



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/007/'26

January 22, 2026

Dr. Louise M. Kpoto
MINISTER
Ministry of Health (Kolahun District Hospital)
Republic of Liberia

Dear Dr. Kpoto:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2026**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Ministry of Health (MOH – Kolahun District Hospital) SBA, Non SBA Procurement Plans for FY 2026 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

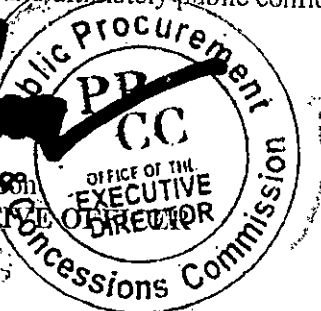
Upon passage of the Fiscal Year 2026 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MOH's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2026 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended 2025 Fiscal Year, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2026.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

P.O. BOX 10-9009
1000 MONROVIA 10, LIBERIA
WEST AFRICA

Office of the Minister

MOH/RL/LMK-M/1843/26

January 5, 2026

Dear Hon. Johnson:

Submission of the Kolahun District Hospital GOL Procurement with the Explanatory Notes and Budget Summary under the Government of Liberia Funded Budget for FY: 2026

I am pleased to present our compliments and submit the above-mentioned Procurement Plan along with the attached narratives and budget summary for your approval for FY: 2026.

Regarding those procurable items where the Request for Quotations Bid Method is used, it is because of the threshold for each procurable item as indicated in the procurement plan.

Section 53(1a) According to the 2010 Amended Public Procurement & Concessions Acts on Request for Quotation, When the procurement is for readily available commercially standard goods, not specially manufactured to the particular specifications of the Procuring Entity and the estimated contract price does not exceed the applicable Threshold.

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3) which states,

"After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the annual procurement plan to the Commission for approval."

Attached is documentary evidence of budget to authenticate the availability of funds for the above-mentioned activities.

Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,

Louise M. Kpoto, MD, MPH, MMed-OBGYN, PhD, FWACS, FLCS
Minister of Health, Procurement Committee Chairperson

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

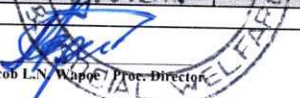


John Sino
01/08/2026

TIME 11:39AM

MINISTRY OF HEALTH
KOLAHUN DISTRICT HOSPITAL PROCUREMENT PLAN (SBA BUDGET)
FUNDING SOURCE: GOL
FISCAL YEAR: 2026

FISCAL YEAR: 2026																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.		BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	REMARK S/Responsible person
PLANNED	1	IFBNo MOH/KDH/GOL/SBA/RFQ/001/2026	Cleaning Materials	G-4772	Assorted	\$ 5,851.45	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	2	IFBNo MOH/KDH/GOL/SBA/RFQ/002/2026	Stationery & Office Supplies	G-4761	Assorted	\$ 5,670.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	3	IFBNo MOH/KDH/GOL/SBA/RFQ/003/2026	Communication Cards	J-6190	400pcs	\$ 2,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	4	IFBNo MOH/KDH/GOL/SBA/RFQ/004/2026	Petroleum Products	G-4661	1,535gallons @5.00	\$ 7,675.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	5	IFBNo MOH/KDH/GOL/SBA/RFQ/005/2026	Repair & Maintenance - Motorbikes	C-3314	Assorted	\$ 600.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	6	IFBNo MOH/KDH/GOL/SBA/RFQ/006/2026	Event Catering	I-5621	1 Firm	\$ 5,500.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	7	IFBNo MOH/KDH/GOL/SBA/RFQ/007/2026	Public Relation	J-6010	1 Firm	\$ 400.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
PLANNED	8	IFBNo MOH/KDH/GOL/SBA/RFQ/008/2026	Vehicle Rental	N-7710	1 Firm	\$ 2,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Dec-26	
UPDATE ACTUAL																			
						\$ 29,696.45													

Signed by: 
 Jacob L.N. Wapoo, Proc. Director


 01/13/25

Approved by: 
 Dr. Louise M. Kpoto - MINISTER
 Procurement Committee Chairperson



KOLAHUN DISTRICT HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES FY: 2026

