



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
 WEBSITE: www.pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/212/26'**

February 27, 2026

Hon. Himmie E. Langford  
**DIRECTOR OF ADMINISTRATION**  
 Public Procurement and Concessions Commission  
 Executive Mansion Grounds  
 Republic of Liberia

Dear Hon. Langford:

Subj: **RECEIPT AND APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR THE FISCAL YEAR 2026**


We present our compliments and wish to acknowledge receipt of your communication, which sought the approval of the Commission for the Public Procurement and Concessions Commission (PPCC) Special Project Procurement Plan. Following a thorough review, the Commission approves the Public Procurement and Concessions Commission special project procurement plan for 2026, in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the PPCC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states *"each Procuring Entity shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concessions processes.

Sincerely yours,

  
 Scott Johnson (Hon)  
**CHIEF EXECUTIVE OFFICER**

PPCC  
 PUBLIC PROCUREMENT  
 & CONCESSIONS COMMISSION  
 OFFICE OF THE  
 CHIEF EXECUTIVE OFFICER

PPCC SPECIAL PROJECT PROCUREMENT PLAN BUDGET 2026

MEMORANDUM

To : Bodger Scott Johnson  
The Executive Director

From : Himmie E. Langford   
Director of Administration

Date : January 21, 2026

Subject: **APPROVAL OF SPECIAL PROJECT BUDGET AND ADVICE TO SEEK MFDP  
APPROVAL FOR BUDGETARY REALLOCATION**

This memorandum is respectfully submitted for your consideration and approval of the attached **Special Project budget totaling US\$39,100.00**, covering priority operational, infrastructure, ICT, safety, logistics, and staff capacity enhancement requirements of the Commission.

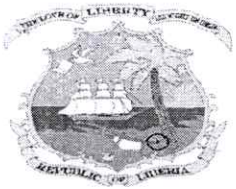
The proposed expenditures are aligned with the PPCC's statutory mandate, approved FY2025 Annual Work Plan, and the principles of fiscal discipline, value for money, and prudent public resource management in accordance with Government of Liberia financial regulations.

In addition, Management is hereby **advised to seek formal approval from the Ministry of Finance and Development Planning (MFDP)** for the **budgetary reallocation of any available balance cash from FY2025 approved budget**, to support other critical operational needs, as may be deemed necessary. Any such reallocation shall be subject to MFDP authorization and implemented strictly in compliance with applicable budget execution and reallocation procedures.

Approval of this FY2025 budget, together with MFDP's concurrence on any proposed reallocation, will enable the Commission to address urgent institutional priorities, sustain effective service delivery, and ensure the uninterrupted execution of its oversight and regulatory functions.

Your approval and guidance are respectfully requested.

*John Sano*  
*02/16/2026*  
*TIME 4:50pm*



**2026 SPECIAL PROJECT PROCUREMENT PLAN (SBA)**  
**REPUBLIC OF LIBERIA**  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
**Source of Funding: GOL**



PLANNED	4	IFB PPCC/UNDP/SBA/RB/00 1/26	No.	Laptop Computers	Assorted	P9511	\$10,000.00	RB	23/01/26	28/01/26	02/02/26	06/02/26	20/02/26	25/02/26	02/03/26	01/04/26	N/A	31/12/26	31/12/26	
UPDATE																				
ACTUAL																				
Planned	5	IFB PPCC/SP/SBA/RFQ/04/ 26	No.	Office Furniture & Fixture	Assorted	G4659	\$1,000.00	RFQ	23/01/26	28/01/26	02/02/26	06/02/26	20/02/26	25/02/26	02/03/26	01/04/26	N/A	31/12/26	31/12/26	
Update																				
Actual																				
Planned	6	IFB PPCC/SP/SBA/RFQ/05/ 26	No.	Repairs & Maint Vehicles	1 firm	G4520	\$8,000.00	RFQ	23/01/26	28/01/26	02/02/26	06/02/26	20/02/26	25/02/26	02/03/26	01/04/26	N/A	31/12/26	31/12/26	
Update																				
Actual																				
<b>Grand Total</b>							<b>\$23,200.00</b>													

*[Handwritten Signature]*  
02/27/26

*[Handwritten Signature]*  
2/27/26  
Public Procurement & Concessions Commission  
EXECUTIVE DIRECTOR

Prepared by: *[Handwritten Signature]*  
Mr. Kartee Troh  
Procurement Director

Date: 16/2/2026

Approved by: *[Handwritten Signature]*  
Himmie E. Langford  
Director of Administration

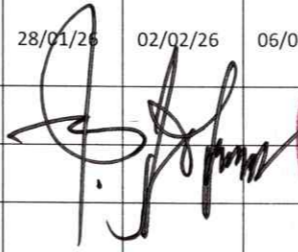
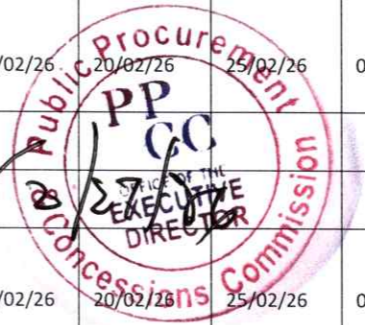
Date: \_\_\_\_\_



**2026 SPECIAL PROJECT PROCUREMENT PLAN (SBA)**  
**REPUBLIC OF LIBERIA**  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
**Source of Funding: GOL**




