



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



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Ref. PPCC/RL/CEO/1158/'20

May 13, 2020

Hon. Henry O. Williams  
**Executive Director**  
National Disaster Management Agency (NDMA)  
Monrovia, Liberia

Dear Hon. Williams:

Subject: **REQUEST FOR NO OBJECTION TO USE THE SOLE SOURCE METHOD OF PROCUREMENT TO PROCURE ITEMS IN THE FIGHT AGAINST COVID 19**

We present our compliments and wish to acknowledge receipt of your letter dated April 24, 2020 which sought the approval of the Commission for the National Disaster Management Agency (NDMA) to use the Sole Source method of procurement to procure goods and services during the COVID 19 period.

However, the Commission upon scrutiny of your request has noted the non-availability of the below information:

- Emergency procurement plan detailing procurement needs with related explanations;
- Source of funding (approved budget)
- Schedule of Requirements, Quotations and Draft contract of intended suppliers where applicable.

Please note that upon receipt of this communication, the NDMA's procurement unit has been asked consistently (via phone) by the Commission's Compliance Director, to promptly submit the needed documents, but to no avail.

Thus, the Commission has resulted to state that your request cannot be granted, given the absence of these documents that would facilitate full review.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Yours sincerely,

  
Jargbe Reseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**



April 20, 2020

*Desmond T. Ville  
24/04/2020  
1:25pm*

Hon. Jargbe Roseline Nagbe Kowo (Atty.)  
**Chief Executive Officer**  
Public Procurement & Concessions Commission  
Capitol Hill  
Monrovia, Liberia

Ref: Seeking “No objection” To Use the single source method of procurement for Goods and services during COVID 19 period

**Dear Madam. Koiwo:**

I present my compliment and wish to acquaint you with the challenges at hand with respect to playing our effective role during this emergency period, which takes into consideration the movement of the entity’s vehicles, the running of generator, the collection and processing of data as well as the supply of food and non- food items to combat this deadly scourge COVID 19 and the floods.

In view of the above, I write to request your approval for the use of sole source method for the procurement of goods and services during this corona virus period in Pursuant to Section 55 Sub-section (3) of the PPC Act of 2010

I hope that this communication meets your timely considerations and approval as we strive to achieve transparency, accountability, fairness and efficiency in our procurement processes.

Best regard.

Sincerely yours,

*Henry O. Williams*  
Hon. Henry O. Williams  
**Executive Director**

