REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

PP CC
Public Procurement & Concessions Commission

Ref. PPCC/RL/CEO/180/'26

February 23, 2026

Dr. Olu Q. Menjay
PRESIDENT/CEO
William V. S. Tubman University
Republic of Liberia

Dear Dr. Manjay:

Subject: <u>RECEIPT AND APPROVAL OF THE WILLIAM V. S. TUBMAN UNIVERSITY PROCUREMENT PLAN FOR FISCAL YEAR 2026</u>

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the **William V. S. Tubman University** Procurement Plan for Fiscal Year 2026 in accordance with Section 40 of the PPCA, 2026. The Commission wishes to inform you that your Procurement Plan has been approved and will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), which will process the relevant allotments in line with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2026 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

PPCC
PUBLIC PROCUREMENT
& CONCESSIONS COMMISSION
OFFICE OF THE
EXECUTIVE DIRECTOR

Bodger Scott Johnson
CHIEF EXECUTIVE OFFICER

WILLIAM V. S. TUBMAN UNIVERSITY

Tubman Town, East Harper, Maryland County

Mailing: P. O. Box 3570 Tubman Town, East Harper, Maryland County, Republic of Liberia, West Africa

Monrovia Office: 25th Street, Sinkor, Monrovia, Liberia

EMAIL: president@tubmanu.edu.lr WEBSITE: www.tubmanu.edu.lr

(+231) 886-561-809/ (+231) 770-561-809

Office of the President

January 26, 2026

Hon. Bodger Scott Johnson
Director General
Public Procurement & Concession Commission
Capitol Hill, Monrovia, Liberia

Dear Hon. Director-General:

I am writing to submit the procurement plan on behalf of William V.S. Tubman University as part of our ongoing efforts to improve our purchasing processes and ensure the efficient and cost-effective acquisition of goods and services for the university.

Our procurement plan outlines the university's objectives and strategies for procuring goods and services, as well as the processes and procedures we will follow to ensure compliance with relevant regulations and best practices in procurement. The plan includes a detailed breakdown of our current procurement needs, and a roadmap for implementing improvements to our procurement processes.

We believe that implementing this procurement plan will help us streamline our procurement processes, reduce costs, and improve the quality of goods and services purchased by the university. By following this plan, we aim to enhance transparency, accountability, and efficiency in our procurement practices, ultimately benefiting the university.

We are confident that the implementation of this procurement plan will have a positive impact on Tubman University and help us achieve our strategic objectives. We look forward to working collaboratively with all Public Procurement & Concession Commission to ensure the successful implementation of the plan and to continuously improve our procurement practices.

Thank you for considering our submission. Should you require any further information or clarification, please do not hesitate to contact me at +231-770-561-809 or president@tubmanu.edu.lr or olu.menjay@gmail.com .

Sincerely,

Olu Q. Menjay, PhD
President/CEO

WILLIAM V.S. TUBMAN UNIVERSITY TU

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feb. 17, 2026
10:49 Am

WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOL -Fiscal year: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA					IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFBNo#:WVSTU/RB/001/2026	Internet Connectivity	J-6120	1 FIRM	USD$39,000	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	2	IFB#:WVSTU/RB/002/2026	Residential Property Rental & Lease	L-6810	3 Units	USD$ 26,000	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	3	IFB#:WVSTU/RB/003/2026	Petroleum Product(Diesel& Gasoline)	G-4661	16,363 @ 5.50	USD$ 90,000	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
SUB TOTAL						USD$ 155,000.00												

Public Procurement & Concessions Commission — PPCC — OFFICE OF THE EXECUTIVE DIRECTOR

Prepared by: ____________
Procurement Director

Approved by: ____________
Head of Entity/Chairman Proc. C'mttee

Date: 20/02/26

02/23/26

WILLIAM V.S. TUBMAN UNIVERSITY — TU

WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOL
Fiscal year: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA					**IMPLEMENTATION DATES**										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	4	IFBNo#:WVSTU/RB/004/2026	Educational Materials	G-4761	Assorted	USD$ 27,000	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	5	IFBNo#:WVSTU/NCB/001/2026	Repair & Maintenance-Building	F-4100	1 BUILDING	USD$ 400,000.00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	6	IFBNO#:WVSTU/NCB/002/2026	Repair& Maintenance – Vehicles	G-4520	1 FIRM	USD$37,000,00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
SUB TOTAL						USD$ 464,000.00												

