



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/135/'22

March 3, 2022

Mr. Zubah G. Aggrey
DIRECTOR
Zorzor Rural Teacher Training Institute (ZRTTI)
Republic of Liberia

Dear Mr. Aggrey:

Subject: **PROVISIONAL APPROVAL OF THE ZORZOR RURAL TEACHER TRAINING INSTITUTE SBA, CORE BUDGET PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Zorzor Rural Teacher Training Institute SBA, Core Budget Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

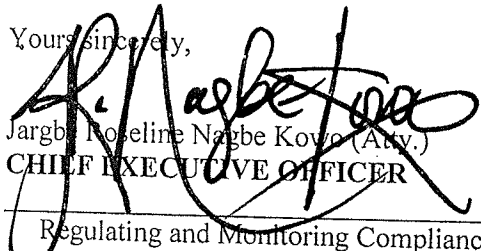
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for the ZRTTI's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargbe Roseline Nagbe Kowo (A.Ny.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

ZORZOR RURAL TEACHER TRAINING INSTITUTE (ZRTTI)
 PROCUREMENT PLAN Non-SBA (CORE BUDGET)
 SOURCE OF FUNDING: GOL NATIONAL BUDGET
 FISCAL YEAR 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	BASIC DATA										IMPLEMENTATION				DATES					
Item	Package Number Code	Contract Package	Business Activity Code	Qty	Est. Cost	Proc. Method	Tech. Spec	Prepared Bid Doc	PC Approval Bid Doc/Tech Specs	Release of Bid Inv. & Bid	Sub/Public Opening	Bid Eval. Report	PC Approval Bid Eval. Report	Cont Award Sign	Advance Payment	Delivery	Acceptance Final Payment	Remark		
Plan	1	IFB NO ZRTTI/NCB/001	Food Items	G-4711	Assorted	NCB	2/7/2022	2/14/2022	2/28/2022	3/14/2022	4/11/2022	4/18/2022	4/25/2022	4/29/2022	N/A	5/29/2022	12/30/2022			
Update																				
Actual																				
GRAND TOTAL					US\$124,104.00															

Signature: 

Mr. Eugene R. Tokay
 Procurement Director

Approved: _____

Mr. Zubair G. Aggrey
 Director ZRTTI



Date: Feb. 25, 2022

Handwritten signature and date:
 Mr. Aggrey
 March 13/2022

Zorzor Rural Teacher Training Institute
 Core Budget Procurement Plan Explanatory Notes
 Fiscal Year 2022

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. ZRTTI/NCB/001/2022	Food Items	This contract package is intended to procure assorted food items: G. Rice (50kg) 750 Bags H. Flour (50kg) 400 Bags I. Sugar (50kg) 250 Bags J. Veg. Oil (20liters) 250 Tins K. Sardine (5opcs) 300Ctns L. Luncheon Meat 250Ctns This package will be funded from the budget line food & catering services



Signature:

[Handwritten Signature]

Mr. Eugene R. Tokay
 Procurement Director

Approved:

[Handwritten Signature]

Mr. Zubah G. Aggrey
 Director
 Chairman – Procurement Committee

[Handwritten Signature]
 Mar 3 2022



Date:

[Handwritten Date] Feb 25, 2022

[Handwritten Signature]
 March 3/2022
 Mr. Eugene R. Tokay