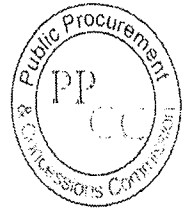


Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1425/'2020

August 27, 2020

Hon. Patrick P. Davies

**DIRECTOR**

Zorzor Rural Teacher Training Institute

Republic of Liberia

Dear Hon. Davies:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Zorzor Rural Teacher Training Institute's SBA and Core Budget Procurement Plans for FY 2020/2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

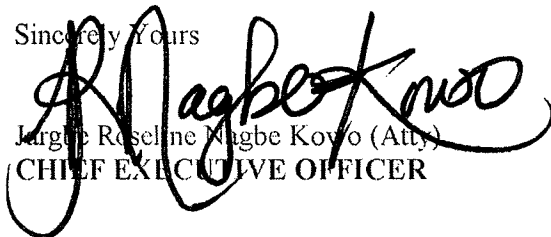
Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for ZRTTI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours



Margbe Roseline Margbe Kovo (Atty.)  
CHIEF EXECUTIVE OFFICER

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Regulating and Monitoring Compliance with the Public Procurement And Concession Act of  
Liberia

ZORZOR RURAL TEACHER TRAINING INSTITUTE (ZRTTI)  
 PROCUREMENT PLAN (CORE BUDGET)  
 SOURCE OF FUNDING: GOL NATIONAL BUDGET  
 FISCAL YEAR 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA							IMPLEMENTATION						DATES						
Item	Code	Cont. Package	Business Activity Code	Qty	Est. Cost	Proc. Method	Tech. Spec	Prepared Bid Doc	Entity PC/App1	Advertise Release Doc	Bid Sub/Public Opening	Bid Eval. Report	Entity PC/App2	Cont Award Sign	Advance Payment	Delivery	Final Payment	Acceptance	Remark
Plan	1 12019/2020	1 Food Items	G-4630	Assorted	\$125,240.00	Single Source	7/29/2020	8/13/2020	8/20/2020	8/31/2020	9/28/2020	10/15/2020	11/2/2020	11/8/2020	N/A	11/24/2020	4/6/2021		
Update																			
Actual																			
GRAND TOTAL					US\$125,240.00														

Signature: 

Mr. Eugene R. Tokay  
 Procurement Director

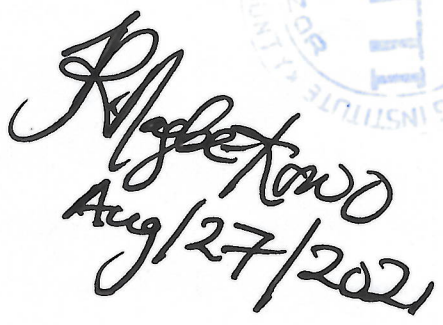
Approved: 

Mr. Patrick P. Davies  
 Director ZRTTI



Date: July 14, 2020



  
 Aug/27/2021

  
 8/27/20