Prepared by: ____________
Procurement Director

Approved by: ____________
Head of Entity/Chairman Proc. C'mtte

Date: 20/02/26

2/24/26

Public Procurement & Concessions Commission
PPCC
OFFICE OF THE EXECUTIVE DIRECTOR

02/23/26

WILLIAM V. S. TUBMAN UNIVERSITY
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WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOL- Fiscal Year:2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA					**IMPLEMENTATION DATES**										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	7	IFBNo#:WVSTU/RFQ/001/2026	Drug & Medical Consumables	G-4772	Assorted	USD$ 7,000	RFQ	02/02/2026	02/04/2026	02/06/2026	02/09/2026	02/27/2026	03/05/2026	03/12/2026	03/26/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
SUB TOTAL						USD$ 7,000.00												

Prepared by: ____________________

Procurement Director

Approved by: D/2 2. ____________________

Head of Entity/Chairman Proc. C'mtte

Date: 20/02/26

02/23/26

Public Procurement & Concessions Commission
EXECUTIVE DIRECTOR

WILLIAM V.S. TUBMAN UNIVERSITY
TU

WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOL
Fiscal year: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA					IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	8	IFBNo#:WVSTU/RB/005/2026	Laboratory Consumables	G-4669	Assorted	USD$ 15,000	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	9	IFB#:WVSTU/NCB/003/2026	Air Ticket	N-7911	1 Firm	USD$27,700.00	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
			SUB TOTAL			**USD $42,700.00**												

Prepared by: Procurement Director

Approved by: Head of Entity/Chairman Proc. C'mt

Date: 20/02/26

02/23/26

Public Procurement & Concessions Commission
PPCC
OFFICE OF THE EXECUTIVE DIRECTOR
2/24/26

WILLIAM V.S. TUBMAN UNIVERSITY
TU

WILLIAM V.S. TUBMAN UNIVERSITY
PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING:GOL-FISCAL YEAR 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA					**IMPLEMENTATION DATES**										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	11	IFBNo#:WVSTU/RB/006/2026	Vehicles Purchase	G-4510	1 Unit	USD$82,500.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	12	IFB#:WVSTU/NCB/004/2026	Office Furniture	G-4659	Assorted	USD$ 28,000	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	13	IFB#:WVSTU/NCB/005/2026	ICT Equipment & Services	G-4651	Assorted	USD$ 50,000	NCB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24/2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
SUB TOTAL						**USD$ 160,000.00**												

2/24/26

Public Procurement & Concessions Commission
PPCC
OFFICE OF THE EXECUTIVE DIRECTOR

Prepared by: ______________________
Procurement Director

02/23/26

Approved by: ______________________
Head of Entity/Chairman Proc. Cmttee

Date: 20/02/26

WILLIAM V.S. TUBMAN UNIVERSITY
TU

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
			BASIC DATA					**IMPLEMENTATION DATES**										
	ITEM NO.	**PACKAGE NUMBER (CODE)**	**CONTRACT PACKAGE**	**BUSINESS ACTIVITY CODE**	**QTY**	**ESTIMATED COST (USD)**	**PROCUREMENT METHOD**	**TECHNICAL SPECS/BOQ/DRAWINGS**	**PREP. OF BID DOCUMENT**	**PC APPROVAL - BID DOC/TECH SPECS**	**BID INVITATION & RELEASE OF BID DOC**	**BID SUBMISSION/PUBLIC OPENING**	**SUBMISSION OF BID EVALUATION REPORT**	**PC APPROVAL - BID EVALUATION REPORT**	**CONTRACT AWARD & SIGNING**	**ADVANCE PAYMENT (MOBILIZATION)**	**DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)**	**ACCEPTANCE & FINAL PAYMENT**
PLANNED	**17**	IFBNo#:WVSTU/RB/008/2026	Supply of Solar Panel & Accessories	D-3510	Assorted	USD$ 300,000.00	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24 /2026	04/03/2026	N/A	11/02/2026	12/30/2026
UPDATE																		
ACTUAL																		
PLANNED	**18**	IFB#:WVSTU/RB/008/2026	Vehicle Rental & Lease	N-7710	1 Firm	USD$23,000	RB	02/02/2026	02/04/2026	02/06/2026	02/09/2026	03/09/2026	03/17/2026	03/24 /2026	04/03/2026	N/A	11/02/2026	12/30/2026
			SUB TOTAL			**USD $323,000.00**												
			GRAND TOTAL:			**USD$1,225,399.00**												

