



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
 EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
 WEBSITE: www.pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0038/26'**

January 20, 2026

Hon. Cecelia C. Kpangbala-Flomo
REGISTRAR/EXECUTIVE SECRETARY
 Liberia Board of Nursing and Midwifery
 Republic of Liberia

Dear Hon. Flomò:

Subj: RECEIPT AND APPROVAL OF SPECIAL PROJECT (CUSTOMIZED OFFICE FURNITURES FOR ITS NEW OFFICE HEADQUARTERS) PROCUREMENT PLAN FOR THE FISCAL YEAR 2026

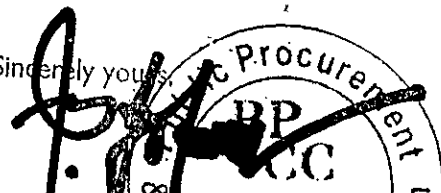
We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia Board of Nursing and Midwifery (LBNM) Special Project Procurement Plan. Following a thorough review, the Commission approves the Liberia Board of Nursing and Midwifery special project procurement plan for 2026 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the LBNM that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

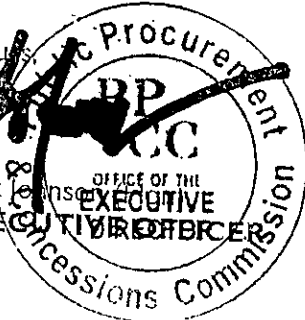
The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "each **Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.**"

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity. As such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concessions processes.

Sincerely yours,


 Bodger Scott Jensen
CHIEF EXECUTIVE OFFICER





Liberian Board
For
Nursing and Midwifery
Republic Of Liberia
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January 12, 2026

Mr. Bodger Scott Johnson
Executive Director
Public Procurement and Concessions Commission
Capitol Hill, Executive Mansion Ground
Monrovia, Liberia

Reference: Request for approval for special project procurement plan FY2026

Dear Hon. Johnson:

Professional greetings from the Liberian Board for Nursing and Midwifery (LBNM), the statutory agency responsible for regulating nursing and midwifery education and practice in the Republic of Liberia.

The Liberian Board for Nursing and Midwifery, through its internal revenue generation, has secured funding to support the procurement of customized office furniture to enhance its operational capacity.

LBNM has successfully completed the construction of its new National Office Complex located in Slakpawein, Margibi County, and is now finalizing preparations to relocate to its new headquarters. As part of this transition, LBNM seeks to procure the below item using the International Competitive Bidding method. (ICB):

- Customized office furniture bearing the name and logo of the LBNM and dedicated in honor of distinguished individuals who have made exceptional contributions to nursing and midwifery in Liberia.

In view of the above, the Liberian Board for Nursing and Midwifery respectfully requests your approval of its special project procurement plan for FY2026.

A market survey conducted by LBNM confirms that no local supplier or manufacturer currently possesses the required technical expertise, production capacity, or relevant experience to produce these customized items in accordance with our design specifications in Liberia.

In light of the foregoing, we kindly request your urgent consideration and approval as we endeavor to fully comply with the procurement laws and regulations of the Republic of Liberia.

Please find attached the following supporting documents for your review:

- Special Project Procurement Plan
- Designs for the Customized Office Furniture
- Source of Funding
- Building construction appraisal

We look forward to your usual cooperation and a favorable response.

Sincerely,



Cecelia C. Kpangbala-Flomo, MPH-ICHHD, MPH, BSc, RN, FWAPCNM, SRS, PHF
REGISTRAR/EXECUTIVE SECRETARY



Approved: _____

Mr. Humphrey Gibbs Loweal/**CHAIRPERSON**

**LIBERIAN BOARD FOR NURSING AND MIDWIFERY
SPECIAL PROJECT PROCUREMENT PLAN
SOURCE OF FUNDING: INTERNAL REVENUE GENERATION
Fiscal year: 2026**

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|---------------------|-----------------------|-----------------------------|-----------------------------|-------|----------------------|--------------------|------------------------------|-----------------------|----------------------------------|-------------------------------------|-------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|------------|
| ITEM NO. | BASIC DATA | | | | | | | IMPLEMENTATION DATES | | | | | | | | | | |
| | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | Business Activity Code (s) | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION/PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | |
| PLANNED | 1 | IFB NO. LBNM / ICB/001/2026 | Customized Office Furniture | G4659 | Assorted | 93,422.00 | ICB | 12/1/2025 | 12/31/2025 | 2/14/2026 | 03/02/2026 | 04/29/2026 | 05/11/2026 | 05/21/2026 | 06/10/2026 | 06/30/2026 | 07/30/2026 | 12/30/2026 |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| GRAND- TOTAL | | | | | | \$93,422.00.00 | | | | | | | | | | | | |

Prepared by: D. Ngwayah Mehn
Dorker Ngwayah Mehn
Procurement Director

Approved by: Mrs. Cecelia C. Kpangbala Flomo
Mrs. Cecelia C. Kpangbala Flomo
Head of Entity/ Chairman Procurement Committee

Date: January 12, 2026

[Handwritten Signature]
01/20/26



LIBERIAN BOARD FOR NURSING AND MIDWIFERY
SPECIAL PROJECT PROCUREMENT PLAN
EXPLANATORY NOTES
FISCAL YEAR: 2026

| | | | |
|---|---------------------------|-----------------------------|---|
| 1 | IFB NO. LBNM/ICB/001/2026 | Customized office furniture | This contract Package is intended to single-source the continuous procurement of customized office furniture for the Liberian Board for Nursing and Midwifery, which will enhance its capacity for its future home. A market survey conducted by LBNM confirms that no local supplier or manufacturer currently possesses the required technical expertise, production capacity, or relevant experience to produce these customized items in accordance with our designed specifications. |
|---|---------------------------|-----------------------------|---|

Prepared by: D. Ngwayah Mehn
Dorkor Ngwayah Mehn
Procurement Director

Approved by: [Signature]
Mrs. Cecelia C. Kpangbala Flomo
Head of Entity/Chairman Procurement Committee

Date: January 12, 2025

[Signature]
01/20/26

