



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0686/2019

October 16, 2019

Hon. Herbie T. McCauley  
**MANAGING DIRECTOR**  
National Transit Authority  
Republic of Liberia

Dear Hon. McCauley:

Subject: **NOTIFICATION OF INTENT TO AWARD FRAMEWORK CONTRACT TO AMINATA & SONS, INC. (LOT: #2) FOR THE SUPPLY OF PETROLEUM PRODUCTS FOR FISCAL YEAR 2019/2020 AND RE-EVALUATION OF LOT (#1)**

We present our compliments and wish to acknowledge receipt of your letter and accompanying documents, which sought the approval of the Commission for the National Transit Authority (NTA) to award contract to Aminata & Sons, Inc. (LOT: #2) for the Supply of Petroleum Product (the "Goods") for a monthly amount not to exceed an estimated cost of six thousand three eighty United States Dollars (US\$6,380.00).

The Commission notes your assertions and wishes to inform you that the intent of the National Transit Authority is in compliance with the **Section 50 (a)** and 51 sub-section (1) of the PPCA 2010, and thus advises that the NTA proceed to sign a framework contract agreement with Aminata and Sons, Inc. for the supply of the gasoline coupon (Lot: #2) as indicated above. We ask that you kindly forward a signed copy, so as to update our records.

Upon review of Lot # 2, the following was observed:

- The evaluation for Lot # 1 was done on the basis of "Bulk" mode of delivery, even though the bidding document did not specify that bidders should quote for "Bulk Supply". For this reason, Aminata & Sons Inc. only quoted for "Coupons", something that made it difficult to fairly compare the prices quoted by all the participating bidders as there was no single unit of price comparison for the Lot. It is noteworthy to mention that a meeting was held with Mr. Sackie A. Gbaeaba, a Procurement Officer of the NTA to authenticate which one of the two lots (Diesel and Gasoline) was to be delivered through "Bulk" or "Coupon" Supply. From the meeting, Mr. Gbaeaba corroborated as was indicated in the Bid Evaluation Panel's report, that the Diesel is to be delivered through "Bulk Supply" and the Gasoline through "Coupons". At this point, it became clear that Lot 1 was contentious as Aminata and Sons Inc. did not quote for Bulk and hence, it was unfair to use the price they quoted for coupons to conduct the price comparison.

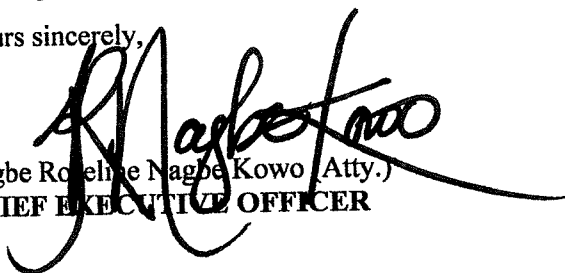
In view of the above, the Commission advises that the NTA request the three bidders (Aminata and Sons Inc., Super Petroleum Inc. and Mayoubah and Sons) to resubmit quotation for Lot# 1 – diesel bulk supply after which the NTA should re-evaluate, so as to afford all the bidders equal opportunity in this competitive process. Furthermore, the Commission request that the NTA recall any letter of notification sent out, until the evaluation is concluded and submitted for prior review by the Commission.

Additionally, the NTA is advised to always indicate the exact mode of delivery (Bulk or Coupon) whenever the entity is conducting a bidding process for the procurement of Fuel and Lubricant and also kindly obtain the Commission's "**No Objection**" before transmitting the "**Notice of Award**" to the winner (s) of contracts above two hundred thousand United States Dollars (US\$200,000.00) for Goods, four hundred thousand United States Dollars (US\$400,000.00) for works and one hundred thousand United States Dollars (US\$100,000.00) for services.

The Public Procurement and Concessions Commission admonishes and deems it a priority that remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve Transparency, Accountability, Fairness, Equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,



Jargbe Roseline Nagbe Kowo (Atty.)  
CHIEF EXECUTIVE OFFICER