



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.pccc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/120/26'**

February 9, 2026

Dr. Menmon P.Z. Dunah
REGISTRAR DIRECTOR
Liberia Pharmacy Board
Sekou Toure Avenue, Mamba Point
Republic of Liberia

Dear Dr. Dunah:

Subj: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR THE FISCAL YEAR 2026**

We present our compliments and wish to acknowledge receipt of your letter, which sought the approval of the Commission for the Liberia Pharmacy Board Draft Procurement Plans for FY 2026, in accordance with **Section 40(3)** of the PPC Act. The Commission, however, wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

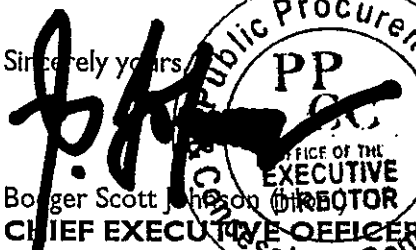
Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan, culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the President approves the budget and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement.

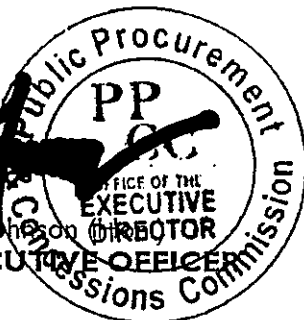
Upon passage of the FY 2026 National Budget, you are required to submit a revised/updated procurement plan, a detailed budget for LPB's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2026, and the staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year 2025, as stated. The said submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2026.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily compliant with the PPCA, 2026, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bonger Scott Johnson
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF HEALTH

LIBERIA PHARMACY BOARD

CLAY BUILDING, SEKOU TOURE AVENUE
MAMBA POINT MONROVIA
P.O. BOX 10-9009
1000 MONROVIA-10 LIBERIA



Feb. 02, 2026

Hon. Bodger Scott Johnson
Chief Executive Officer
Public Procurement Concession and Commission
Executive Mansion Ground
Capitol Hill

Ref. Annual Procurement Plan

Dear Hon. Johnson:

We present our compliments and write to present our addendum and updated procurement plan for the Liberia Pharmacy Board for the Fiscal year 2026. Our Procurement team has work diligently to analyze the Board needs base on the budget ceiling and outline strategic approach to effectively manage the Board resources while ensuring the procurement process runs smoothly and effectively.

In addition, the plan emphasizes the importance of compliance with regulatory requirements and internal procurement policies to mitigate risk and uphold the Board's reputation.

I am confident that the procurement plan will contribute to the overall success of the Board by ensuring that our procurement activities are aligned with our strategic objectives and operational needs.

Thank you for your time and continue support.
Warm regards.

Sincerely yours, PP: 

Dr. Menmon P.Z. Dunah, FPCPharm
BSc., B. Pharm, MPC Pharm, MPAL, PharmD, FPCPharm
Registrar General /Chief Executive Officer
Liberia Pharmacy Board,
Republic of Liberia
Email: mpzdunah609@gmail.com
Cell # +231 777002530



Date	Received:
Time	Theophilus S.B. Kelly
Entry	Feb 2, 2026
Time	3:11 PM

Name of Entity: Liberia Phamarcy Board

Source of Funding: Government of Liberia

Procurement Plan Type: Small Business Act (SBA)

Budget Period/Fiscal year: 2026

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											
			CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNE D	1	IFB NO./LPB /SBA/RFQ/001/2026	Petroleum Product	G-4661	2,011 gallons @ 4.33	8,709	RFQ	5-Jan-26	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-36	16-Feb-26	2-Mar-26	16-Mar-26	N/A	23-Mar-26	30-Dec-26	
UPDATE																			
ACTUAL																			
PLANNE D	2	IFB NO. LPB/SB A/RFQ/002/2026	Stationery	G-4761	Assorted	2,000	RFQ	12-Jan-26	19-Jan-26	26-Jan-26	2-Feb-26	16-Feb-26	2-Mar-26	16-Mar-26	23-Mar-26	N/A	30-Mar-26	30-Dec-26	
UPDATE																			
ACTUAL																			
PLANNE D	3	IFB NO. /LPB/SB A/RFQ/003/2026	Repair & Maintenance Vehicle	G4530	1 Firm	2,000	RFQ	19-Jna-26	26-Jan-26	2-Feb-26	16-Feb-26	2-Mar-26	16-Mar-26	30-Mar-26	6-Apr-26	N/A	13-Apr-26	31-Dec-26	
UPDATE																			
ACTUAL																			
TOTAL						\$12,709.00													

Prepared & Approved by:

Karna L.K Gbadeh
Procurement Director/LPB

Date:

Feb 2, 2026

Approved by

PP: Dr. Menmon P.Z. Dunah
Registrar General/CEO-LPB

Date:

Feb 2, 2026



Handwritten signature and date: 02/06/26

EXPLANATORY NOTE TO PROCUREMENT PLAN

No.	Contract Package Code	Contract Package	Explanation
1.	IFB No./LBP/SBA/Rfq/001/2026	Petroleum Products	This package is intended for the acquisition of 2,011 gallons of fuel @4.33 cent per gallon amounting to eight thousand seven hundred and nine dollars (USD\$8,709.00) for the Liberia Pharmacy Board for operations from the Budget line Fuel and Lubricant.
2.	IFB No./LPB/SBA/Rfq/002/2026	Stationery	This package is intended for the acquisition of six cartons of A4 sheet, three Call card sheet carton (one white and two gold), eight sets of cartridges (63 cartridge 3 sets, 67 cartridge 3 sets, 305 cartridge 5 sets, color laser Jet Pro. MFP M479dn 2 sets, manila folder one carton, Executive signature pen 2packs, paper clips 10 packs and two ledgers amounting to two thousand United States dollars (USD\$2,000.00) from the budget line Stationery.
3.	IFB No./ LPB/SBA/Rfq/003/2026	Repair & Maintenance Vehicle	This contract package is intended for the repair and maintenance cost of one (1) vehicle owned by Liberia Pharmacy Board (LPB) with plate # LPB-10. Items needed for the maintenance are: 1 pc of clutch plate, 1 pc of clutch disc, 2pcs of release bearing, 1pc of differential yoke, 6pcs of nozzle, 6pcs of heater plug, 2 gallons of engine oil, 4Pcs break shoe, break pad, and 4pcs of oil flitter amounting to two thousand dollars (USD\$2,000.00) from the Budget line Repair and Maintenance of Vehicle.

Prepared By: KLO
Karnia L.K Gbadeh
Procurement Director/ LPB

Date: Feb 2, 2026

Approved By: PP: [Signature]
Dr. Menmon P.Z Dunah
Registrar General/CEO LPB

Date: Feb 2, 2026

[Signature]
02/06/26

