

REPUBLIC OF LIBERIA

Nimba University



Quarterly Procurement Report

2022

1st Quarter (July – September), & 2nd Quarter (October – December)

December 1, 2022

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1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for 1st Quarter (July – September), & 2nd Quarter (October – December), Fiscal Year (2022).

for your review and consideration.

During the period under review, Nimba University has completed the implementation of thirteen (13) out of the seventeen (17) of contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, the below methods were used and titles of the packages:

Request for Quotations {Five Contract Packages}

- Supply of Scratch Cards
- Supply of Assorted Cleaning Materials & Service
- Drugs and Medical Consumables
- Repair & Maintenance (Civil)
- Repair & Maintenance (Generator)

2. Restricted Bidding {Five Contract Packages}

- Printing and Binding
- Vehicle Purchase (Toyota HiAce Bus 15-Seater)
- Vehicle Purchase (Toyota Land Cruiser Jeep)
- Internet Supplies
- Petroleum Products

3. National Competitive Bidding {Two Contract Packages}

- Laboratory Consumables
- Stationery Materials

4. Source Source {Two Contract Packages}

- Supply of Electricity
 - Water & Sewage
-

1. 2.0 Challenges

Identify and outline challenges and constraints encountered during the course of the quarter while implementing planned procurement activities

Lack of resources from the Central Government (MFDP) to implement all the contract packages;

Delay from the government in remitting the university goods and services allotment;

Difficulties getting three (3) quotations from local vendors, especially in Nimba and its environs;

Most of the local vendors are not registered under the PPCC Vendor Registration Compliance Regulation;

Unwillingness of vendors to supply the university on credit;

Refusal of vendors to accept the Central Bank of Liberia Checks;

Refusal of local vendors to fully submit to the Nimba University Procurement Unit Tax Clearances and Business Registrations; and

Vendors are not knowledgeable to PPCC Procedures and Activities.

3.0 Recommendations

Indicate relevant recommendations taking into consideration the challenges outlined above for improving future implementation of planned procurement activities

To train vendors on procurement activities; and

To educate vendors on the acceptance of Central Bank of Liberia Checks.



Office of the President
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Date: December 1, 2022

Ref: Transmittal Letter

Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Jargbe Roseline Nagbe Kowo (Atty):

I am pleased to extend my compliments and warmest greetings to you from the Administration of the Nimba University.

The Procurement Committee of Nimba University wherewith submits to your office its first & second quarterly Procurement Reports for Fiscal Year 2022.

This report summarizes the procurement activities implemented at the Nimba University for the period: 1st (July 1, 2022 to September 30, 2022), & 2nd (October 1, 2022 to December 31, 2022).

Kind Regards.

Sincerely yours

Jesse Noah Mongrue, Ed. D.
President
Nimba University
Sanniquellie City, Nimba County

Sept. 1, 2022

Annex B: Copies of the quarterly actualized procurement plans

[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]

Annex C: Copies of notice of award

[Attach copies of all notice of award to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]

Annex D: Copies of signed contracts

[Attach copies of all contracts signed during the quarter]

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]

4.0 Annexes:

Annex A: Summary Table


General Information
Nimba University
Quarterly Procurement Report
1 st & 2 nd Quarters & 2022

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider Status	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)
1	IFB No. NU/G/RB/001/22	Petroleum Products	RB	GOL	05/24/22	06/25/22	4	07/10/22	\$4,675.50	George Filling Station	Yes	09/01/22	11/28/22	12/31/22	\$4,675.50
2	IFB No. NU/G/RFQ/01/22	Scratch Cards	RFQ	GOL	05/24/22	06/25/22	3	07/10/22	\$3,000.00	Orange Liberia	Yes	07/25/22	11/28/22	12/31/22	\$3,000.00
3	IFB No. NU/G/RFQ/02/22	Repair Maintenance Civil	RFQ	GOL	05/24/22	06/25/22	4	07/10/22	\$2,500.00	Dordelah Business Center	No	07/25/22	11/28/22	12/31/22	\$2,500.00
4	IFB No. NU/G/RFQ/03/22	Repair Maintenance Generators	RFQ	GOL	05/20/22	06/10/22	4	06/15/22	\$3,500.00	United Motors Company	Yes	06/27/22	07/04/22	12/31/22	\$3,500.00
5	IFB No. NU/G/RFQ/0	Vehicle Repair and	RFQ	GOL	05/20/22	06/10/22	4	06/15/22	\$2,250.00	United Motors	Yes	06/27/22	07/04/22	12/31/22	\$2,250.00

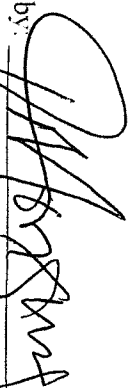
Prepared by:


FranMin Lama Yenglee, II
Procurement Director

Date:

Dec. 1, 2022

Approved by:


Jesse Noah Mongrde, Ed. D
Lead of Entity/ Chairman PC

Date:

Dec. 1, 2022