Prepared by: ______________

Theophilus M. Kollie- Executive Director
Procurement Department

Approved by: ______________
Olu O. Menjay, PhD
Head of Entity/Chairman Proc. C'mttee

Date: 20/02/26

02/23/26

Public Procurement & Concessions Commission
PPCC
OFFICE OF THE EXECUTIVE DIRECTOR

WILLIAM V.S. TUBMAN UNIVERSITY
TU
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WILLIAM V. TUBMAN UNIVERSITY

PROCUREMENT PLAN(SBA)

SOURCE OF FUNDING:GOL-FISCAL YEAR:2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA						IMPLEMENTATION DATES											
	ITEM NO	PACKAGE NUMBER(CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP.OF BID DOCEMENTS	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	RMKS.
PLANNED	1	IFB NO WVSTU/SBA/RFQ/001/2026	Generator spare parts & services	C3314	Assorted	$ 10,000.00	RFQ	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB NO *WVSTU/SBA/NCB/001/2026*	CLEANING MATERIAL	G4773	Assorted	$ 28,000.00	NCB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB NO WVSTU/SBA/NCB/002/2026	STATIONERY	F4761	Assorted	$ 50,000.00	NCB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB NO WVSTU/SBA/NCB/003/2026	Construction of non-residential &Residential Building	F4100	2	$ 515,000.00	NCB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO WVSTU/SBA/NCB/004/2026	Renovation of School Buildings	F4100	1 Unit	$ 300,000.00	NCB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
			Sub. Total:			$ 903,000.00													

Prepared by: ____________________
Theophilus M. Kollie-Executive director
Procurement Department

02/23/26

Approved by: ____________________ Date: 20/02/26
Olu Q. Menjay,PhD
President/Chairman/Procurement Committee

Public Procurement & Concessions Commission
PPCC
EXECUTIVE DIRECTOR

WILLIAM V. TUBMAN UNIVERSITY

PROCUREMENT PLAN(SBA)

SOURCE OF FUNDING:GOL-FISCAL YEAR:2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO	PACKAGE NUMBER(CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST(USD)	PROCURE MENT METHOD	TECHNICAL SPECS/BOQ/D RAWINGS	PREP.OF BID DOCEMENTS	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION RELEASE OF BID DOC	BID SUBMISSION/P UBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZAT ION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	RMKS.
	NO	NUMBER CODE	PACKAGE	Activity Code		COST USD	MENT METHOD	SPEC/BOQ/ DRAWINGS	BID DOCUMENT	APPROVAL BID DOC/ TECH SPECS	INVITATION & RELEASE OF BID DOC	SUBMISSION /PUBLIC OPENING	OF BID EVALUATION REPORT	BID EVALUATION REPORT	AWARD & SIGNING	PAYMENT (MOBILIZA TION)	INSPECTION SUBSTANTIAL COMPLETION	& FINAL PAYMENT	
PLANNED	6	IFB NO/WVSTU/SBA/RB/001/2026	Agricultural Supplies & Inputs	G4653	Assorted	$ 15,000.00	RB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO WVSTU/SBA/RFQ/002/2026	Repair & Maintenance Equipment	C3312	Assorted	$ 8,500.00	RFQ	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO WVSTU/SBA/NCB/005/2026	Events Catering	H5621	1 firm	$ 40,000.00	NCB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
PLANNED	9	IFB NO WVSTU/SBA/NCB/ 006/2026	Printing ,Binding & Binding	C1812	1	$ 37,800.00	NCB	2/2/2026	2/4/2026	2/6/2026	2/9/2026	3/9/2026	3/17/2026	3/24/2026	4/3/2026	N/A	11/2/2026	12/30/2026	
UPDATE																			
ACTUAL																			
			Sub Total:			$ 101,300.00													
			GRAND TOTAL:			$ 1,004,300.00													

Prepared by: ____________________
Theophilus M. Kollie- Executive Director
Procurement Department

02/23/26

WILLIAM V.S. TUBMAN UNIVERSITY
TU

Approved ____________________
Olu Q. Menjay,PhD
Presidend/Chairman/Procurement Committee

Date: 20/02/26

Public Procurement and Concessions Commission
PPCC
OFFICE OF THE EXECUTIVE DIRECTOR