SBA BUDGET

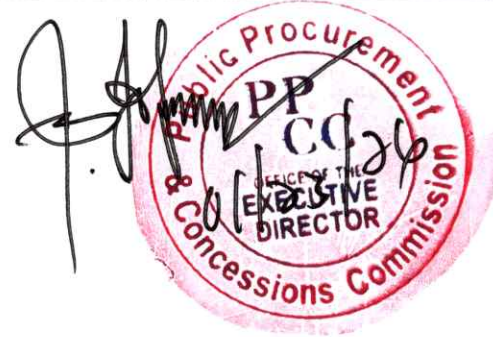
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB NO.MOH/KDH/GOL/SBA/RFQ/001/2026	Cleaning Materials	This line item is meant to procure assorted IPC/Cleaning Materials for use by the Kolahun District Hospital for the fiscal year 2026. The allotted budget for this line is \$5,851.45
2	IFB NO.MOH/KDH/GOL/SBA/RFQ/002/2026	Stationery & Office Supplies	This line item is meant to procure assorted office stationery and office supplies for use by the Kolahun District Hospital for the fiscal year, 2026. The allotted budget for this line item is \$5,670.00.
3	IFB NO.MOH/KDH/GOL/SBA/RFQ/003/2026	Communication Cards	This line item is meant to procure both Orange and Lone Star communication cards for use by the Kolahun District Hospital for the fiscal year, 2026. The allotted budget for this line item is \$2,000.00 @ 1.00 per card.
4	IFB NO.MOH/KDH/FARA/SBA/RFQ/004/2026	Petroleum Products	This line item refers to the acquisition of Petroleum products and lubricants for Kolahun Hospital vehicles, and motorbikes. US\$7,675.00 is apportioned for the procurement of petroleum products (1,535 gallons) annually (5.00 per gallon).
5	IFB NO.MOH/KDH/FARA/SBA/RFQ/005/2026	Motorbike Repair (Spare Parts)	This line item refers to the acquisition of assorted motorbike spare parts for the maintenance of the hospital motorbikes for fiscal year 2026. US\$600.00 is approve for the purchase of the spare parts.
6	IFB NO.MOH/KDH/GOL/SBA/RFQ/006/2026	Event Catering	This line item is meant to procure the services of a catering firm that bears the responsibility of providing food items to the Kolahun District Hospital for the fiscal year 2025. The allotted budget for this line item is \$5,500.00
7	IFB NO.MOH/KDH/GOL/SBA/RFQ/007/2026	Public Relation	This line item is meant to hire the services of a local radio station that will help in the dissemination of health-related information to the local populace. This will be done through jingles, talk shows, radio announcements, etc. The allotted budget for this line item is \$400.00
8	IFB NO.MOH/KDH/GOL/SBA/RFQ/008/2026	Vehicle Rental	This line item refers to the hiring of a local vehicle rental firm for the sole purpose of transporting medical and non-medical supplies to the hospital. The allotted budget is \$2,000.00

Signed by:

Jacob IAN. Wapoe

Procurement Director

[Signature]
01/15/26



Approved by:

Dr. Louise M. Kpoto

Minister- Proc. Cttee. Chairperson



MINISTRY OF HEALTH
KOLAHIN DISTRICT HOSPITAL PROCUREMENT PLAN (NON-SBA BIDDING)
FISCAL YEAR 2026

ITEM NO.		CONTRACT PACKAGE		BASIC DATA		FISCAL YEAR 2026											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
PLANNED	1	PACKAGE NUMBER (CODE)	BUSINESS	QTY	ESTIMATED COST (USD)	PROCUREMENT	TECHNICAL	PREP. OF BID	PC APPROVAL	BID	BID	SUBMISSION OF	PC APPROVAL	CONTRACT AWARD &	ADVANCE PAYMENT	DELIVERY	ACCEPTANCE &
UPDATE																	
ACTUAL																	
PLANNED	2	B18No. MOH/IKJ/HCQJ/RIQ/0002/2026	Essential Drugs & Medical Consumables (G-4772	Assorted	4,180.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	3	B18No. MOH/IKJ/HCQJ/RIQ/0003/2026	Laboratory Consumables (G-4772	Assorted	6,008.55	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	4	B18No. MOH/IKJ/HCQJ/RIQ/0004/2026	Small Tools & Household Materials (G-4759	Assorted	5,500.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	5	B18No. MOH/IKJ/HCQJ/RIQ/0005/2026	Repair & Maintenance - Civil (Building (F-4100 / 430)	Assorted	10,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	6	B18No. MOH/IKJ/HCQJ/RIQ/0006/2026	ICT Equipment (G-4741	2 Laptops & 2 Printers	7,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	7	B18No. MOH/IKJ/HCQJ/RIQ/0007/2026	Repair & Maintenance - Vehicle Spare Parts (G-4530	Assorted	6,279.20	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	8	B18No. MOH/IKJ/HCQJ/RIQ/0008/2026	Electronics (Electrical Appliances) (D-3510	Assorted	6,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	9	B18No. MOH/IKJ/HCQJ/RIQ/0009/2026	Meat/Fishes Purchase (G-4540	2 Tons	2,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	10	B18No. MOH/IKJ/HCQJ/RIQ/0010/2026	Furniture & Fixtures (G-4759	Assorted	4,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
PLANNED	11	B18No. MOH/IKJ/HCQJ/RIQ/0011/2026	Specialized Equipment (G-4751	1 Item	1,000.00	RFQ	9-Jan-26	16-Jan-26	23-Jan-26	30-Jan-26	6-Feb-26	13-Feb-26	20-Feb-26	27-Feb-26	N/A	30-Nov-26	31-Jan-26
UPDATE																	
ACTUAL																	
58,008.75																	

Signed by:

