



Republic of Liberia  
Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/537/'22

August 22, 2022

Hon. Bobby Whitfield  
**CHIEF EXECUTIVE OFFICER**  
National Water Sanitation and Hygiene Commission  
Republic of Liberia

Dear Hon. Whitfield:

Subject: **RECEIPT AND APPROVAL OF Nwashc Special Project (SBA & Non-SBA) AND ANNUAL PROCUREMENT PLANS FOR FISCAL YEAR 2022**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the National Water Sanitation and Hygiene Commission (Nwashc) Special Project (SBA/Non-SBA) and Annual Procurement Plans for Fiscal Year 2022 in accordance with **Section 40** (3) of the PCCA, 2010. The Commission informs the Nwashc that its Special Procurement Plans will be duly forwarded to the Ministry of Finance and Development Planning (MFDp), and that the MFDp will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission counsels that you observe Section 40(5) of the PCCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PCCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards,

Yours sincerely,

  
Jorgine Rotelle Nagbe Kowo (Atty.)  
CHIEF EXECUTIVE OFFICER

2:30 pm  
Sam Gbaboro  
August 26, 2022

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

|      |    |
|------|----|
| 2022 | 19 |
|------|----|

NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWSAHC)  
 NON SBA Special Project PROCUREMENT PLAN  
 Source of Funding: GOL FISCAL YEAR 2022

| 1                | 2                    | 3                | 4                      | 5   | 6                    | 7                  | 8                            | 9                    | 10                               | 11                                   | 12                              | 13                                  | 14                                  | 15                       | 16                             | 17                      | 18                         | 19         |  |
|------------------|----------------------|------------------|------------------------|-----|----------------------|--------------------|------------------------------|----------------------|----------------------------------|--------------------------------------|---------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|-------------------------|----------------------------|------------|--|
| BASIC DATA       |                      |                  |                        |     |                      |                    |                              |                      |                                  |                                      |                                 |                                     |                                     |                          |                                |                         |                            |            |  |
| ITEM NO.         | PACKAGE NUMBER (CON) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECIFICATIONS NO. | PREP OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID SPEC | BID SUBMISSION/PCB LC DEDUCTION | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (INSTALLATION) | INSTALLATION COMPLETION | ACCEPTANCE & FINAL PAYMENT |            |  |
| Plan Update      | 2.1 / 2022           | Vehicles         | G4510                  | 3   | \$105,000            | RB                 | 12/8/2022                    | 19/8/2022            | 26/8/2022                        | 9/9/2022                             | 23/9/2022                       | 30/9/2022                           | 7/10/2022                           | 27/10/2022               | N/A                            |                         | 15/11/2022                 | 30/12/2022 |  |
|                  |                      |                  |                        |     | \$105,000            |                    |                              |                      |                                  |                                      |                                 |                                     |                                     |                          |                                |                         |                            |            |  |
| <b>SUB TOTAL</b> |                      |                  |                        |     |                      |                    |                              |                      |                                  |                                      |                                 |                                     |                                     |                          |                                |                         |                            |            |  |

Prepared by: *[Signature]*  
 Maria S. Quave  
 Procurement Manager

Approved by: *[Signature]*  
 Hon. Bobby Wynnefield  
 CEO, NWSAHC

Date: 05/08/22



**CHIEF EXECUTIVE OFFICER  
 CHAIRMAN/CEO**

*[Handwritten signature]*  
 Aug 18, 2022



*[Handwritten signature]*  
 Aug 22/2022

NATIONAL WATER, SANITATION AND HYGIENE COMMISSION (NWASHC)  
 NON SBA PROCUREMENT PLAN EXPLANATORY NOTES

| Item | Contract Package Code          | Contract Package | Content of Contract Package   |
|------|--------------------------------|------------------|---|
| 1    | FB NO. NWASHC/PSIP/RB/001/2022 | Vehicles         | This package is drawn from the budget line Other Fixed Asset. It is intended to purchase three vehicles to enhance the Entity work in the Counties. |

Prepared By: *[Signature]*  
 Procurement Manager

Approved By: *[Signature]*  
 CEO, NWASH

Date: 05/28/22



*[Signature]*  
 CHIEF EXECUTIVE OFFICER  
 CHAIRMAN/CEO



*[Signature]*  
 Aug 22/2022