



Republic of Liberia  
**NATIONAL IDENTIFICATION REGISTRY**

ALLISON STREET, CONGO TOWN, BEHIND YWCA COMPOUND

OFFICE OF THE EXECUTIVE DIRECTOR



**Invitation for Bid**  
(Procurement of Printing & Publication)  
(IFB No.: NIR/SBA/NCB/002/21)

August 3, 2021

Dear Sir/Madam,

The National Identification Registry has received budgetary allocation from the Government of Liberia for a period of six (6) months (July-December) and intends to apply part of it to the hiring of firm for Printing and Publication

NIR now invite all firms to submit sealed Quotation that will provide better quality of printing materials for the National Identification Registry(NIR).

The bidding process will be conducted according to the National Competitive Bidding process enshrined in the PPCC Act of 2010 and is opened to ONLY LIBERIAN OWNED PRINTING FIRM IN LIBERIA that are registered with the Government of Liberia and Public Procurement & Concessions Commission (PPCC).

All quotations must be delivered to the address below on or before Tuesday, August 31, 2021 at 10:00 am. Quotations will be opened thirty minutes thereafter at 10:30 am in the presence of firm's representatives who choose to attend, in the NIR Procurement Unit on the ground floor. Quotations submitted after this date and time will be rejected and returned unopened.

Bidders must submit the following qualification requirements along with their quotation package

- a) Valid Business Registration
- b) Current Tax Clearance
- c) Company Profile
- d) PPCC Vendor Registration Certificate
- e) References of past and current clients with detailed addresses and contact numbers

A complete set of bidding document in English can be picked up from the Procurement Unit for a minimum fee of \$40.00USD.

**The address is:**  
Procurement Unit  
National Identification Registry  
Allison Street, Congo Town,  
Monrovia, Liberia  
Email: [nirprocurementunit@gmail.com](mailto:nirprocurementunit@gmail.com)  
Telephone # 0777519870/0886519870

Sincerely,

Mr. J. Tiah Nagbe, MSF, ChFC  
**Executive Director**