



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
 WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/00198/26'

February 26, 2026

Rtd. Major Jackson N. Morlu  
**DIRECTOR-GENERAL**  
 National Bureau of Veteran Affairs  
 Monrovia, Liberia

Dear Rtd. Major Morlu:

Subj: **APPROVAL OF NATIONAL BUREAU OF VETERAN AFFAIRS ANNUAL CORE AND SBA PROCUREMENT PLAN FOR FISCAL YEAR 2026.**


We present our compliments and wish to acknowledge receipt of your communication dated February 12, 2026, which sought the approval of the Commission for the National Bureau of Veteran Affairs (NBVA) Annual Core and SBA Procurement Plan for Fiscal Year 2026.

Following thorough review, the Commission hereby approves National Bureau of Veteran Affairs (NBVA) Annual Core and SBA Procurement Plan for Fiscal Year 2026 in accordance with *Section 40 (3)* of the PPCA, 2026, and informs National Bureau of Veteran Affairs that its Annual Core and SBA Procurement Plans Procurement Plan for 2026 will be duly forwarded to the Ministry of Finance and Development Planning (MFDPP), and that the MFDPP will process allotments in keeping with the approved procurement plan. The Commission counsels that you observe *Section 40 (5) of the PPCA, 2026, which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
 PUBLIC PROCUREMENT & CONCESSIONS COMMISSION  
 Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**  
 EXECUTIVE DIRECTOR



**REPUBLIC OF LIBERIA**  
**NATIONAL BUREAU OF VETERANS AFFAIRS**

Congo Town, Monrovia – Liberia  
Email: nationalveteranbureau@gmail.com  
Contact #s: 0770-467-498 /0777-954-125



**OFFICE OF THE DIRECTOR GENERAL**

MOD-HR-CEO-BSJ-PPCC/'26

February 12, 2026

Hon. Bodger Scott Johnson  
Chief Executive Officer (CEO)  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Monrovia, Liberia

Dear Hon. Johnson

Sub: Request for Final Approval of the National Bureau of Veteran Affairs Annual Procurement Plan Fiscal Year 2026

Pursuant to Section 40 of the Amended and Restated Public Procurement & Concession Act of 2010, please find an attached, the 2026 Procurement Plan on behalf of National Bureau of Veteran Affairs for approval.

In view of the above, your review and approval are highly anticipated to enable us commence and execute our Budgetary Procurement Process.

Thank you in advance for your immediate attention.

Very sincerely,

Maj. Jackson W. Morlu (RTD)  
DIRECTOR GENERAL, NBVA



John Serru



Date: 02/20/2026  
Time:  
Entity:  
Receiver: TIME 12:50pm



REPUBLIC OF LIBERIA  
 NATIONAL BUREAU OF VETERANS AFFAIRS  
 Congo Town, Monrovia – Liberia  
 Email: nationalveteranbureau@gmail.com



