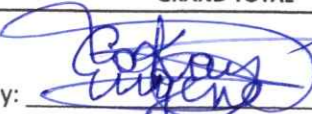


Date: Jan 7, 2026



**ZORZOR RURAL TEACHER TEACHING INSTITUTE (ZRTTI)
 PROCUREMENT PLAN (NON-SBA CORE BUDGET)
 Source of Funding: GOL NATIONAL BUDGET
 Fiscal Year: 2026**

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		BASIC DATA						IMPLEMENTATION DATES												
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED		1 IFB NO ZRTTI/RB/00 1/2026	Food Items	G-4711	Assorted	\$204,401.00	RB	1/21/2026	2/4/2026	2/18/2026	3/4/2026	4/7/2026	4/21/2026	5/5/2026	5/20/2026	N/A	10/8/2026	12/15/2026		
UPDATE																				
ACTUAL																				
PLANNED		2 IFB NO ZRTTI/RB/00 2/2026	Building Materials	G-4663	Assorted	\$63,019.00	RB	2/3/2026	2/17/2026	3/4/2026	3/18/2026	4/17/2026	5/1/2026	5/15/2026	5/29/2026	N/A	10/7/2026	12/18/2026		
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$267,420.00														

Prepared by: 
 Mr. Eugene R. Tokay - Procurement Director




 01/15/26

Approved by: 
 Mr. Abe Kortu Kekula - Director ZRTTI/Chairman Procurement Committee


 01/16/26



Date: Jan 7, 2026

EXPLANATORY NOTES
Source of Funding: GOL NATIONAL BUDGET
Fiscal Year: 2026

NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO.ZRTTI/SBA/RB/002/2026	Petroleum Product (Diesel & Gasoline)	This contract package is taken from the budget line Fuel and Lubricant Vehicle and Generator. It will be used to procure diesel. Diesel 19,948 gals. at an average rate of US\$4.33
2	IFB NO ZRTTI/SBA/RFQ/002/2026	Cleaning Materials	This contract package is taken from the budget line Cleaning Materials. It will be used to procure cleaning materials. Clorox 25 ctns, Dettol 30 ctns and etc.
3	IFB NO ZRTTI/SBA/RFQ/001/2026	Scratch Cards	The contract package intends to procure scratch cards. Lonestar 200pcs and Orange 200pcs. From the budget line scratch card at the rate of \$5.00
4	IFB NO ZRTTI/SBA/RB/001/2026	Stationery	This package is going to procure A4 sheet, Legal sheet, Chalk, Pen, Poster sheet and Cartridge.
5	IFB NO ZRTTI/SBA/RFQ/003/2026	Drugs & Medical Supply	The contract package will be used to procure Asprine (300mg), Doxy (100mg), PCM (500mg) & Artimeter. From the budget line drugs and medical consumables.
6	IFB NO ZRTTI/SBA/RFQ/004/2026	Vehicles Spare Parts	This package is going to procure engine oil, oil filter, battery, brake shoes, tyres.
NON-SBA			
1	IFB NO ZRTTI/RB/001/2026	Food Items	This package will be used to procure assorted food. Rice (50kg), Flour (50kg), Sugar (kg), & Veg. Oil. From the budget line Food Items. All known suppliers within our database will be invited using the RB method. The RB method is chosen in line with Section 50 (a) of the PPCA, 2010.
2	IFB NO ZRTTI/RB/002/2026	Building Materials	The contract package intends to procure Steel rods, Zine, paint, cement, and doors. From the budget line Repairs Maintenance Civil. All known suppliers from our database will be invited using the restricted bidding method of procurement. The RB method is chosen in line with Section 50 (a) of the PPCA, 2010.The institute have decided to used vendors that are register within the PPCC data base.

Prepared by: 
Mr. Eugene R. Tokay - Procurement Director

Approved by:  Date: JAN 7, 2026
Mr. Abe Kortu Kekula - Director ZRTTI/Chairman Procurement Committee

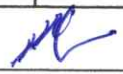

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**ZORZOR RURAL TEACHER TEACHING INSTITUTE (ZRTTI)
PROCUREMENT PLAN PSIP(SBA)
Source of Funding: GOL NATIONAL BUDGET
Fiscal Year: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATIONN & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB NO ZRTTI/PSIP/SBA/RB/001/2026	Vehicle Purchase	G-4510	1	\$45,000.00	RB	1/21/2026	2/4/2026	2/18/2026	3/4/2026	4/3/2026	4/17/2026	5/15/2026	5/29/2026	N/A	10/9/2026	12/22/2026		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO ZRTTI/PSIP/SBA/RB/002/2026	Repair & Maintenance Civil	G-4663	5 Buildings	\$100,000.00	RB	1/21/2026	2/4/2026	2/18/2026	3/4/2026	4/3/2026	4/17/2026	5/15/2026	5/29/2026	N/A	10/9/2026	12/22/2026		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO ZRTTI/PSIP/SBA/RB/003/2026	Construction of Sewage System	G-4100	Assorted	\$55,000	RB	1/21/2026	2/4/2026	2/18/2026	3/4/2026	4/3/2026	4/17/2026	5/15/2026	5/29/2026	N/A	10/9/2026	12/22/2026		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$200,000.00														

Prepared by: 
Mr. Eugene R. Tokay - Procurement Director


Approved by: 
Mr. Abe Kortu Kekula - Director ZRTTI/Chairman Procurement Committee

Date: JAN 7, 2026



ZRTTI PROCUREMENT PLAN
PSIP EXPLANATORY NOTES
Source of Funding: GOL NATIONAL BUDGET - PSIP
Fiscal Year: 2026

NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO.ZRTTI/PSIP/SBA/RB/001/2026	Vehicle Purchase	This contract package is funded from the budget line Transport Equipment which is intended for the purchase of one piece of vehicle for used by the institution which is capture under PSIP budget.
2	IFB NO ZRTTI/PSIP/SBA/RB/002/2026	Repair & Maintenance Civil	This contract package is funded from the budget line Repair and Maintenance Civil which is intended to renovate various units of the institution facility in the county which is capture under PSIP or public sector investment project.
3	IFB NO ZRTTI/PSIP/SBA/RB/003/2026	Construction of sewage System	The contract package is funded from the budget line construction of sewage system which is intended to construct a boilhole sewage system for the institution which is capture under the PSIP or public sector investement project.

Prepared by: 
Mr. Eugene R. Tokay - Procurement Director



Approved by:  Date: JAN 7, 2026
Mr. Abe Kortu Kekula - Director ZRTTI/Chairman Procurement Committee




 01/15/26