



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
 WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/182/P26

February 23, 2026

Dr. Minnie Sankawulo-Ricks
Medical Director
 Phebe Hospital
 Republic of Liberia

Dear Dr. Sankawulo-Ricks:

Subject: RECEIPT AND APPROVAL OF THE PHEBE HOSPITAL PROCUREMENT PLAN FOR FISCAL YEAR 2026

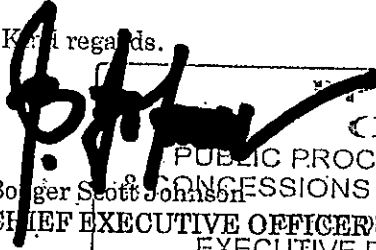
We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the **Phebe Hospital** Procurement Plan for Fiscal Year 2026 in accordance with Section 40 of the PPCA, 2026. The Commission wishes to inform you that your Procurement Plan has been approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), which will process the relevant allotments in line with the approved Procurement Plans.

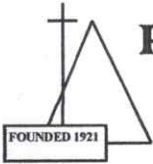
The Commission counsels that you observe Section 40(5) of the PPCA, 2026 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,


 PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 Bonger Scott Johnson
CHIEF EXECUTIVE OFFICER OF THE
 EXECUTIVE DIRECTOR



PHEBE HOSPITAL & SCHOOL OF NURSING

Suakoko District, Bong County

P.O. BOX 10-1046 1000 MONROVIA 10, LIBERIA, WEST AFRICA

Cell #: +231886251215/0770531393/0775348503; alexason2g11@yahoo.com

Modified & Replaced

Procurement Office

February 2, 2026

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission (PPCC)
Capitol Hill, Executive Mansion Ground
Monrovia, Liberia

Ref: Request for Approval of the Phebe Hospital and School of Nursing Procurement Plan for Fiscal Year 2026.

Dear Hon. Johnson,

The Management of Phebe Hospital & School of Nursing respectfully submits for the Commission's approval the Procurement Plan for Fiscal Year 2026, in compliance with Section 40, Subsection 3 of the Amended and Restated PPC Act of 2010.

This Procurement Plan has been carefully prepared in alignment with the hospital's operational needs and its approved budget. The implementation timelines were established in consideration of PPCC lead times, the availability of funds, and the need to ensure that contract packages are finalized into agreements at the most appropriate intervals. This approach is intended to facilitate the smooth and uninterrupted operation of the hospital.

We are also kindly requesting the commission's approval for a reduction in lead time for contract packages marked as RB, Restricted Bidding for both the SBA and the Non-SBA Procurement Plans for the FY2026.

For your review and consideration, please find attached the following supporting documents:

- a. The Procurement Plan for FY2026
- b. List of Procurement Committee Members
- c. Cash Plan
- d. Operational Budget
- e. List of Procurement Unit Members

We kindly request the Commission's timely approval to enable effective execution of the hospital's procurement activities for the fiscal year.

Best regards,



John Serru

02/04/2026

TIME 12:40 PM

Date:	
Time:	

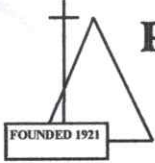
Sincerely yours,

Signed:  _____

Alexander Anderson
Procurement Officer
Phebe Hospital and School of Nursing

Approved:  _____

Dr. Minnie Sankawulo-Ricks
Medical Director/Proc. Committee Chairlady
Phebe Hospital and School of Nursing



PHEBE HOSPITAL & SCHOOL OF NURSING

Suakoko District, Bong County

P.O. BOX 10-1046 1000 MONROVIA 10, LIBERIA, WEST AFRICA

Cell #: +231886251215/0770531393/0775348503; alexason2g11@yahoo.com

Procurement Office

February 2, 2026

Hon. Bodger Scott Johnson

Executive Director

Public Procurement & Concessions Commission (PPCC)

Capitol Hill, Executive Mansion Ground

Monrovia, Liberia

Ref: Request for No Objection for Single Source Procurement Method for Electricity Supply

Dear Hon. Johnson,

I write on behalf of the Phebe Hospital and School of Nursing to respectfully request your No Objection for the application of the Single Source Procurement Method for the contract package, Electricity Supply with contract package number, IFBNO.PHSN/SBA/SS/001/2026, in the amount Twenty-Five Thousand United States Dollars (USD25,000.00) in favor of Jungle Energy Power, Inc. (JEP) for the fiscal year 2026.


This request is necessitated by the fact that Jungle Energy Power, Inc. (JEP) is the sole provider of industrial electricity in the region, and as such, no alternative suppliers exist to meet the electricity needs of the Hospital and School of Nursing. Reliable electricity supply is critical to sustaining our healthcare and educational services, and JEP remains the only viable source for this essential utility.

We therefore kindly seek your approval and issuance of a No Objection to proceed with this procurement under the Single Source Method, in accordance with applicable procurement regulations.

Thank you for your consideration and continued support in ensuring the smooth operation of our institution.