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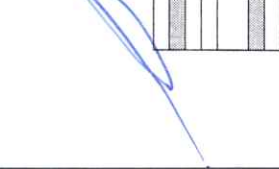
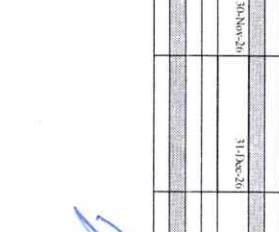
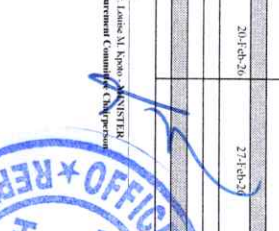
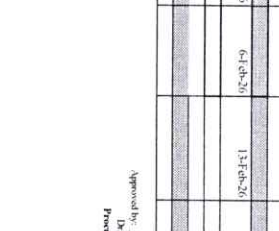
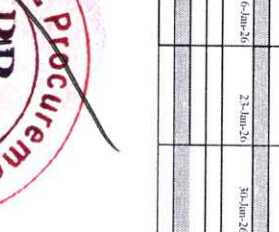
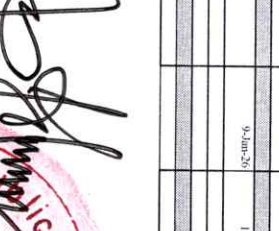
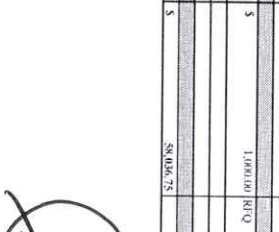
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Approved by:

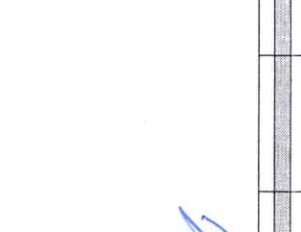
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KOLAHUN DISTRICT HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES FY: 2026

NON-SBA BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB NO.MOH/KDH/GOL/RFQ/001/2026	Machinery & Other Equipment	This line item is meant to procure assorted machinery and other equipment for use by the hospital's ambulance. The allotted budget is \$6,000.00 .
2	IFB NO.MOH/KDH/GOL/RFQ/002/2026	Drugs & Medical Supplies	This line item refers to the procurement of essential medical drugs and medical supplies such as, Foley Catheter, Urinal bags, Ringer lactate etc. The allotted budget is \$4,189.00
3	IFB NO.MOH/KDH/GOL/RFQ/003/2026	Laboratory Consumables	This line item is meant to procure assorted laboratory materials for use by the hospital. The allotted budget is \$6,068.55.00
4	IFB NO.MOH/KDH/GOL/RFQ/004/2026	Small Tools/Household Equipment	This line item is meant to procure assorted household materials and other equipment for use by the hospital's ambulance. The allotted budget is \$5,500.00
5	IFB NO.MOH/KDH/GOL/RFQ/005/2026	Repair & Maint. Civil (Building Materials)	This line item is meant to procure assorted building materials for the repair of damaged sewage lines, door locks, window sream, face-board, doors, etc. The allotted budget is \$10,000.00
6	IFB NO.MOH/KDH/GOL/RFQ/006/2026	ICT Equipment (Laptops & Printers)	The line is meant to procure 2 laptops and 2 printers for use by the hospital. The allotted budget is \$7,000.00 .
7	IFB NO.MOH/KDH/GOL/RFQ/007/2026	Repair & Maintenance – Vehicle (Spare Parts)	This line is meant to procure assorted vehicle spare parts for the maintenance of the hospital vehicles. The allotted budget is \$6,279.20 .
8	IFB NO.MOH/KDH/GOL/RFQ/008/2026	Electricity (Electrical Appliances)	This line item is meant to procure assorted electrical appliances for use by the hospital. The allotted budget is \$6,000.00 .

Signed by: _____

Jacob L.N. Wapoe
Procurement Director

Approved by: _____

Dr. Louise M. Kpoto
Minister- Proc. Cttee. Chairperson



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01/15



KOLAHUN DISTRICT HOSPITAL PROCUREMENT PLAN EXPLANATORY NOTES FY: 2026

9	IFB NO.MOH/KDH/GOL/RFQ/009/2026	Motorbike Purchase	This line item is meant to procure two (2) TVS Star Motorbikes for use by the hospital. The allotted budget is \$2,000.00.
10	IFB NO.MOH/KDH/GOL/RFQ/010/2026	Furniture & Fixtures	This line item is meant to procure both dinner tables set and Living room set for both Nurses Quarter and Doctors resident and other offices. The allotted budget is USD \$ 4,000.00
11	IFB NO.MOH/KDH/GOL/RFQ/011/2026	Specialized Uniforms	This line item is meant to procure Security T Shirt, Belts and Batons, whistle and other items security wise. The allotted budget is USD \$ 1,000.00

Signed by: _____

Jacob L.N. Wapoe

Procurement Director

Approved by: _____

Dr. Louise M. Kpoto

Minister- Proc. Cttee. Chairperson

Bill H
01/13/26