WILLIAM V. S. TUBMAN UNIVERSITY
EXPLANATORY NOTES
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL –FISCAL YEAR 2026

Item NO.	Package Number	Procurement Method	Contract Package	Quantity	Contract value (USD)	Content of contract package
1	IFB.NO.WVSTU/SBA/RFQ/001/2026	RFQ	Generator spare parts	Assorted	$ 10,000.00	This contract package is intended to procure spare parts for the repair and servicing of the University generators (Monrovia & Harper Offices) and It is from the budget line Repair & maintenance Generator.
2	IFB.NO.WVSTU/SBA/NCB/001/2026	NCB	Cleaning Materials & Services	Assorted	$ 28,000.00	This contract package is intended to procure and provide cleaning materials & services such as brooms, soap, buckets, towels, Chloral, detox, whippers etc.
3	IFB.NO.WVSTU/SBA/NCB/002/2026	NCB	Stationery	Assorted	$ 50,000.00	This contract package is intended to procure pen, papers, inks and cartridges etc. for the University
4	IFB.NO.WVSTU/SBA/NCB/003/2026	NCB	Construction Of None & Residential buildings	2 Units	$ 515,000.00	This contract package is intended to construct a class room building on TU main campus and resident building on TU Farm. From the budget lines: Non-residential building----------------US$500,000.00 Residential building---------------------US$ 15,000.00 Grand total:---------------**US$515,000.00**
5	IFB.NO.WVSTU/SBA/NCB/004/2026	NCB	Renovation	1 Unit	$ 300,000.00	This package is intended to renovate the old engineering building and other unfinished structure for student and staff used.
6	IFB. NO.WVSTU/SBA/RB/001/2026	RB	Agricultural tools	Assorted	$ 15,000.00	This package is intended to procure Agriculture tools and other materials for TU Barrobo farm
7	IFB.NO.WVSTU/SBA/RFQ/002/2026	RFQ	Repair & Maintenance Equipment	Assorted	$ 8,500.00	This contract package is intended to do repair & maintenance on Tubman University Machinery equipment's.
8	IFB.NO.WVSTU/SBA/NCB/004/2026	NCB	Event Catering	1 firm	$ 40,000.00	This contract package is intended to carry out all catering services for Tubman University in Harper and Monrovia. This is from the contract package food and catering service
9	IFB NO WVSTU/SBA/NCB/005/2026	NCB	Printing, Binding and Publication Services	1 firm	$37,800.00	This package is intended for Printing of materials and publication of bids for Tubman University From the budget lines Printing binding & Publication-------------------------------US$12,000.00 Advertising & public relation---------------------------------US$25,800.00 **Grand total:----------------------US$37,800.00**

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02/23/26

Prepared by: ______________________________
Theophilus M. Kollie-Executive Director
Procurement Department

Approved by: ______________________________ Date: 20/02/26
Olu Q. Menjay, PhD
President/Chairman Procurement Committee

02/23/26

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WILLIAM V. S. TUBMAN UNIVERSITY
EXPLANATORY NOTES
PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: GOL-FISCAL YEAR 2026

Item NO.	Package Number	Procurement Method	Contract Package	Quantity	Contract value (USD)	Content of contract package
1			SUPPLY OF ELECTRICITY	1 film	$ 80,000.00	This contract package is intended to pay for Electricity bill for Tubman University Campus' and Monrovia office
2	IFB.NO.WVSTU/RB/001/2026	RB	Internet connectivity	1 Film	$ 39,000.00	This contract package is intended for provision of internet service for TU Monrovia office and Tubman University Campuses. From the budget lines: Internet provider service…………………………………US$ 26,000.00 Subscription……………………………………………..US$7,000.00 Telecommunication, Internet, postage& courier--------------US$6,000.00 **Grand total:----------------------------US$ 39,000.00**
3	IFB.NO.WVSTU/RB/002/2026	RB	Residential property rental & Lease	3 Units	$ 26,000.00	This contract package is intended to pay rental fees for Barrobo farm House, Dio's Residence and residence for TU President in Monrovia. This is from the budget lines: Other rent/Lease----------------------------US$ 4,000.00 Residential property & Lease------------US$ 22,000.00 **Grand total:-------------US$ 26,000.00**
4	IFB.NO.WVSTU/RB/003/2026	RB	PETROLEUM PRODUCT	16,363 Gallons	$ 90,000.00	This contract package is intended to procure Fuel & Lubricant for Tubman University Generators, vehicles, bike and etc. This is from the budget lines: Fuel & Lubricant -vehicle---------------US$ 60,000.00 Fuel & Lubricant- Generator------------US$ 20,000.00 Fuel & Lubricant- motor & others------US$ 10,000.00 **Grand total-----------US$ 90,000.00**
5	IFB.NO.WVSTU/RB/004/2026	RB	EDUCATION MATERIALS	Assorted	$ 27,000.00	This contract package is intended to procure assorted teaching materials and supplies, text books and digital learning resources. From the budget lines: Education materials and services--------------US$ 20,000.00 Text books--US$ 7,000.00 **Grand total:----------------US$ 27,000.00**

