



Republic of Liberia  
**NATIONAL IDENTIFICATION REGISTRY**  
ALLISON STREET, CONGO TOWN, BEHIND YWCA COMPOUND



OFFICE OF THE EXECUTIVE DIRECTOR

**Invitation for Bid**  
Procurement of ICT Equipment  
**(IFB NO NIR/NCB/002/22)**

September 1, 2022

Dear Sir/Madam:

The National Identification Registry has received budgetary allocation from the Government of Liberia for Fiscal year 2022 and intends to apply portion of it for the Procurement of ICT equipment.

The National Identification Registry now invites interested companies to participate in the bidding process for the Procurement of ICT equipment.

The bidding process will be conducted according to the National Competitive Bidding (NCB) process as enshrined in the PPCC Act of 2010 and is opened to **THOSE IN RELATED LINE OF BUSINESS IN LIBERIA** that are registered with the Public Procurement & Concessions Commission (PPCC) and the Government of Liberia.

All bids must be delivered to the address below on or before **Friday, September 30, 2022 at 10:00 am**. Bids will be opened thirty minutes thereafter at **10:30 am** in the presence of Bidders and Bidders representatives that may choose to attend, in the NIR Procurement Unit on the ground floor.

Bids submitted after this date and time will be rejected and returned unopened.

Bidders must submit the following qualification requirements along with their quotations package.

- a. Valid tax Clearance Certificate
- b. Valid Business Registration Certificate
- c. Evidence of PPCC Vendor Registration
- d. References of past and current clients with detailed addresses and contact numbers
- e. Company profile

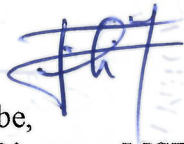
A complete set of bidding document in English may be acquired from the below address for a minimum fee of 30.00USD.

Bids must be submitted in three (3) sets, one original and two (2) copies.

The address is:

Procurement Unit  
National Identification Registry  
**Congo Town, Behind YWCA Building**  
Monrovia, Liberia  
**Email: nirprocurementunit@gmail.com.**  
**Momolusirleaf231@gmail.com**  
**Telephone # 0777519870/0886519870**

Sincerely,



J. Tiah Nagbe,  
**Executive Director, MSF, ChCF**