



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/00195/26'

February 26, 2026

Hon. William H. Johnson
EXECUTIVE DIRECTOR
 Rubber Development Fund, Inc.
 Monrovia, Liberia

Dear Hon. Johnson:

Subj: APPROVAL OF RUBBER DEVELOPMENT FUND, INC. ANNUAL CORE AND SBA PROCUREMENT PLAN FOR FISCAL YEAR 2026.

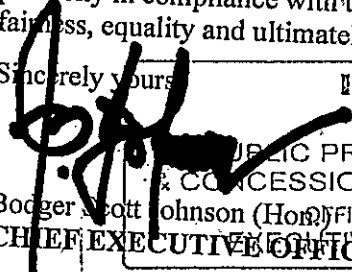
We present our compliments and wish to acknowledge receipt of your communication dated February 13, 2026, which sought the approval of the Commission for the Rubber Development Fund, Inc. (RDFI) Annual Core and SBA Procurement Plan for Fiscal Year 2026.

Following thorough review, the Commission hereby approves Rubber Development Fund, Inc. (RDFI) Annual Core and SBA Procurement Plan for Fiscal Year 2026 in accordance with *Section 40 (3)* of the PPCA, 2026, and informs Rubber Development Fund, Inc. that its Annual Core and SBA Procurement Plans Procurement Plan for 2026 will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2026, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours


 PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 OFFICE OF THE
 CHIEF EXECUTIVE DIRECTOR

RUBBER DEVELOPMENT FUND, INC.



Airfield New Road, Sinkor
Monrovia, Republic of Liberia
Email: liberiardfi2021@gmail.com
Cell #: (+231)775763179/886511945/777511945



February 13, 2026

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

RDFI Procurement Plan for the Budget Year 2026

Dear Hon. Johnson:

The Rubber Development Fund Inc. (RDFI) kindly presents its compliments and writes your good office to present its procurement plan for the budget year 2026.

In addition to the procurement plan, the Rubber Development Fund Inc., (RDFI) herewith presents the Procurement Committee and the Procurement Unit to your honorable office:

The procurement committee Members are:

- | | | |
|--|------------|--|
| 1. Mr. William H. Johnson – Chairman | 0770279799 | doofayliberia@gmail.com |
| 2. Mr. William N. Morgan – Co-Chair | 0777534368 | williamnmorgan01@gmail.com |
| 3. Mr. James T. Ballayan – Member | 0776892810 | jamestballayan@gmail.com |
| 4. Aaron S Williams – Member | 0776756041 | aawusuaa@gmail.com |
| 5. Mr. Iven S. Flomo – Member | 0777610413 | ivenflomo167@gmail.com |
| 6. Ms. Gormah Naiwah – Non – Voting Member | 0886607256 | gormahnaiwah@gmail.com |

The Procurement Unit members are:

1. Gormah Naiwah, Procurement Officer
2. Iven S. Flomo, Assistant Procurement Officer

Thanks for your support as we strive to transform the rubber Industry for sustainable growth and development.

Please find attached a copy of RDFI special national budget and procurement plan for 2026.

Kindest regards.

Sincerely yours,


William H. Johnson
Executive Director
Rubber Development Fund, Inc.

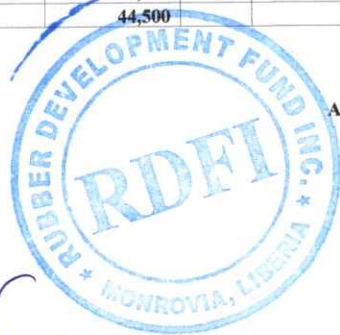


Received:
Theophilus B. Kelleh
Feb. 17, 2026
Time: 2:10 pm

**RUBBER DEVELOPMENT FUND INCORPORATED
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
FISCAL YEAR: JANUARY 1- DECEMBER 31, 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA												IMPLEMENTATION DATES						
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment
PLANNED	1	IFB No. RDFI/RFQ/001/2026	Internet Services	J6120	Firm	2,500	RFQ	2/2/2026	2/9/2026	2/16/2026	2/23/2026	3/9/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. RDFI/RB/001/2026	Agricultural supply and input	J6120	Assorted	30,000	RB	2/3/2026	2/10/2026	2/17/2026	2/24/2026	3/25/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. RDFI/RFQ/002/2026	Stationery	G4761	Firm	7,000	RFQ	2/2/2026	2/9/2026	2/16/2026	2/23/2026	3/9/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. RDFI/RFQ/003/2026	Furniture and Fixtures	G4659	Firm	5,000	RFQ	2/2/2026	2/9/2026	2/16/2026	2/23/2026	3/9/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
Sub Total						44,500												
Grand Total:						44,500												

PREPARED BY: G Naiwah
GORMAH NAIWAH
PROCUREMENT OFFICER



APPROVED BY: [Signature]
CHAIRPERSON, PROCUREMENT COMMITTEE

DATE: Feb. 20, 2026

[Signature]
02/24/26



RUBBER DEVELOPMENT FUND INCORPORATED
 PROCUREMENT PLAN (SBA)
 SOURCE OF FUNDING: GOL NATIONAL BUDGET
 FISCAL YEAR: JANUARY 1- DECEMBER 31, 2026

