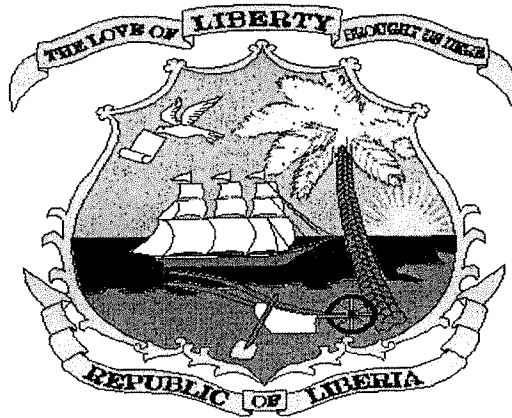


# REPUBLIC OF LIBERIA

*Webbo Rural Teacher Training Institute (WRTTI)*



## Quarterly Procurement Report FY-2022

For the *1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Quarters (January - September 2022)*

**Date of Submission: October 19, 2022**

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## 1.0 Introduction and Summary

In keeping with Section 27(g) and 43(9) of the Amended and Restated Public Procurement and Concessions Act which requires each Procuring Entity to submit quarterly report to the Commission, WRTTI is pleased to submit the Procurement Report for First (1<sup>st</sup>), Second (2<sup>nd</sup>) & Third (3<sup>rd</sup>) Quarters for the period (January to September 2022), for your review and consideration.

The following bidding processes approved on the Procurement Plan- 2022 were concluded during the reporting period:

- |                             |                                   |
|-----------------------------|-----------------------------------|
| 1) Food Stuff               | (IFB. No. WRTTI/SBA/NCB/001/2022) |
| 2) Petroleum Product        | (IFB.No. WRTTI/SBA/RFQ/001/2022)  |
| 3) Cleaning Materials       | (IFB.No. WRTTI/SBA/RFQ/002/2022)  |
| 4) Drug Medical Consumables | (IFB.No. WRTTI/SBA/RFQ/003/2022)  |
| 5) Stationery               | (IFB.No. WRTTI/SBA/RFQ/005/2022)  |
| 6) Educational Materials    | (IFB.No. WRTTI/SBA/RFQ/006/2022)  |
| 7) Building Materials       | (IFB.No. WRTTI/SBA/RFQ/007/2022)  |

## 2.0 Challenges

Challenges faced during the implementation of the procurement activities for the quarter under review are enormous. The WRTTI had limited or no budget to support the publication of the procurement package for assorted food items and to regularly print out related documents such as contract and reports. Also, delay on the part of the MFDP to approve allotment for the food items and other budget line items made it impossible to do timely delivery of food items on campus which greatly impacted the institution programmed activities. Lastly, due to the lack of prompt payment by government after vendors have delivered goods and services, most of the vendors now a day are uninterested to take part in most of our procurement processes, thereby affecting our implementation lead-times. Difficult obtaining quotes from potential suppliers especially for commercially standard goods.

Increase in transaction cost in processing small scale procurement.

Reluctance by vendors to submit repetitive quotes for smaller items, works and services.

The road condition makes it even impossible for the timely delivery of goods and services to WRTTI and to implement some procurement activities.

## 3.0 Recommendations

In view of the above challenges, the below is recommended:

That the PPCC as a regulator of procurement processes, collaborates with the MFDP to ensure that the WRTTI allotment is approved in a timely manner to allow the institution implements its procurement activities in a timely and efficient manner.

Webbo Rural Teacher Training Institute  
Konowroken City, Webbo Statutory District  
River Gee County  
Republic of Liberia

Date: *October 19, 2022*

Atty. Jargbe Roseline Nagbe-Kowo

**Executive Director**

Public Procurement & Concessions Commission

Executive Mansion Grounds

Capitol Hill

Monrovia, Liberia

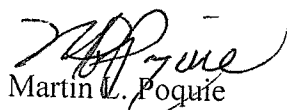
Dear *Atty. Kowo*

The Procurement Committee of *Webbo Rural Teacher Training Institute* herewith submits to your office its 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> *Quarters* Procurement Report for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the *WRTTI* for the period January -September 2022 (1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Quarters).

Kind Regards.

Sincerely yours



Martin U. Poquie

**Managing Director/Chairman**

**PROCUREMENT COMMITTEE**

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## 4.0 Annexes:

## Annex A: Summary Table

<b>General Information</b>
<i>Webbo Rural Teacher Training Institute</i>
Quarterly Procurement Report
1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Quarters, Fiscal Year-2022

## SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Business Legal Owner	Business Beneficiary Owner	Date of Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFB NO WRTTI/NC B/001/2022	Supply of Assorted Food Items	NCB	GOL	24/1/2022	24/2/2022	2	N/A	130,315.00 USD	Tus Business Center	Martha TUS Tamba	Martha TUS Tamba	7/28/2022	Ongoing	12/30/2022	33,343	Delivered Ongoing
2	IFB NO WRTTI/SBA /RFQ/001/2022	Petroleum products	RFQ	GOL	7/28/2022	8/1/2022	3	N/A	9,029.00 USD	Super Petroleum (SP)	A.Karim Kanneh	A.Karim Kanneh	8/8/22	Ongoing	12/30/2022	3,750	Delivered Ongoing
3	IFB NO WRTTI/SBA /RFQ/002/2022	Cleaning Materials	RFQ	GOL	7/28/2022	8/1/2022	3	N/A	4,000.00 USD	Tus Business Center	Martha TUS Tamba	Martha TUS Tamba	8/8/22	Ongoing	12/30/2022	2,000	Delivered Ongoing
4	IFB NO WRTTI/SBA /RFQ/003/2022	Drug & Medical Consumables	RFQ	GOL	7/28/2022	8/1/2022	3	N/A	4,000.00 USD	Lucky Devop. Corp.(Pharmacy)	Shankar Jhammani	Shankar Jhammani	8/8/22	Ongoing	12/30/2022	998.75	Delivered Ongoing
5	IFB NO WRTTI/SBA /RFQ/005/2022	Stationery	RFQ	GOL	7/28/2022	8/1/2022	3	N/A	4,000.00 USD	African Books & Stationery Store	David T. Tamba	David T. Tamba	8/8/22	Ongoing	12/30/2022	2,000	Delivered Ongoing
6	IFB NO WRTTI/SBA /RFQ/006/2022	Educational Materials	RFQ	GOL	7/28/2022	8/1/2022	3	N/A	8,000.00 USD	African Books & Stationery Store	David T. Tamba	David T. Tamba	8/8/22	Ongoing	12/30/2022	4,000	Delivered Ongoing

7	IFB NO WRTTI/SBA /RFQ/007/20 22	Building Materials	RFQ	GOL	7/28/2022	8/1/2022	3	N/A	4,000.0 0 USD	Building Materials Center(B MC)	Ali A. Kobeissi	Ali A. Kobeissi	8/8/22	Ongoin g	12/30/ 2022	2,000	Delive y Ongoi g
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Prepared by:   
 Mr. Jeremiah D.W. Tarty  
 Procurement Director

Date: Dec. 5, 2022

Approved:   
 Mr. Martin L. Poquie  
 Head of Entity/ Chairperson PC

Date: Dec. 5, 2022