



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/123/26'**

February 10, 2026

Hon. Prince Wreh
EXECUTIVE CHAIRMAN
Liberia Special Economic Zones Authority
Old Road, VP Road
Republic of Liberia

Dear Hon. Wreh:

Subj: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR THE FISCAL YEAR 2026**

We present our compliments and wish to acknowledge receipt of your letter, which sought the approval of the Commission for the Liberia Special Economic Zones Authority Draft Procurement Plans for FY 2026, in accordance with **Section 40(3)** of the PPC Act. The Commission, however, wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.


Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan, culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the President approves the budget and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement.

Upon passage of the FY 2026 National Budget, you are required to submit a revised/updated procurement plan, a detailed budget for LSEZA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2026, and the staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year 2025, as stated. The said submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2026.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
Bolger Scott Jansson (Hon.) OF THE
CHIEF EXECUTIVE OFFICER



REPUBLIC OF LIBERIA
LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
(LSEZA)

Old Road VP Road
 Monrovia Liberia



Office of the Executive Chairman

prince.wreh@liberiaseza.gov.lr
 Line-1+231 (0)888229122

PAW/LSEZA/RL/015/26

January 26, 2026

Hon. Bodger Scott Johnson
Executive Director
 Public Procurement & Concessions Commission
 Republic of Liberia

Dear Hon. Johnson

RE: SUBMISSION OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2026

I present my compliments and herewith submit our annual Procurement Plan for Fiscal Year 2026 in accordance with Section 40 (1) and (3) of the PPC Act of 2010.

Below is the listing of our Procurement Committee and Unit:

PROCUREMENT COMMITTEE

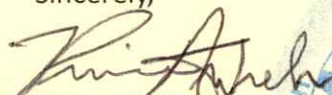
<u>Name</u>	<u>Position</u>
1. Prince A. Wreh	Chairman Procurement Committee
2. Charles M. Ferguson	Chief Financial Officer
3. Hattie W. Hunder	Member
4. Zokie Biyoyouwei	"
5. Tarwuo Poure	"
6. Joseph P. Badio	Secretary/non-voting member

PROCUREMENT UNIT


<u>Name</u>	<u>Position</u>
1. Joseph P. Badio	Asst. Procurement Manager
2. Victor P. Manly	Procurement Officer

Thanks for your cooperation.

Sincerely,


 Prince A. Wreh
 Executive Chairman




 Date: Josephine O. Celestino
 Time: Jan. 29, 2026
 10:36 AM

"Think Trade, Attract Investment and Provide New Job Opportunities"

info@liberiaseza.gov.lr
<https://liberiaseza.gov.lr>

**LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
FY2026**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO. LSEZA/SBA/RB/001/26	Petroleum Products	G4661	7,857 gal @us4.20	33,000.00	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO. LSEZA/SBA/RB/002/26	Vehicle Rental and Lease	H4922	1 Firm	25,000.00	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO. LSEZA/SBA/RFQ/001/26	Internet Connectivity	J6120	1 Firm	5,000.00	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
SUB-TOTAL:						563,000.00													

Prepared by: Joseph P. Badlo
Assistant Procurement Manager

Approved by: Prince A. Wreh Date: 2/5/26
Chairman Procurement Committee/Executive Chairman

Joseph P. Badlo
02/10/26



LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
FY2026

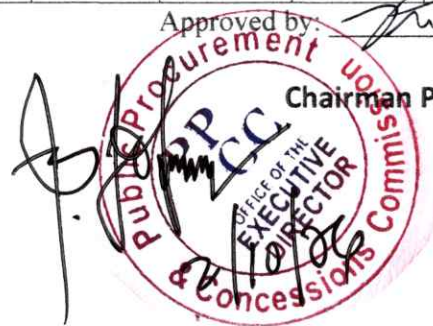
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PLANNED	4	IFB NO. LSEZA/SBA/NCB/001/26	Repair and Maintenance Office Building	F4100	2 Units	100,000.00	NCB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO. LSEZA/SBA/RFQ/002/26	Printing and Binding Services	C1812	1 Firm	7,000.00	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO. LSEZA/SBA/RFQ/003/26	Publication Service	J5813	1 Firm	7,000.00	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
SUB-TOTAL:						\$114,000.00													

Prepared by: Joseph P. Badio
 Assistant Procurement Manager

Approved by: Prince A. Wreh
 Chairman Procurement Committee/Executive Chairman

Date: 2/15/26

[Handwritten Signature]
 02/10/26



LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
FY2026

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PLANNED	7	IFB NO. LSEZA/SBA/RFQ004/26	Employees ID Cards	C1811	1 Firm	2,000.00	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO. LSEZA/SBA/RB/003/26	Personnel Life Insurance Coverage	K6511	1 Firm	29,000	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB NO. LSEZA/SBA/RFQ/005/26	Hall Rental	L6810	1 Firm	10,000.00	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26	
UPDATE																			
ACTUAL																			
SUB-TOTAL:						541,000.00													