Best regards,

Signed: _____


Alexander Anderson

Procurement Officer

Phebe Hospital and School of Nursing

Approved: _____

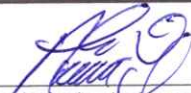

Dr. Minnie Sankawulo-Ricks

Medical Director/Proc. Committee Chairlady

Phebe Hospital and School of Nursing

**PHEBE HOSPITAL & SCHOOL OF NURSING
CORE BUDGET PROCUREMENT PLAN
SOURCE OF FUNDING: GOL
FISCAL PERIOD: 2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA							IMPLEMENTATION DATES													
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/ Responsible Person		
PLANNED	1	IFBNO.PHSN/NCB/001/2026	Drugs & Medical Consumable	G-4772	Assorted	\$152,391.00	NCB	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	9-Mar-26	16-Mar-26	23-Mar-26	30-Mar-26	N/A	1-Dec-26	31-Dec-26		
UPDATE																				
ACTUAL																				
PLANNED	2	IFBNO.PHSN/RB/001/2026	Laboratory Consumables	G-4772	Assorted	33900	RB	17-Jan-26	24-Jan-26	31-Jan-26	6-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	1-Dec-26	31-Dec-26		
UPDATE																				
ACTUAL																				
PLANNED	3	IFBNO.PHSN/NCB/002/2026	Building Materials	G-4663	Assorted	\$88,009.00	NCB	16-Jan-26	23-Jan-26	31-Jan-26	6-Feb-26	9-Mar-26	16-Mar-26	23-Mar-26	30-Mar-26	N/A	1-Dec-26	31-Dec-26		
UPDATE																				
ACTUAL																				
PLANNED	4	IFBNO.PHSN/RB/002/2026	Stationeris Supplies	G-4761	Assorted	\$11,300.00	RB	17-Jan-26	24-Jan-26	2-Feb-26	9-Feb-26	23-Feb-26	2-Mar-26	9-Mar-26	16-Mar-26	N/A	1-Dec-26	31-Dec-26		
UPDATE																				
ACTUAL																				
PLANNED	5	IFBNO.PHSN/RFQ/001/2026	Vehicles Spare Parts	G-4530	Assorted	\$10,800.00	RFQ	19-Jan-26	26-Jan-26	3-Feb-26	10-Feb-26	24-Feb-26	3-Mar-26	10-Mar-26	17-Mar-26	N/A	1-Dec-26	31-Dec-26		
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$296,400.00														

Prepared by: 
Alexander Anderson
Procurement Officer

Date: Feb. 2, 2026

Approved By: 
Dr. Minnie Sankawulo-Ricks
Medical Director/Chairman Proc. Committee

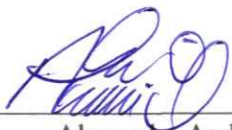
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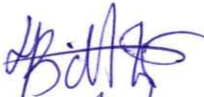


**PHEBE HOSPITAL & SCHOOL OF NURSING
CORE BUDGET PROCUREMENT PLAN
SOURCE OF FUNDING: GOL
FISCAL PERIOD: 2026**

Item No	Contract Packages Code	Contract Packages	Content of Contract Packages
1	IFBNO.PHSN/NCB/001/2026	Drugs & Medical Consumables	This contract package, valued at One Hundred Fifty-Two Thousand Three Hundred Ninety-One United States Dollars (USD 152,391.00), is allocated under the budget line Drugs and Medical Consumables. The purpose of this package is to procure assorted medicines and medical supplies necessary for the effective operation of the hospital.
2	IFBNO.PHSN/RB/001/2026	Laboratory Consumables	This contract package, with a total value of Thirty-Three Thousand Nine Hundred United States Dollars (USD 33,900.00), is allocated under the budget line item Laboratory Consumables. The objective of this package is to facilitate the procurement of assorted laboratory supplies and essential laboratory equipment required to ensure the efficient and effective operation of the hospital.
3	IFBNO.PHSN/NCB/002/2026	Building Materials	This contract package, valued at Eighty-Eight Thousand Nine United States Dollars (USD 88,009.00), is allocated under the budget line Repair and Maintenance – Civil. The funds are designated for the procurement of assorted building materials to support the maintenance of the main hospital building.
4	IFBNO.PHSN/RB/002/2026	Stationeries Supplies	This contract package, valued at Eleven Thousand Three Hundred United States Dollars (USD 11,300.00), is allocated under the budget line Stationery. The funds are designated for the procurement of assorted stationery items to support the operational needs of the hospital.
5	IFBNO.PHSN/RFQ/001/2026	Vehicles Spare Parts	This contract package, valued at Ten Thousand Eight Hundred United States Dollars (USD 10,800.00), is allocated under the budget line Repair and Maintenance – Vehicles. It is designated for the procurement of assorted spare parts to ensure the proper maintenance of hospital vehicles, thereby supporting the effective operation of the hospital.