**SBA PROCUREMENT PLAN FY 2026 Jan.1,2026-Dec.31,2026**

**Source of Funding: GOL. National Budget**

**February 12, 2026**

| 1                 | 2                     | 3                             | 4                              | 5     | 6                         | 7                  | 8                             | 9                     | 10                               | 11                                  | 12                            | 13                                  | 14                                  | 15                       | 16                             | 17  | 18                         | 19         | 20 |         |
|-------------------|-----------------------|-------------------------------|--------------------------------|-------|---------------------------|--------------------|-------------------------------|-----------------------|----------------------------------|-------------------------------------|-------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|------------|----|---------|
| ITEM NO.          | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE              | BASIC DATA                     |       |                           |                    |                               | IMPLEMENTATION DATES  |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    | REMARKS |
|                   |                       |                               | Business Activity Code         | QTY   | ESTIMATED COST (USD)      | PROCUREMENT METHOD | TECHNICAL SPECS/B OQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT |            |    |         |
| PLANNED           | 1                     | IFB NO. NBVA/SBA/RFQ/001/2026 | Vehicle Rental                 | H4922 | 1 Firm                    | 1,000.00           | RFQ                           | 1/30/2026             | 2/27/2026                        | 3/31/2026                           | 4/30/2026                     | 5/14/2026                           | 5/21/2026                           | 5/28/2026                | 8/31/2026                      | N/A   | 11/30/2016                 | 12/31/2026 |    |         |
| UPDATE            |                       |                               |                                |       |                           |                    |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |
| ACTUAL            |                       |                               |                                |       |                           |                    |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |
| PLANNED           | 2                     | IFB NO. NBVA/SBA/RFQ/002/2026 | Internet Connectivity          | J6120 | 1 Firm                    | 4,528.00           | RFQ                           | 1/30/2026             | 2/27/2026                        | 3/31/2026                           | 4/30/2026                     | 5/14/2026                           | 5/21/2026                           | 5/28/2026                | 8/31/2026                      | N/A   | 11/30/2016                 | 12/31/2026 |    |         |
| UPDATE            |                       |                               |                                |       |                           |                    |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |
| ACTUAL            |                       |                               |                                |       |                           |                    |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |
| PLANNED           | 3                     | IFB NO. NBVA/SBA/RFQ/003/2026 | Petroleum Product (Gas/Diesel) | G4661 | 1380 gals<br>4.33 per gal | 5,976.00           | RFQ                           | 1/30/2026             | 2/27/2026                        | 3/31/2026                           | 4/30/2026                     | 5/14/2026                           | 5/21/2026                           | 5/28/2026                | 8/31/2026                      | N/A   | 11/30/2016                 | 12/31/2026 |    |         |
| UPDATE            |                       |                               |                                |       |                           |                    |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |
| ACTUAL            |                       |                               |                                |       |                           |                    |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |
| <b>SUB, TOTAL</b> |                       |                               |                                |       |                           | <b>11,504</b>      |                               |                       |                                  |                                     |                               |                                     |                                     |                          |                                |   |                            |            |    |         |

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02/26/26

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Public Procurement & Concessions Commission  
DIRECTOR





REPUBLIC OF LIBERIA  
 NATIONAL BUREAU OF VETERANS AFFAIRS  
 Congo Town, Monrovia – Liberia  
 Email: nationalveteranbureau@gmail.com



SBA PROCUREMENT PLAN FY2026 Jan.1,2026-Dec.31,2026  
 Source of Funding: GOL. National Budget

February 12, 2026

| 2                  | 3                     | 4                             | 5  | 6     | 7                    | 8                  | 9                            | 10                    | 11                               | 12                                  | 13                             | 14                                  | 15                                  | 16                       | 17                             | 18  | 19                         | 20         |  |         |
|--------------------|-----------------------|-------------------------------|--|-------|----------------------|--------------------|------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|------------|--|---------|
| ITEM NO.           | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE              | BASIC DATA                               |       |                      |                    |                              | IMPLEMENTATION DATES  |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  | REMARKS |
|                    |                       |                               | Business Activity Code                   | QTY   | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT |            |  |         |
| LANNED             | 4                     | IFB NO. NBVA/SBA/RFQ/004/2026 | Repairs & Maintenance-Vehicle Services   | G4520 | 1 Firm               | 1,200.00           | RFQ                          | 1/30/2026             | 2/27/2026                        | 3/31/2026                           | 4/30/2026                      | 5/14/2026                           | 5/21/2026                           | 5/28/2026                | 8/31/2026                      | N/A   | 11/30/2016                 | 12/31/2026 |  |         |
| PDATE              |                       |                               |  |       |                      |                    |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |
| CTUAL              |                       |                               |  |       |                      |                    |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |
| LANNED             | 5                     | IFB NO. NBVA/SBA/RFQ/005/2026 | Repairs & Maintenance-Generator Services | C3314 | 1 Firm               | 700.00             | RFQ                          | 1/30/2026             | 2/27/2026                        | 3/31/2026                           | 4/30/2026                      | 5/14/2026                           | 5/21/2026                           | 5/28/2026                | 8/31/2026                      | N/A   | 11/30/2016                 | 12/31/2026 |  |         |
| PDATE              |                       |                               |  |       |                      |                    |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |
| CTUAL              |                       |                               |  |       |                      |                    |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |
| LANNED             | 6                     | IFB NO. NBVA/SBA/RFQ/006/2026 | Printing & Binding Services              | C1812 | Assorted             | 1,000.00           | RFQ                          | 1/30/2026             | 2/27/2026                        | 3/31/2026                           | 4/30/2026                      | 5/14/2026                           | 5/21/2026                           | 5/28/2026                | 8/31/2026                      | N/A   | 11/30/2016                 | 12/31/2026 |  |         |
| PDATE              |                       |                               |  |       |                      |                    |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |
| <b>SUB. TOTAL</b>  |                       |                               |  |       |                      | 2,900.00           |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |
| <b>GRAND TOTAL</b> |                       |                               |  |       |                      | 14,404             |                              |                       |                                  |                                     |                                |                                     |                                     |                          |                                |   |                            |            |  |         |