1	2	3	4	5	6	7	8	9	11	12	13	14	15	16	17	18	19	
BASIC DATA										IMPLEMENTATION DATES								
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment
PLANNED	1	IFB No. RDFI/SBA/R B/001/2026	Petroleum Product	G-4661	6976.74 gals @ 4.3usd	30,000	RB	2/3/2026	2/10/2026	2/17/2026	2/24/2026	3/25/2026	4/7/2026	4/14/2026	4/21/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. RDFI/SBA/R FQ/001/2026	Hall Rental	L6810	Firm	1,000	RFQ	2/2/2026	2/9/2026	2/16/2026	2/23/2026	3/9/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. RDFI/SBA/R FQ/002/2026	Catering Service	I5621	Firm	6,312	RFQ	2/2/2026	2/9/2026	2/16/2026	2/23/2026	3/9/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. RDFI/SBA/R FQ/003/2026	Cleaning Materials	G4773	Assorted	6,000	RFQ	2/2/2026	2/9/2026	2/16/2026	2/23/2026	3/9/2026	3/17/2026	3/25/2026	4/1/2026	N/A	31/12/2026	31/12/2026
UPDATE																		
ACTUAL																		
Sub Total						43,312												
Grand Total:						43,312												

PREPARED BY: G Naiwah
 GORMAH NAIWAH
 PROCUREMENT OFFICER



APPROVED BY: [Signature]
 CHAIRPERSON, PROCUREMENT COMMITTEE

DATE: Feb. 20, 2026

[Signature]
 02/24/26



**RUBBER DEVELOPMENT FUND INCORPORATED
EXPLANATORY NOTES (Non-SBA)**

Item No.	Contract Package Code	Contract Package	Detail Description
1	IFB No. RDFI/RFQ/001/2026	Internet Services	This contract package is taken from the budget line Internet Provider Service and it is intended to hire a firm to provide internet service for RDFI
2	IFB No. RDFI/RB/001/2026	Agricultural supply and input	This contract package is taken from the budget lines Agriculture inputs. It is intended to procure Agro Materials (Inputs, Supplies, Seedlings, etc) for the RDFI, shovels, wheel barrows, twine, spraying can, small hoe, regular hoe, cutlasses, rain boots, rain coats, polyene bag, petri-dish, etc.
3	IFB No. RDFI/RFQ/002/2026	Stationery	This contract package is taken from the budget line intended to procure the following assorted stationery (Office Materials & Ink & Toner Cartridges) items: see attached Listing (Legal Sizzle paper, 80g f14, A4 size paper 80g, Manila folder A4 Size (1ctn x 5 per pk = 500 pcs.), paper glue, pen Drive USB Type 8 GB, Staple Machine (20 Sheets, 24/6 or 24/6 mins pins) White Board marker, high quality, assorted colors, Ledger Book 3Qr, Surge/Extension Cord, 5 ports, multi INK and Cartridge, Canon 728, Cartridge (Original), HP 30 A, Toner, HP 131A, Series etc.
4	IFB No. RDFI/RFQ/003/2026	Furniture and Fixtures	This contract package is taken from the budget line furniture and Fixtures which will be used for the purchase of assorted office furnitures.

Prepared By: *G. Naiwah*
GORMAH NAIWAH
 Procurement Officer



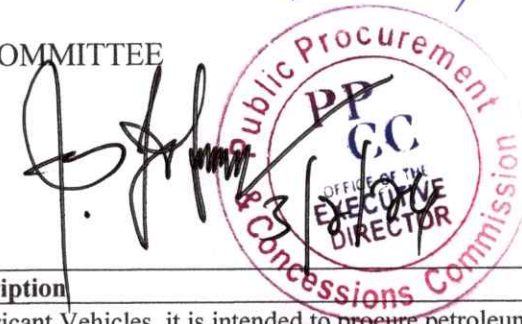
Approved by: _____

W.H.J.

CHAIRPERSON, PROCUREMENT COMMITTEE

Date: Feb 20, 2026

**RUBBER DEVELOPMENT FUND INCORPORATED
EXPLANATORY NOTES (SBA)**



Item No.	Contract Package Code	Contract Package	Detail Description
1	IFB No. RDFI/SBA/NCB/001/2025	Petroleum Product	This contract package is taken from the budget line Fuel and Lubricant Vehicles, it is intended to procure petroleum products for the RDFI at the estimated cost of US\$4.3 (6976.74 gals).
2	IFB No. RDFI/SBA/RFQ/001/2026	Hall Rental	This Contract Package is drawn from the budget line workshop, conferences, seminars it is intended to rent a hall for the use of training by the RDFI.
3	IFB No. RDFI/SBA/RFQ/002/2026	Catering Service	This Contract Package is drawn from the budget line workshop, conferences, seminars it is intended to hire the service of a firm to provide catering services for the RDFI.
4	IFB No. RDFI/SBA/RFQ/003/2026	Cleaning Materials	This contract package is taken from the budget line Cleaning Materials and Service and its intended to procure the following cleaning materials: Toilet Tissue (150g 36 roll per sack), Power Soap (30gr 150pcs x ctn), Air Freshener 300ml, assorted fragrance, Liquid Hand Soap, Regular Bleach (4 liter x 4 gallons per ctn), Insect Spray 400ml, 24pcs x ctn, Dettol Disinfectant 500ml.

G. Naiwah
 02/24/26

5		Electricity	The amount of US\$2,500 from the budget line electricity is intended to be used for covering the electricity bills of the RDFI for fiscal year 2026.
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Prepared By: G. Naiwah
GORMAH NAIWAH
Procurement Officer

Approved by: [Signature]
RDFI
CHAIRPERSON, PROCUREMENT COMMITTEE

Date: Feb. 20, 2026

[Signature]
02/24/26

[Signature]
PPC
OFFICE OF THE
EXECUTIVE
DIRECTOR
Public Procurement
& Concessions Commission