Prepared by: 
Alexander Anderson
Procurement Officer

Date: Feb. 2, 2026


02/19/26

Approved by: 
Dr. Minnie Sankawulo-Ricks
Medical Director/CEO/Chairman Proc. Committee

Date: 02 Feb. 2026



**PHEBE HOSPITAL & SCHOOL OF NURSING
SBA PROCUREMENT PLAN
SOURCE OF FUNDING: GOL
FISCAL PERIOD: 2026**

IMPLEMENTATION DATES.																			
BASIC DATA																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/ Responsible Person	
PLANNED	1	IFBNO.PHSN/SB A/RB/001/2026	Petroleum Products	G-4661	9,640 Gals.	\$48,200.00	RB	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	20-Feb-26	27-Feb-26	6-Mar-26	13-Mar-26	N/A	1-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFBNO.PHSN/SB A/SS/001/2026	Electricity	D-3510	1 Firm	\$25,000.00	SS	20-Jan-26	27-Jan-26	3-Feb-26	10-Feb-26	25-Feb-26	4-Mar-26	11-Mar-26	18-Mar-26	N/A	1-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFBNO.PHSN/SB A/NCB/001/2026	Cleaning Materials	G-4773	Assorted	\$20,000.00	NCB	16-Jan-26	23-Jan-26	31-Jan-26	6-Feb-26	9-Mar-26	16-Mar-26	23-Mar-26	30-Mar-26	N/A	1-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
PLANNED	4	IFBNO.PHSN/SB A/RFO/001/2026	Printing and Binding	C-1811	1 Firm	\$4,800.00	RFQ	19-Jan-26	26-Jan-26	3-Feb-26	10-Feb-26	24-Feb-26	3-Mar-26	10-Mar-26	17-Mar-26	N/A	1-Dec-26	31-Dec-26	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$98,000.00													

Prepared by: Alexander Anderson
Procurement Officer

Date: Feb. 21, 2026


Approved By: Dr. Minnie Sankawulo-Ricks
Medical Director /Chairman Proc. Committee

Date: 02 Feb. 2026

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02/19/26




PHEBE HOSPITAL & SCHOOL OF NURSING
SBA PROCUREMENT PLAN
SOURCE OF FUNDING: GOL
FISCAL PERIOD: 2026

Item No	Contract Packages Code	Contract Packages	Content of Contract Packages
1	IFBNO.PHSN/SBA/RB/001/2026	Petroleum Products	<p>This contract package, in the amount of Forty-Eight Thousand Two Hundred United States Dollars (US\$48,200.00), is intended to procure the following petroleum products:</p> <ol style="list-style-type: none"> 1. Total Quantity <ul style="list-style-type: none"> • US\$48,200/US\$5.00 - 9,640 gallons @ US\$5.00 per gallon 2. Breakdown of Allocation <ul style="list-style-type: none"> • Generator Fuel US\$38,000/US\$5.00 - 7,600 gallons @ US\$5.00 per gallon • Vehicle Fuel US\$10,200/US\$5.00 - 2,040 gallons @ US\$5.00 per gallon
2	IFBNO.PHSN/SBA/SS/001/2026	Electricity Supply	<p>This contract package, valued at Twenty-Five Thousand United States Dollars (USD 25,000.00), is allocated specifically for the payment of electricity expenses incurred by the hospital.</p>
3	IFBNO.PHSN/SBA/NCB/001/2026	<p>Cleaning Materials</p> <div style="text-align: center;">  </div>	<p>This contract package, valued at Twenty Thousand United States Dollars (USD 20,000.00), is designated for the procurement of essential cleaning materials to support hospital sanitation and hygiene. The items to be procured include:</p> <ol style="list-style-type: none"> 1. Tide Soap 2. Quality Tissues 3. Liquid Hand-Washing Soap 4. Clorox (Disinfectant) 5. Hand-Washing Soap (Cake) 6. Rexoguard Delta 7. Soft Brooms 8. Towels 9. Air Fresheners 10. Spray-Gone Cleaner 11. Floor Mop 12. Buckets (120 cm) 13. Heavy-Duty Gloves 14. Hard Hand Brooms 15. Commode Brushes 16. Commode Plunger 17. Mop Buckets

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02/19/26

			18. Dust Pan 19. Garbage Bags (120 cm × 100 cm) 20. Faucet Attachments for Buckets 21. Rain Coats / Rain Suits 22. Rain Boots 23. Single Bed Sheets with Pillow
4	IFBNO.PHSN/SBA/RFQ/001/2026	Printing and Binding	This contract package, valued at Four Thousand Eight Hundred United States Dollars (USD 4,800.00), is allocated under the budget line Printing, Binding, and Publications Services. The purpose of this package is to procure printing press services for the production of the following items: <ol style="list-style-type: none"> 1. Outpatient Receipt 2. Inpatient Receipt 3. Goods Received Note 4. Goods Issuing Note 5. Petty Cash Voucher 6. Payment Voucher 7. Fuel Disbursement Receipt 8. Billing Form Booklet 9. Prescription Booklet 10. Insurance Booklet 11. Registration Records for the Outpatient Department (OPD) and the Emergency Room (ER)

Prepared by: 
 Alexander Anderson
 Procurement Officer

Date: Feb. 2, 2026

Approved by: 
 Dr. Minnie Sankawulo-Ricks
 Medical Director/CEO/Chairman Proc. Committee

Date: 02 Feb. 2026


 02/19/26