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6	IFB.NO.WVSTU/NCB/001/2026	NCB	Repair and maintenance Building	Assorted Materials	$ 100,000.00	This contract package is intended to do maintenance of assorted buildings (residential and non- residential buildings) in Monrovia and Harper.
7	IFB.NO.WVSTU/NCB/002/226	NCB	Repair and maintenance Vehicle	Assorted	$ 37,000.00	This package is intended to do repair and maintenance of all TU functional Vehicles.
8	IFB.NO.WVSTU/RFQ/001/2026	RFQ	Drug & medical Consumables	Assorted	$ 7,000.00	This package is intended to procure drug and other medical accessories for Tubman University clinic.
9	IFB .NO. WVSTU/RB/005/2026	RB	Laboratory consumable	Assorted	$ 15,000.00	This package is intended to procure laboratory reagents for TU Biology, Chemistry, and Clinic Laboratories
10	IFB.NO.WVSTU/NCB/003/2026	NCB	Air ticket	1 Firm	$ 27,700.00	The Amount is intended to pay Ticket fair for TU president and staff for a trip in and out Liberia.
11	IFB.NO.WVSTU/RB/006/2026	RB	Vehicle Purchase	1 Firm	$ 82,500.00	This package is intended to procure vehicle and motor bike for the University used. This is from the budget lines: Transport equipment-Vehicle-----------------------US$ 80,000.00 Transport equipment- other--------------------------US$ 2,500.00 Grand Total:---------------------US$ 82,500.00
12	IFB.NO.WVSTU/NCB/004/2026	NCB	Office Furniture	Assorted	$ 28,000.00	This package is intended to procure furniture for offices
13	IFB.NO.WVSTU/NCB/005/2026	NCB	*ICT Equipment*	Assorted	50,000.00	This contract package are form the budget lines Computer supply and ICT service---------------------------US$ 20,000.00 ICT Infrastructure, Hardware, software & Network--------US$ 30,000.00 **Grand Total:----------------------------US$ 50,000.00**
	IFB.NO.WVSTU/RB/2026	RB	Uniform and specialized clothing	1 FILM	$ 31,489.00	This package is from the budget line Uniform & Specialized clothing and it is intended to procure specialized uniform and materials for the security and Nursing department such as complete uniform, gadgets, boots and etc.
	IFB.NO.WVSTU/RFQ/002/2026	RFQ	Vehicle insurance coverage	1 film	$ 5,000.00	This package is intended to cover insurance fees for all TU Functional Vehicles

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	IFB.NO.WVSTU/NCB/007/2026	NCB	Food Stuff	Assorted	$37,210.28	This is intended to buy gifts and food stuff for workshop, seminar and guest by the University. From the budget lines: Workshop, seminal & symposia-----------------------------US$ 20,000.00 Entertainment, Representation & gifts---------------------US$ 17,210.28 **Grand Total:-------------------------US$ 37,210.28**
	IFB.NO.WVSTU/RB/009/2026	RB	Supply of Solar panel & accessary	1 film	$ 300,000.00	This Contract package is intended to procure solar panel and accessories for the University Campus
	IFB.NO.WVSTU/RB/010/2026	RB	Vehicle rental / lease	1 film	$ 23,000.00	This is intended to be used for domestic travel from the budget lines: Vehicle rental and lease---US$ 3,500.00 Domestic travel-means of travel----------------------------- US$ 19,500.00 **Grand total:----------------------------US$ 23,000.00**

Prepared by: ______________________
Theophilus M. Kollie-Executive Director
Procurement Department

Approved by: ______________________
Olu Q. Menjay, PhD

Date: 20/02/26

02/23/26

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