Prepared by: Joseph P. Badjo
 Assistant Procurement Manager

Approved by: Prince A. Wreh
 Chairman Procurement Committee/Executive Chairman
 Date: 2/15/26

[Handwritten Signature]
 02/10/26



LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
FY2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	10	IFB NO. LSEZA/SBA/RB/004/26	Event Catering	I5621	1Firm	16,000.00	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26
UPDATE																		
ACTUAL																		
GRAND-TOTAL:						\$234,000.00												

Prepared by: *Joseph P. Badio*
Joseph P. Badio
 Assistant Procurement Manager

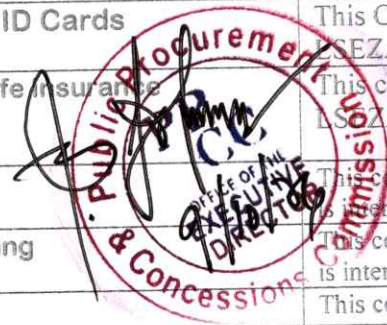
Approved by: *Prince A. Wreh* Date: 2/5/26
Prince A. Wreh
 Chairman Procurement Committee/Executive Chairman

[Handwritten Signature]
 02/10/26

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LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL
EXPLANATORY NOTES
FY2026

NO.	Contract Package Code	Contract Package	Content of contract Package
1	IFB NO. LSEZA/SBA/RB/001/26	Petroleum Products	This Contract package is intended to procure petroleum products for LSEZA utility vehicles, Staff and generators as follows: <ul style="list-style-type: none"> • Gasoline----- 3,928.5 gallons • Fuel ----- 3.928 gallons
2	IFB NO. LSEZA/SBA/RB/002/26	Vehicle Rental & Lease	The Contract Package is funded from the budget line Domestic Means of travel and will be used by the LSEZA for hiring vehicles for local travels for this fiscal year respectively.
3	IFB NO. LSEZA/SBA/RFQ/001/26	Internet Connectivity	This contract package is funded from the budget line internet provider service and it is intended to hire a firm to provide strong, efficient and reliable internet services to the entity for this fiscal year 2026.
4	IFB NO. LSEZA/SBA/NCB/001/26	Repair Maintenance office Buildings	This contract package will be used to conduct routine maintenance on all Liberia Special Economic Zones Authority office buildings for FY2026.
5	IFB NO. LSEZA/SBA/RFQ/002/26	Printing & Binding Service	This Contract Package is funded from the budget line Printing, Binding and publication. This package will be used for print magazines, brochures, souvenirs, policy documents, newsletters, letterhead, envelopes, etc.
6	IFB NO. LSEZA/SBA/RFQ/003/26	Publication Service	This Contract Package is funded from the budget line Printing, Binding and publication. This package will be used for the entity publication services.
7	IFB NO. LSEZA/SBA/RFQ/004/26	Employees ID Cards	This Contract Package is intended for the Authority to hire a firm to for the production of LSEZA Employees ID Cards for this fiscal year 2026
8	IFB NO. LSEZA/SBA/RB/003/26	Personnel Life Insurance Coverage	This contract package will be used to hire a firm to provide personnel insurance coverage for LSEZA Employees for FY2026.
9	IFB NO. LSEZA/SBA/RFQ/005/26	Hall Rental	This contract package is funded from the budget line Workshop, conferences, symposia and seminars and is intended to rent hall for the entity workshop and conferences.
10	IFB NO. LSEZA/SBA/RB/004/26	Event Catering	This contract package is funded from the budget line Workshop, conferences, symposia and seminars and is intended to hire a firm to provide catering services to the entity during workshops and conferences.
12		Electricity	This contract package will be financed through the Finance Department
13		Water and Sewage	This contract package will be finance through the financed Department
14		Office Building Rental and Lease	This contract package currently has an existing contract. This amount will be used to settle rental obligation



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02/10/26

LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL
FY2026

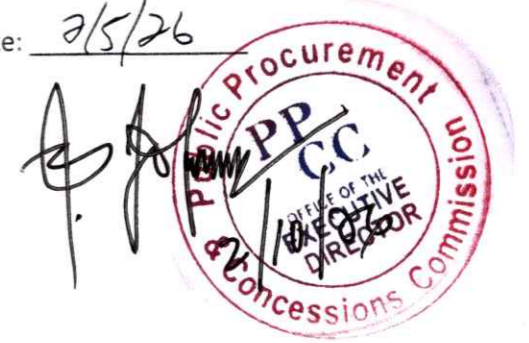
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PLANNED	1	IFB NO. LSEZA/RB/001/26	AIR Tickets	N7911	1 Firm	30,000	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. LSEZA/RFQ/01/26	ICT Network Equipment	G4741	Assorted	10,000	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO. LSEZA/RB/002/26	Vehicle Repair and Maintenance Services	G4520	1 Firm	16,000.00	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26
UPDATE																		
ACTUAL																		
SUB-Total:						\$56,000/00												