1	2	3	4	5	6	7	8	9	10	11	12	13	14	16	16	17	18	19	20
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY/ CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB No. PPCC/SP/SBA/RFQ/001/26	Catering Services	1 firm	I5621	\$3,600.00	RFQ	23/01/26	28/01/26	02/02/26	06/02/26	20/02/26	25/02/26	02/03/26	01/04/26	N/A	31/12/26	31/12/26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. PPCC/SP/SBA/RFQ/002/26	Sanitation (Plumbing)	1 firm	G4100	\$1,000.00	RFQ	23/01/26	28/01/26	02/02/26	06/02/26	20/02/26	25/02/26	02/03/26	01/04/26	N/A	31/12/26	31/12/26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. PPCC/SP/SBA/RFQ/003/26	Safety Equipment	1 firm	G4771	\$500.00	RFQ	23/01/26	28/01/26	02/02/26	06/02/26	20/02/26	25/02/26	02/03/26	01/04/26	N/A	31/12/26	31/12/26	
UPDATE																			
ACTUAL																			


  
  
 EXECUTIVE DIRECTOR

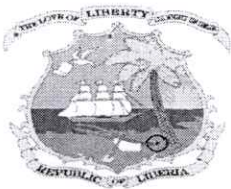
Prepared by:   
 Mr. Kartee Troh  
 Procurement Director

Date: 16/2/2026

Approved by:   
 Himmie E. Langford  
 Director of Administration

Date: \_\_\_\_\_

  
 02/27/26




**2026 SPECIAL PROJECT PROCUREMENT PLAN (SBA)**  
**REPUBLIC OF LIBERIA**  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
**Source of Funding: GOL**



*EXPLANATORY NOTE*

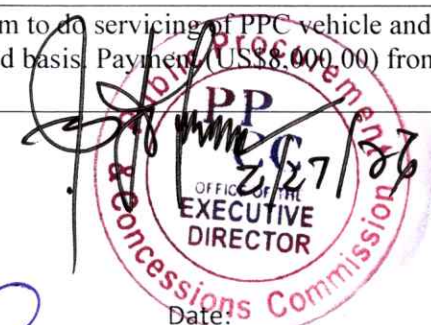
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/SP/SBA/RFQ/001/26	Catering	Is from the budget line CMD WORKSHOP & STAFF PERFORMANCE ENHANCEMENT WORKSHOP. The amount of US\$3,600.00 will be used acquire the services of a catering firm to provide catering services the Commission.
2	IFB No. PPCC/SP/SBA/RFQ/002/26	Sanitation (Plumbing)	Is from the budget line Sanitation Improvement (Plumbing). The amount of US\$1,000.00 will be used to acquire the services of a firm to provide plumbing services for the Commission
3	IFB No. PPCC/SP/SBA/RFQ/003/26	Safety Equipment	Is from the budget line Safety Equipment (Fire extinguishers). The amount of US\$500.00 will be used to acquire Fire Extinguisher for the Commission.
4	IFB No. PPCC/SP/SBA/RB/01/26	Laptop Computers Supplies	This package is intended to purchase computers, computer parts, and cables for the Commission. Payment (US\$10,000.00) from the budget line Computers ICT Services.
5	IFB No. PPCC/SP/SBA/RFQ/04/26	Office Furniture & Fixture	This package is intended to purchase office furniture such as visitor chairs, office desk, and executive chairs. Payment (US\$1,000.00) from the budget line Furniture and Fixture.
6	IFB No. PPCC/SP/SBA/RFQ/05/26	Repairs & Maint Vehicles	This package is intended to acquire services of a firm to do servicing of PPC vehicle and provide spare parts that will be used to repair all of PPCC vehicles on a need basis. Payment (US\$8,000.00) from the budget line repairs and maintenance vehicles

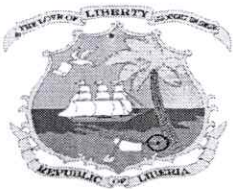
Prepared by:   
 Mr. Kartee Troh  
 Procurement Director

Date: 02/27/2026

  
 02/27/26

Approved by:   
 Himmie E. Langford  
 Director of Administration

  
 OFFICE OF THE EXECUTIVE DIRECTOR  
 Date: 02/27/26



**2026 SPECIAL PROJECT PROCUREMENT PLAN (NON-SBA)**  
**REPUBLIC OF LIBERIA**  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
**Source of Funding: GOL**



1	2	3	4	5	6	7	8	9	10	11	12	13	14	16	16	17	18	19	20	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	BUSINESS ACTIVITY/ CODE	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1	IFB No. PPCC/SP/RFQ/001/26	Bole Hole	1 firm	G4100	\$11,000.00	RFQ	23/01/26	28/01/26	02/02/26	06/02/26	06/03/26	13/03/26	18/03/26	10/04/26	N/A	31/12/26	31/12/26		
UPDATE																				
ACTUAL																				
Grand Total						\$11,000.00														


Prepared by:   
 Mr. Kartee Troh  
 Procurement Director  
 Date: 16/2/2026

Approved by:   
 Himmie E. Langford  
 Director of Administration  
 Date: \_\_\_\_\_

  
 02/29/26



**2026 SPECIAL PROJECT PROCUREMENT PLAN (NON-SBA)**  
**REPUBLIC OF LIBERIA**  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
**Source of Funding: GOL**



## EXPLANATORY NOTE

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. PPCC/SP/RFQ/001/2026	Bole Hole	Is from the budget line Bole Hole. The amount of US\$11,000.00 will be used to acquire the services of a catering firm to provide Bole hole services For the Commission.

*[Handwritten signature]*  
02/27/26

*[Handwritten signature]*  
  
 PUBLIC PROCUREMENT & CONCESSIONS COMMISSION  
 OFFICE OF THE EXECUTIVE DIRECTOR  
 02/27/26

Prepared by: *[Signature]* Date: 16/2/2026  
 Mr. Kartee Troh  
 Procurement Director

Approved by: *[Signature]* Date: \_\_\_\_\_  
 Himmie E. Langford  
 Director of Administration