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02/26/26

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 Public Procurement & Concessions Commission  
 OFFICE OF THE EXECUTIVE DIRECTOR





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**SBA PROCUREMENT PLAN Explanatory Note**  
**Fiscal Period 2026**

February 12, 2026

| Item NO. | Contract Package Code          | Contract Package                          | Content of Contract Package   |
|----------|--------------------------------|---|---|
| 1        | IFB N0. NBVA/SBA/RFQ/001/2026  | Vehicle Rental                            | This contract package is drawn from the budget line Domestic Travel-Means of Travel and is intended to rent vehicle for local travel in favor of Bureau's staff at the estimated cost of USD \$ 1,000.00  |
| 2        | IFB N0. NBVA/SBA/RFQ/002/2026  | Internet Connectivity                     | This contract package is drawn from the budget line and is intended to pay for the service of an internet at the estimated cost of USD \$ 4,528.00 for the use of the Bureau.   |
| 3        | IFB N0. NBVA/SBA/RFQ/003//2026 | Petroleum Product (Gasoline/Diesel)       | This contract package is drawn from the budget line and is intended to procure gasoline/diesel for both vehicle and generator in favor of NBVA staff at the estimated cost of USD \$ 5,976.00. To procure 1380 gallons at the rate of USD \$ 4.33 per gallon. |
| 4        | IFB N0. NBVA/SBA/RFQ/004/2026  | Repair and Maintenance-Vehicle Services   | This contract package is drawn from the budget line and is intended to service the vehicles of NBVA at the estimated cost of USD \$ 1,200.00 to pay for the service.  |
| 5        | IFB N0. NBVA/SBA/RFQ/005/2026  | Repair and Maintenance-Generator Services | This contract package is drawn from the budget line and is intended to service the generator of NBVA at the estimated cost of USD \$ 700.00 to pay for the service  |
| 6        | IFB N0. NBVA/SBA/RFQ/006/2026  | Printing & Binding Services               | This contract package is drawn from the budget line and is intended to pay for the services of Printing, Binding and Publication Services at the estimated cost of USD \$ 1,000.00 for the use of the Bureau.   |
| 7        |                                | Water Supply                              | This contract package is drawn from the budget line and is intended to pay for NBVA water bill, Single Source (SS) at the estimate cost of USD \$ 900.00  |

Prepared by:

*[Signature]*  
 MAJ. Francis R.M. Wollo (RTD)  
 PROCUREMENT DIRECTOR, NBVA

*[Signature]*  
 02/26/26

Approved by:

*[Signature]*  
 Maj. Jackson N. Morlu, (RTD)  
 DIRECTOR GENERAL, NBVA



Date:

02/12/2026