Prepared by: Joseph P. Badio
 Assistant Procurement Manager

Bill
 02/10/26

Approved by: Prince A. Wreh
 Chairman Procurement Committee/Executive Chairman

Date: 2/5/26



**LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL**

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PLANNED 4	IFB NO. LSEZA/RB/03/26	Stationery Supplies	G4761	Assorted	25,000.00	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26	
UPDATE																		
ACTUAL																		
PLANNED 5	IFB NO. LSEZA/RB/04/26	Repair and Maintenance office Machinery and Equipment	C3312	1Firm	17,000	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26	
UPDATE																		
ACTUAL																		
PLANNED 6	IFB NO. LSEZA/RFQ/002/25	Cleaning Materials	G4773	Assorted	10,000.00	RFQ	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/9/2026	2/13/2026	2/20/2026	3/4/2026	N/A	12/15/26	12/31/26	
UPDATE																		
ACTUAL																		
SUB-TOTAL					\$52,000.00													

FY2026

Prepared by:

Joseph P. Badio
Joseph P. Badio
Assistant Procurement Manager

Bill
02/10/26

Approved by:

Prince A. Wreh
Prince A. Wreh
Chairman Procurement Committee/Executive Chairman

Date:

2/15/26



**LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
 PROCUREMENT PLAN (NON-SBA)
 SOURCE OF FUNDING: GOL
 FY2026**

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ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
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PLANNED	7	IFB NO. LSEZA/RB/05/26	Computer supplies (Laptops & Desktop)	G4741	13pcs	15,000.00	RB	1/12/2026	1/16/2026	1/21/2026	1/27/2026	2/27/2026	3/9/2026	3/13/2026	3/24/2026	N/A	12/15/26	12/31/26
UPDATE																		
ACTUAL																		
GRAND-TOTAL						\$123,000.00												

Prepared by: *Joseph P. Badio*
 Joseph P. Badio
 Assistant Procurement Manager

Approved by: *Prince A. Wreh* Date: 2/5/26
 Prince A. Wreh
 Chairman Procurement Committee/Executive Chairman

Handwritten signature
 02/10/26



LIBERIA SPECIAL ECONOMIC ZONES AUTHORITY
PROCUREMENT PLAN (NON-SBA)
SOURCE OF FUNDING: GOL
EXPLANATORY NOTES
FY20256

NO.	Contract Package Code	Contract Package	Content of contract Package
1	IFB NO. LSEZA/RB/001/26	Air Ticketing Service	This Contract Package is derived from the budgetary line Foreign means of travel Travels. This package will be used to hire a firm to procure Air Tickets for staff traveling to international conferences, trainings, and workshops for this fiscal year 2026.
2	IFB NO. LSEZA/RFQ/001/26	ICT Network Equipment	The contract package is being funded from the budget line Computer supplies and ICT services. It will be used to procure assorted equipment like router, switch, hub, modem, access point, network interface card, cables and connectors, firewall, bridge, repeater, etc. for use by the Liberia Special Economic Zones Authority
3	IFB NO. LSEZA/RB/002/26	Vehicles repair and maintenance services	This Contract Package. The Authority will hire a firm to carryout regular routine maintenance for all operational vehicles of LSEZA for this fiscal year 2025.
4	IFB NO. LSEZA/RB /003/26	Stationery supplies	This Contract package is derived from the budgetary line Office Stationery and supplies. The Authority intends to procure the following listed items: Ball Pen----- 75 pks, Pencils-----50 pks, Record Books---- 100Pcs, A4 paper----- 200 boxes, Legal paper----- 85 boxes, Manila folders-----90 boxes, A4 envelop----- .75 pks, White envelope----50Pks, pen drive-----100Pcs, Assorted Printer Cartridges----200Pcs etc.
5	IFB NO. LSEZA/RB/004/26	Repair and Maintenance Office Machinery and Equipment	This Contract package will be used to for regular repair of office equipment such as Air Conditioners, televisions, printers, ice boxes, etc.
6	IFB NO. LSEZA/RFQ/002/26	Cleaning Materials	This contract package is intended to procure assorted cleaning materials to include Dettol, buckets, chloral, mop, tap soap, detergent, broom, toiletries etc
8	IFB NO. LSEZA/RB/005/26	Computers Supplies and accessories	The contract package is intended to procure assorted laptops, desk top for the Liberia Special Economic Zones Authority.

Prepared by: *Joseph P. Badio*
 Joseph P. Badio
 Assistant Procurement Manager

William
 02/10/26

Approved by: *Prince A. Wfeh*
 Prince A. Wfeh
 Chairman Procurement Committee/Executive Chairman

Date: 2/5/26



Public Procurement Commission
 EXECUTIVE DIRECTOR
 2/10/26